

**Electronic Services System  
Coordinating Committee  
Meeting Summary  
September 19, 2019**

**Participants**

Deb Roberts, Floyd County Recorder  
Julie Haggerty, Polk County Recorder  
Lindsay Laufersweiler, Webster County Recorder  
Diane Swoboda Peterson, Woodbury County Recorder

Nancy Booten, Lee County Recorder  
Travis Case, Grundy County Recorder  
Eric Sloan, ICIT

**Other Participants**

Phil Dunshee, Iowa Land Records  
Lisa Long, Iowa Land Records  
Kati Ross, Iowa Land Records

**Welcome**

The meeting of the ESS Coordinating Committee was held via teleconference. The meeting was called to order and introductions were made.

**Meeting Summary**

The August 8, 2019 Meeting Summary was reviewed. Nancy Booten made a motion to approve the Meeting Summary. Julie Haggerty seconded, and the motion was approved.

**ILR Staff Compensation Adjustment**

The Committee reviewed a staff compensation adjustment for Senior Developer Mansi Agarwal. Diane Swoboda Peterson made a motion to accept the staff compensation adjustment as presented. Nancy Booten seconded, and the motion was approved.

**ILR Staff Hiring Authorization**

The Committee reviewed details regarding a new hire for a Technical Support Coordinator. Developer Anil Kodey recently left the ILR team to accept another position. Nancy Booten made a motion to authorize the Iowa Land Records Project Manager to hire Merna Addison for the Technical Support Coordinator position. Lindsay Laufersweiler seconded, and the motion was approved.

**Content Management Update**

The Committee was provided with an update on the creation of the new landing pages for the Iowa Land Records website. Mock-ups of the new home page were shared.

The Meeting was adjourned at 10:30 AM.