

# ESS

Electronic Services System – Standards Subcommittee Meeting

## Agenda

July 15, 2021

8711 Windsor Parkway - Johnston

10:00 A.M. to 2:00 PM

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- **Welcome and Introductions**
- **April 22, 2021 Meeting Summary – Approval**
- **ESS 28E Amendment – Approval**
- **ESS Software Development Procurement**
  - HF 837 - Submission Fee Use Flexibility
  - Vendor Contract/Work Authorization Update - Development Project Roadmap
    - E-Submission Interface – Payment Application
- **E-Submission Interface Development Workflow/Interface Review**
  - Re-Stamping (data/coordinates)
  - Recorder Reports, Image Management, Lock Functions
  - Submitter E-Submission Requirements
  - Submitter Admin, Reports, Lock Functions
- **Policies and Procedures – Approvals**
  - Chapter 1 – Comprehensive
  - Chapter 7 – Terms of Use
  - Section 6.7 – SF 342 – Information Shielding
  - Section 5.4 Electronically Signed Documents and Notarial Acts and Smart Documents (Block Chain)
  - Exemption Workflow Change
  - Restrictive Covenants
- **PRIA Policy Discussion Update**
  - PRIA Operating Rules
  - Submitter Best Practices
- **Recording Income and Expenses Study**
  - Status Update – Phase 2 and 3
- **Other Project Updates**
  - Training - Deleting All Party Names and Declining Documents E-Submission
  - Subcommittee Member Topics
- **Adjournment**

**Next Regular Meeting:                    October 21, 2021 (Web Conference)**