

ESS

Electronic Services System – Coordinating Committee Meeting

Agenda

8711 Windsor Parkway, Suite 2, Johnston, IA 50131

August 10, 2021

9:00 A.M. to 2:00 P.M.

- Welcome and Introductions
- June 22, 2021 – ESS Coordinating Committee Meeting Summary – Approval
- Financial Reports
 - 2nd Quarter, YTD 2021 Financial Reports – Approval
 - CY 2020 Audit – Approval
- ILR Budget Review and Action
 - BOA CY 2021 Budget Amendment – Approval
- BOA Reserve Fund Allocations – Approval
- Application Changes
 - Exemption Change Workflow-Recorder Actions – Approval
 - Grantor/Grantee Data – Approval
- Contracts and Agreements
 - Lean Techniques Work Authorization – Approval
 - We Write Code Work Authorization – Approval
 - Iowa Department of Revenue Recording Extension – Approval
- Governance – Discussion
 - 28E Legislation and 28E Amendment – Approval
 - House File 837 Reports
 - Groundwater Hazard Initiative – Approval
 - Smart Document Recording – Approval
 - Portal Registration Policy – Discussion
- Policies and Procedures – Approvals
 - Chapter 1 – Comprehensive
 - Budget Flexibility
 - 28E
 - Other
 - Chapter 7 – Terms of Use
 - Section 6.7 – SF 342 – Information Shielding
 - Section 5.4 Electronically Signed Documents and Notarial Acts and Smart Documents (Block Chain)
- Restrictive Covenants – Discussion
- Communications Update – Discussion
 - Communications Subcommittee Update
 - Deputies Conference
- PRIA Policy Updates
- Adjourn - Next Regular Meeting November 9, 2021