

## Costs of Recording Real Estate Documents

### Clayton County – Population 17,637 – 2017

1. Look up your software and hardware maintenance costs from your service provider.
2. A portion of your postage budget
3. A portion of your telephone budget
4. Training and conferences at least some portion would be real estate such as ILR annual conference
5. Then look at each employee, determine what portion of their salary and time would be for real estate. (some counties have specialized employees)
6. Then look at the Recorder's salary and time in the same manner.
7. New hardware is needed from time to time, the cost of this.
8. Any special office supplies dedicated to real estate.