ESS

Electronic Services System – Coordinating Committee Meeting

Agenda

Web Conference Only
May 11, 2021
9:00 A.M to NOON

- **Welcome and Introductions**

- **February 9, 2021 – ESS Coordinating Committee Meeting Summary – <u>Approval</u>**

- **Financial Reports**
  - o **1st Quarter 2021 Financial Reports – <u>Approval</u>**
  - o **CY 2020 Audit, 990 Return Status**

- **ILR Budget Review and Action**
  - o **BOA CY 2021 Budget Amendment – <u>Approval</u>**

- **BOA Reserve Fund Allocations – <u>Approval</u>**

- **Contracts and Agreements**
  - o **Local Service Provider Maintenance Amendment – <u>Approval</u>**
  - o **ILR Staff Compensation Adjustments – Discussion**
  - o **Development Services RFQ Update - Discussion**

- **Governance – Discussion**
  - o **28E Legislation and 28E Amendment**
  - o **E-Submission Fee Use Authorization**
  - o **Other Pending Legislation**

- **Recording Services Cost Study – Discussion**

- **E-Submission Development Update**
  - o **E-Submission API - Published**
  - o **Recorders' E-Submission Interface Update**
  - o **Re-Stamping - Nearly Complete – In Production**
  - o **Pending/In Progress - Reports, Image Management, Lock Functions**
  - o *Exemption Change Workflow-Recorder Actions*
  - o *Deleting All Party Names and Declining In E-Submission*
  - o *Grantor/Grantee Data*

- **E-Submission Submitter Development**
  - o **Focus Group Discussions/Summaries**
  - o **Submitter's E-Submission Interface/Admin/Search**
  - o **Pending Groups List, Create Group, Create Document**

- **Communications Update – Discussion**
  - o **Communications Subcommittee Update**

- **PRIA Policy Discussion Update**
  - o **PRIA Operating Rules**
  - o **Submitter Best Practices**
  - o **Redaction/Restrictive Covenants**
  - o **ICRA/ILR PRIA Position Statement**

- **Adjourn - Next Regular Meeting August 10, 2021**
  Possible Special Meeting – May 24, 2021 – RFQ Notice of Intent/Staff Compensation