

ESS

Electronic Services System – Standards Subcommittee Meeting

Agenda

July 14, 2020
Teleconference
10:00 A.M. to NOON

- **Welcome and Introductions**
- **April 14, 2020 Meeting Summary – Approval**
- **E-Submission Development Review**
 - Recorders’ E-Submission Search Tools – Production Review
 - Recorders’ E-Submission “Restamping” Function - Workflow
 - Recorders’ E-Submission Admin Functions (User Administration) -Workflow
 - Recorders’ Legacy E-Submission Application Transition
 - Submitter’s E-Submission Admin Functions
 - Submitter’s E-Submission Search Tools
 - Submitter’s E-Submission Interface
 - Submitter’s Legacy E-Submission Application Transition
 - Image Conversion and Management Tools
- **Other E-Submission Development Review**
 - Recorders’ E-Submission User “Lock” Functions
- **CY 2021 Legislation**
 - ESS 28E Requirements
 - Submission Fee Use Flexibility
 - Groundwater Hazard Statement Process Concept
 - County Recording Income and Expenses Working Group
 - SLSI Indexing Practices Working Group
 - Digitizing Prior Surveys and Plats
- **Portal Development Review - Considerations**
 - Search Constraints – One County At A Time (Discontinue Multi-County Searches)
 - Search Constraints – Enforce 120 Document Views/Downloads Per Day Limit
 - Document View Defined As: Examining Document Details or Selecting an Image Icon and opening the associated PDF
 - Search Constraints – Prohibit Searches from Foreign IP Addresses (Current Policy) AND Prohibit Searches via Virtual Private Networks (VPN)
 - Search Constraints – Convert Image View to Prizm Viewer (no longer permit downloads of PDF documents, and implement screen scraping counter measures)
- **Payment Development Review**
 - PCI SAQ and Compliance

- **Project Updates**
 - COVID-19 Actions and Communication
 - Multi-Page Documents Displaying as a Single Page
 - Subcommittee Member Topics

- **“On Hold” Project Working Groups**
 - Declaration of Value

- **Future Policy Discussion**
 - CSCG Activity Review
 - PRIA Bylaws & Iowa Engagement

- **Adjournment**

Next Regular Meeting:

October (Date TBD)

Standards Subcommittee Agenda