

**Finance Subcommittee
March 4, 2021**

Members Present: Amy Assink, Laura McKeever, Sheri Jones, Stacie Herridge, GERALYN GREER, and Lisa Kent.

Other Participants: Phil Dunshee, Lisa Long, Kati Ross, Leah Champion, Gary Wilgenbusch, Kathy Jurries and Denise Baker.

Meeting Summary

The Subcommittee reviewed the February 4, 2021 meeting summary. Sheri Jones made a motion to approve the meeting summary. GERALYN GREER seconded, and the motion was approved.

Accounts Receivable Report

The Iowa Land Records team provided the subcommittee with an update regarding outstanding accounts receivable items.

Monthly Payments Reports

The Project Manager presented the Subcommittee with the monthly payment reports for February. Stacie Herridge made a motion to approve the February monthly payments reports. Sheri Jones seconded, and the motion was approved.

Fund 255 Reimbursement Invoice

The Subcommittee reviewed the monthly Fund 255 reimbursement invoice for March. Bills included CSI, \$7,046.90; Oasis, \$12,671.64 & \$12,654.28; and Aureon, \$216.75. Lisa Kent made a motion to approve the March Fund 255 reimbursement invoice. GERALYN GREER seconded, and the motion was approved.

Monthly Financial Reports

The Subcommittee reviewed the January 2021 Financial Reports. Lisa Kent made a motion to approve the January 2021 Financial Reports. Amy Assink seconded, and the motion was approved.

Recording Services Cost Study – Discussion

Lisa Long provided an update regarding participation in part three of the Recording Services Cost Study. There will be continued follow-up to increase participation, with end of March being the deadline for county participation

Other Project Updates – Discussion

The Project Manager informed the subcommittee that legislation is moving forward with general consent and support from stakeholder groups. Additionally, he updated the subcommittee on progress being made on the re-stamping and report functions in E-

Submission. The subcommittee was reminded that there will be a request for qualification sent out in order to secure outside vendors to assist with work on development.

February Metrics Review

The Project Manager reported that while e-submission has declined in February, this is consistent with years past. Overall, e-submission is still higher than previous years, but we are realistic that this is likely a result of the pandemic, and we can expect to see changes.

The meeting was adjourned at 9:10 AM

The next meeting of the Finance Subcommittee is a teleconference scheduled for April 6, 2021.