

ESS

Electronic Services System – Standards Subcommittee Meeting

Agenda

September 9, 2020
Teleconference
10:00 A.M. to NOON

- **Welcome and Introductions**
- **July 14, 2020 Meeting Summary – Approval**
- **Recording Income and Expenses Study**
 - Methodology Review
- **Policies and Procedures**
 - Re-Stamping
 - Document Deletion/Expungement
- **E-Submission Development Review**
 - Submitter's E-Submission Interface/Admin/Search
 - Recorders' E-Submission Interface Update – Production Review
 - Image Conversion and Management Tools Update
- **CY 2021 Legislation – Stakeholder Communications**
 - ESS 28E Amendment
 - Submission Fee Use Flexibility
 - Groundwater Hazard Statement Process Concept
- **Portal Development Review - Considerations**
 - Search Constraints – One County At A Time (Discontinue Multi-County Searches)
 - Search Constraints – Enforce 120 Document Views/Downloads Per Day Limit
 - Document View Defined As: Examining Document Details or Selecting an Image Icon and opening the associated PDF
 - Search Constraints –Foreign IP Addresses and Virtual Private Networks (VPN)
 - Search Constraints – Convert Image View to Prizm Viewer
- **Future Policy Discussion**
 - PRIA Operating Rules/Submitter Best Practices
- **Project Updates**
 - COVID-19 Actions and Communication
 - Subcommittee Member Topics
- **Adjournment**

Next Regular Meeting: October (Date TBD)