

ESS
Electronic Services System – Standards Subcommittee Meeting

Agenda

February 2, 2023

Hybrid - 8711 Windsor Parkway, Suite 2, Johnston, Iowa

1:00 P.M. to 3:30 PM

- **Welcome and Introductions**
- **October 18, 2022, Meeting Summary – Approval**
- **Committee Nominations and Appointments**
- **ESS Treasury Management Update and Accounting Services Update**
- **Legislative Update**
 - SF 141 - ESS Terms of Use and ESS API and Batch Transfer Authorizations
 - Trade Names
- **Policies and Procedures**
 - Formatting Standards Discussion – Background and Goals
 - Current Formatting Standards
 - E-Submission Formatting Standards
 - Next Meeting Dates and Review of Upcoming Topics
- **Software Development – ILR Search Functions**
 - Review of Current Search Interface and Workflow
 - Search Optimization
 - Review of Customer Input
 - Review of Proposed Search Interface and Workflow
 - Search and Display
 - Admin Functions
 - Committee Discussion and Guidance
- **Software Development Update – User Administration Functions**
 - Review of Recent Developments
 - Lock Function, Submitter CAS, Integration of Submission Application form w. Admin2, Linn County Payment project,
 - E-Submission REST API Status – Deadline June 30, 2023 and December 31, 2023
 - Portal REST API Development – Proposed Deadline – December 31, 2023
 - Review of Possible New Data Rules
- **Subcommittee Member Topics**
- **Adjournment**

- **Next Document Formatting Meetings: TBD**
- **Next Regular Meeting: April 20, 2023**

<http://ess.adobeconnect.com/standards2023/>