

ESS

Electronic Services System – Coordinating Committee Meeting

Agenda

Hybrid Meeting and Web Conference

8711 Windsor Parkway, Suite 2

Johnston, Iowa

February 16, 2023

10:00 A.M. to 2:00 P.M.

- **Welcome and Introductions**
- **February 1, 2023 – ESS Coordinating Committee Meeting Summary – Approval**
- **ESS Election of Officers – Approval**
- **Treasury Management Update**
- **Financial Reports – Approval**
 - **BOA and BT 2022 4th Quarter and YTD Reports**
- **CY 2023 Budget Amendment – Approval**
- **Reserve Fund Allocations – Approval**
 - **Reserve Fund Expenditure Authorization – Approval**
 - **Work Authorizations – Approval**
- **Assignment of Credits for E-Submission – Approval**
- **Contracts and Agreements**
 - **Audit Engagement – Denman – Approval**
 - **Accounting Services Update**
 - **Linn County Services API**
 - **DNR Access Agreement – Approval**
- **Legislative Policy Update**
 - **Terms of Service**
 - **Authorization for Limited Batch Processing and API**
 - **Other Legislation**
- **Policies and Procedures**
 - **Document Formatting**
 - **Search User Management Policy**
 - **Search Design Topics**
 - **ILR Database Topics**
- **E-Submission Development Updates**
 - **Recorder and Submitter CAS**
 - **County Upload API**
 - **Payment Enhancement**
 - **Search Application Redesign**
- **Communications Update**
- **PRIA Update**
- **Adjourn - Next Regular Meeting May 9, 2023**