

ESS

Electronic Services System – Finance Subcommittee Meeting

Agenda

Web Conference

April 6, 2023

8:30 A.M. to 9:30 A.M.

- **Welcome**
- **March 14, 2023 – Summary of Subcommittee Action – Approval**
- **Financial Reports**
 - **Accounts Receivable Update**
 - **April Summary of ESS Payments – Approval**
 - **April Fund 255 Reimbursement Invoice – Approval**
 - **February 2023 Financial Reports – Approval**
- **Reserve Fund Update**
- **Accounting Services Position Update**
- **Audit/990 Update**
- **Treasury Management Update**
- **Development Services Update**
 - **Search Development**
 - **Company/User Management**
- **March Metrics Review**

Next Meeting – May 4, 2023

ESS Finance Subcommittee

March 14, 2023

Members Present: Geralyn Greer, Lisa Kent, Amy Assink, Sheri Jones, Nancy Booten, Laura McKeever and Stacey Herridge

Other Participants: Phil Dunshee, Corrie Strasser, Nancy Booten, Kristen Delany-Cole and Lisa Long

Meeting Summary

The Subcommittee reviewed the February 14, 2023, meeting summary. Geralyn Greer made a motion to approve the meeting summary as amended. Stacey Herridge seconded, and the motion was approved.

Accounts Receivable Update

The Project Manager provided an update on the outstanding accounts receivable. The Administrative team is working to clear all outstanding accounts.

February Summary of ESS Payments

The Project Manager presented the Subcommittee with the March monthly payment reports. The payment reports show transactions for Lean Techniques software development work on the next generation search application. It also shows payments for administrative services including BerganKDV accounting service, Brick Gentry legal fees, the PRIA winter conference, payroll and other regular services. Credit card charges include Avid communications, the Indeed advertisement for accounting services, Denise's flowers, and licenses for software service providers (Comodo, JetBrains, Zoom, Adobe, Microsoft 365, Intuit, JIRA and AWS). Sheri Jones made a motion to approve the monthly payments reports. Laura McKeever seconded, and the motion was approved.

As a part of the payment reports, the Subcommittee also received an update on an invoice related to the MOU between ESS the Iowa County Records Association.

March Fund 255 Reimbursement Invoice

The Subcommittee reviewed the monthly Fund 255 reimbursement invoice for March. Bills included were for Paychex; \$28,211.40 and \$28,136.36. Sheri Jones made a motion to approve the March Fund 255 reimbursement invoice. Geralyn Greer seconded, and the motion was approved.

January 2023 Monthly Financial Reports

The Subcommittee reviewed the January, 2023 financial reports. The Bank of America (BOA) account for January was reconciled with an ending balance of \$ 296,358.91. The decrease in the BOA balance and increase in BT balance is in line with our plans to transfer all funds from BOA to BT. The Banker's Trust (BT) account for January was reconciled with an ending balance of \$ 1,249,652.80. The BT account is now being used for all daily transactions. The BOA account will be closed in March, 2023. The Profit and Loss and Balance Sheet reports were also reviewed. Geralyn Greer made a motion to approve the financial reports. Stacie Herridge seconded, and the motion was approved.

Reserve Fund Allocation

As part of the bank transition, reserve fund accounts were set up in Bankers Trust as funds were moved from BOA to BT. Following the transition, further adjustments were recommended. As of February 28, 2023, the Bankers Trust account held a balance of \$ 1,649,399.40. It was recommended that the reserve fund balances be adjusted as follows.

Unrestricted Reserve balance of \$38,399.40 (not adjusted)
Software Development and Equipment Maintenance Reserve balance of \$600,000.00 (increased)
Redaction Reserve balance of \$60,000.00 (increased)
Restricted Operating Reserve balance of \$100,000.00 (not adjusted) (not adjusted)

The Bankers Trust settlement account would be adjusted to equal \$850,000.00.

Authorization was requested to adjust the reserve balances to reflect the recommended targets to the extent feasible, as of February 28, 2023. Sheri Jones made a motion to approve adjusting the reserve balance as of February 28, 2023. Geralyn Greer seconded, and the motion was approved.

E-Submission Ratios and Maintenance Credit Update

It was reported that the cost-sharing formula was approved by the ESS Coordinating Committee at their February meeting. Subsequent to the ESS Committee action, it was determined that there was a modest error in the formula. This has been corrected, to the benefit of several counties. The adjustment resulted in an additional \$2000 cost sharing credits to the affected counties. The final credit amounts are within the amount approved for the 2023 budget.

Treasury Management Set-Up

The Project Manager provided an update about the bank transition from Bank of America to Bankers Trust. Once all the funds are transferred, Bank of America will be directed to close the account.

Accounting Services RFQ and Position Posting Update

The RFQ for accounting services was posted with a deadline of March 10, 2023. No responses were received from accounting firms. The accounting coordinator position was concurrently posted on Indeed. Numerous applications were received for the accountant position and video and in-person interviews were conducted. It was reported that qualified candidates with good experience had been identified.

The engagement with Bergan KDV will continue through April. It was also reported that progress is being made on preparations for the annual audit. The audit will be conducted during the last week of April.

Development Services Update

The Subcommittee received an update on development activity. Progress is being made with Lean Techniques on the new search application. It will include an improved display, higher speed, and a different search algorithm. Stakeholder and user meetings are planned in March to demonstrate the new application.

February Metrics

The February E-Submission trend has dropped below 2020 levels. This is mostly due to the current economic climate and a decrease in overall recording activity.

The meeting was adjourned at 9:26 AM

The next meeting of the Finance Subcommittee is a web conference scheduled for **April 6, 2023**.

2:16 PM

04/04/23

Electronic Services System
A/R Aging Summary
As of March 31, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
CLRIS - FUND 255	0.00	56,347.76	55,003.16	0.00	0.00	111,350.92
Collins Community Credit Union	0.00	0.00	0.00	195.00	0.00	195.00
Indecomm Global Services, Inc.	0.00	0.00	0.00	290.00	0.00	290.00
lotis Realty LLC	0.00	40.00	0.00	0.00	0.00	40.00
Iowa County Recorders Association	0.00	3,436.60	0.00	0.00	0.00	3,436.60
Iowa Finance Authority	110.00	0.00	0.00	0.00	0.00	110.00
Iowa Natural Heritage Foundation	0.00	0.00	0.00	170.00	0.00	170.00
Kennedy, Cruise, Frey & Gelner, L.L.P.	15.00	0.00	0.00	0.00	0.00	15.00
Law Mosley, P.C.	0.00	0.00	0.00	0.00	56.32	56.32
Linn Area Credit Union	775.00	0.00	0.00	0.00	0.00	775.00
Southern Iowa Settlements	419.40	0.00	0.00	0.00	0.00	419.40
Trusted Title and Closing, LLC	0.00	1,659.60	0.00	0.00	0.00	1,659.60
TOTAL	<u>1,319.40</u>	<u>61,483.96</u>	<u>55,003.16</u>	<u>655.00</u>	<u>56.32</u>	<u>118,517.84</u>

2:13 PM

04/04/23

Accrual Basis

Electronic Services System

Monthly AP Detail

As of March 31, 2023

Type	Date	Num	Name	Split	Credit
20000 · Accounts Payable					
Bill	03/10/2023	INV0001040941	Accusoft	64306 · Accusoft-PRIZM	21,000.00
Bill	03/31/2023	432565	Aureon	64308 · VMWare	12,025.42
Bill	03/31/2023	1190103	BerganKDV, Ltd.	60300 · Bookkeeping-CPA-990	6,300.00
Bill	03/25/2023	394272	Brick Gentry P.C.	60510 · Legal	2,250.00
Bill	03/13/2023		Census Lo-Loyong	61350 · Conferences & Meetings	10.00
Bill	03/13/2023		Corrie Strasser	61350 · Conferences & Meetings	10.00
Bill	03/02/2023	26125	CSI	-SPLIT-	3,767.36
Bill	03/02/2023	1488	Enterprise Iowa	60400 · Project Manager	12,400.00
Bill	03/02/2023	1489	Enterprise Iowa	-SPLIT-	3,300.00
Bill	03/13/2023		Kristen Delany-Cole	61350 · Conferences & Meetings	7.00
Bill	03/13/2023	5626	Lean Techniques, Inc	Software Development-Consulting	28,950.00
Bill	03/30/2023	5677	Lean Techniques, Inc	Software Development-Consulting	22,800.00
Bill	03/01/2023	INV000774974	Lightedge Solutions, Inc	64240 · Data Center & Hosting Servi...	3,052.90
Bill	03/06/2023		Lisa Long	-SPLIT-	296.83
Bill	03/23/2023		Lisa Long	60700 · Ess Meetings	268.55
Bill	03/10/2023	031023	Oasis AHR, Inc.	-SPLIT-	29,384.45
Bill	03/24/2023	032423	Oasis AHR, Inc.	-SPLIT-	28,836.77
Bill	03/08/2023		Stacie Herridge	60700 · Ess Meetings	54.50
Bill	03/10/2023	1763	The Rafferty Group	60520 · Government Relations	2,000.00
Total 20000 · Accounts Payable					176,713.78
TOTAL					176,713.78

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04/04/23

Accrual Basis

Electronic Services System

Monthly Credit Card Charges-BT

As of March 31, 2023

Type	Date	Num	Name	Split	Open Balance
21100 · BT Credit Card					
Credit Card Charge	03/01/2023	1062124	Konica Minolta Busi...	60870 · Office Tech Support	600.00
Credit Card Charge	03/01/2023	192107	Avid Communications	60860 · Telephone	210.45
Credit Card Credit	03/01/2023		Konica Minolta Busi...	64225 · Technical Consulting	-3,176.25
Credit Card Credit	03/01/2023		Konica Minolta Busi...	60870 · Office Tech Support	-1,364.02
Credit Card Charge	03/01/2023	1042000314	Walmart	61350 · Conferences & Meetings	67.54
Credit Card Charge	03/02/2023	1270928761	Amazon	64319 · AWS	739.37
Credit Card Charge	03/03/2023	2395693971	Adobe Systems	61370 · Software & Hosted Services	52.99
Credit Card Charge	03/05/2023	INV19164941	Zoom	64327 · ZOOM	10.00
Credit Card Charge	03/08/2023	87	Bubba Southern Co...	-SPLIT-	1,080.00
Credit Card Charge	03/10/2023	43987545676	AIT	64250 · Domain Registration	16.00
Credit Card Charge	03/10/2023	1126551659	Amazon	60840 · Postage	7.09
Credit Card Charge	03/11/2023	AT-22880267	Atlassian	64326 · Atlassian	19.26
Credit Card Charge	03/13/2023	E0500MMOW4	Microsoft	64328 · Microsoft	100.00
Credit Card Charge	03/13/2023	2403438343	Adobe Systems	61370 · Software & Hosted Services	58.29
Credit Card Charge	03/14/2023		Postmaster	61360 · Campaigns	60.89
Credit Card Charge	03/16/2023		Postmaster	61360 · Campaigns	1.74
Credit Card Charge	03/18/2023	40062738	Metrowaste	60890 · Miscellaneous	75.00
Credit Card Charge	03/21/2023	P1-82322306	intuit	60200 · Accounting Software-Services	109.98
Credit Card Charge	03/23/2023	MC12924308	Mailchimp	61370 · Software & Hosted Services	563.89
Credit Card Charge	03/23/2023	IN-000-125-	Atlassian	64326 · Atlassian	199.94
Credit Card Credit	03/23/2023	ST Credits	Mailchimp	61370 · Software & Hosted Services	-142.21
Credit Card Charge	03/24/2023	44017957785	AIT	64250 · Domain Registration	14.88
Credit Card Charge	03/25/2023	INV03063290	Right Networks	60200 · Accounting Software-Services	42.00
Credit Card Credit	03/29/2023		BOA	48900 · Misc. Income	-1,000.00
Credit Card Charge	03/31/2023	76767	Business Publications	60830 · Offical Publication Expense	35.64
Credit Card Charge	03/31/2023	1064564	Konica Minolta Busi...	60870 · Office Tech Support	654.00
Total 21100 · BT Credit Card					-963.53
TOTAL					-963.53

Electronic Services System
8711 Windsor Parkway
Suite 2
Johnston, IA 50131

Invoice

Date	Invoice #
4/1/2023	04012023

Bill To
CLRIS - FUND 255 c/o Office of the State Treasurer Capitol Building Des Moines, IA 50319

[illegible]

Total	\$58,221.22
Payments/Credits	\$0.00
Balance Due	\$58,221.22



ELECTRONIC SERVICES SYSTEM (24417)

PD24417

Invoices - 04099350 Report

Report generated on 03/17/2023 at 2:10 PM

Invoice Number: 04099350 Batch Number: 20236

Invoice Date: 03/10/2023 Period Ending: 03/04/2023

DESCRIPTION	AMOUNT
GROSS WAGES	\$23,209.15
EMPLOYMENT TAXES	\$1,807.31
WORKERS COMPENSATION	\$76.61
SERVICE FEES	\$557.19
OASIS HEALTH & WELFARE BENEFITS	\$3,249.11
OASIS RETIREMENT	\$379.13
OTHER: DENTAL INSURANCE DELTA DENTAL	\$93.00
OTHER: PROTECTION PLUS	\$12.95
SUB-TOTAL	\$29,384.45
TOTAL INVOICE	\$29,384.45
PAID - REFERENCEXXXXXXXXXX596	\$29,384.45
DO NOT REMIT PAYMENT	
PAYMENT RECORD AS OF 03/17/2023 03:10PM	

REF 230308_BOA_02*0000015



ELECTRONIC SERVICES SYSTEM (24417)

PD24417

Invoices - 04108296 Report

Report generated on 03/23/2023 at 9:00 AM

Invoice Number: 04108296 Batch Number: 20237

Invoice Date: 03/24/2023 Period Ending: 03/18/2023

DESCRIPTION	AMOUNT
GROSS WAGES	\$22,807.91
EMPLOYMENT TAXES	\$1,768.88
WORKERS COMPENSATION	\$75.28
SERVICE FEES	\$457.19
OASIS HEALTH & WELFARE BENEFITS	\$3,249.11
OASIS RETIREMENT	\$372.45
OTHER: DENTAL INSURANCE DELTA DENTAL	\$93.00
OTHER: PROTECTION PLUS	\$12.95
SUB-TOTAL	\$28,836.77
TOTAL INVOICE	\$28,836.77
PAID - REFERENCEXXXXXXXXXX596	\$28,836.77
DO NOT REMIT PAYMENT	
PAYMENT RECORD AS OF 03/23/2023 10:00AM	

REF 230320_BOA_01*0000020

Electronic Services System

8711 Windsor Parkway
Suite 2
Johnston, IA 50131

Invoice

Date	Invoice #
4/5/2023	100006

Bill To
Iowa County Recorders Association 101 West Fourth Street Ottumwa IA 52501

Description	Qty	Rate	Amount
Services Provided in March, 2023			
Services Provided by Census Lo-liyong - Policy Development	11	39.98	439.78
Services Provided by Census Lo-liyong - Policy - Stakeholder communication	4	39.98	159.92
Services Provided by Census Lo-liyong - Legislation	59.5	39.98	2,378.81
Services Provided by Census Lo-liyong - Recorder Manual	15	39.98	599.70
Services Provided by Kristen Delaney-Cole - Recorder Directory	2.5	34.80	87.00
For the period of March 1 through March 31, 2023			

Total	\$3,665.21
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Payments/Credits	\$0.00
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Balance Due	\$3,665.21
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Timesheet Period: Mar 01, 2023 to Mar 31, 2023						2023	Total
Project Name	Time entry: User	Key	Summary	Time entry: Description	Labels	Mar	Hours
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	-	ICRA	4	4
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	Recorders Manual	ICRA	5	5
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	Recorders manual	ICRA	2	2
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	chapter 12	ICRA	1	1
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	chapter 3	ICRA	2	2
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	chapter edits	ICRA	1	1
ICRA Policy	Census Lo-liyong	RPO-2	Policy Development	ICRA Summary	ICRA	3	3
ICRA Policy	Census Lo-liyong	RPO-2	Policy Development	Legislative Mtg & Report	ICRA	3	3
ICRA Policy	Census Lo-liyong	RPO-2	Policy Development	Legislative report	ICRA	5	5
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	-	ICRA	6	6
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Bills	ICRA	14	14
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Committee mtgs	ICRA	5	5
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Legislation	ICRA	5	5
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Legislations	ICRA	3.5	3.5
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Legislative discussion	ICRA	2	2
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Legislative summary	ICRA	3	3
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	State capital	ICRA	9	9
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Subcommittee & legislation	ICRA	5	5
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	committee mtg and lobbying	ICRA	6	6
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	legislative work	ICRA	1	1
ICRA Policy	Census Lo-liyong	RPO-6	Stakeholder	District 6	ICRA	4	4
ICRA Communications	Kristen Delaney-Cole	RCO-1	Printed Materials	10a-10:30) directory map - FINAL	ICRA	0.5	0.5
ICRA Communications	Kristen Delaney-Cole	RCO-1	Printed Materials	11-12p) ICRA Directory mailing prep, district 6 delivery	ICRA	1	1
ICRA Communications	Kristen Delaney-Cole	RCO-1	Printed Materials	3-4p) sorting and mailing remaining directories to counties	ICRA	1	1
Total						92	92



P.O. Box 15284
Wilmington, DE 19850

BANK OF AMERICA
Preferred Rewards
For Business

Customer service information

- Customer service: 1.888.852.5000
- bankofamerica.com
- Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

IOWA COUNTY RECORDERS ASSOCIATION INC
8711 WINDSOR PKWY STE 2
JOHNSTON, IA 50131-2296

Your Full Analysis Business Checking
Preferred Rewards for Bus Platinum Honors

for February 1, 2023 to February 28, 2023

Account number: [REDACTED]

IOWA COUNTY RECORDERS ASSOCIATION INC

Account summary

Beginning balance on February 1, 2023	\$296,358.91
Deposits and other credits	11,591.40
Withdrawals and other debits	-2,482.28
Checks	-290,876.63
Service fees	-381.81
Ending balance on February 28, 2023	\$14,209.59

of deposits/credits: 2
of withdrawals/debits: 8
of days in cycle: 28
Average ledger balance: \$128,224.59

Deposits and other credits

Date	Transaction description	Customer reference	Bank reference	Amount
02/23/23	ST OF IA-E.F.T. DES:E.F.T. ID:00003013649 INDN:IOWA COUNTY RECORDERS CO ID:2426004574 PPD		906652038945203	1,591.40
02/28/23	ST OF IA-E.F.T. DES:E.F.T. ID:00003013649 INDN:IOWA COUNTY RECORDERS CO ID:2426004574 PPD		906655021175507	10,000.00

Total deposits and other credits **\$11,591.40**

Withdrawals and other debits

Date	Transaction description	Customer reference	Bank reference	Amount
02/01/23	ACH CARD PAYMENT DES:ACH Pymt ID:IOWA COUNT INDN:4807073210256180 00 CO ID:3001190310 WEB		902532016147475	-916.32
02/02/23	BANKCARD DES:MTOT DISC ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		906632018834096	-881.97
02/02/23	Vericheck INC DES:PURCHASE ID:97216489 INDN:3428 Electronic Serv CO ID:4013137ZST CCD		906632025337822	-683.99

Total withdrawals and other debits **-\$2,482.28**

Checks

Date	Check #	Bank reference	Amount	Date	Check #	Bank reference	Amount
02/13	8401	813008092376841	91,376.63	02/13	8403	813008092376839	65,000.00
02/13	8402	813008092376840	75,000.00	02/13	8404	813008092376838	59,500.00

Total checks **-\$290,876.63**

Total # of checks **4**

Service fees

Date	Transaction description	Amount
02/15/23	01/23 ACCT ANALYSIS FEE	-381.81

Total service fees **-\$381.81**

Note your Ending Balance already reflects the subtraction of Service Fees.

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
02/01	295,442.59	02/13	3,000.00	02/23	4,209.59
02/02	293,876.63	02/15	2,618.19	02/28	14,209.59

Electronic Services System
Reconciliation Summary
24000 · DRAWDOWN, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	64,872.00
Cleared Transactions	
Charges and Cash Advances - 1 item	-1,210.00
Payments and Credits - 86 items	1,964.60
	<u>754.60</u>
Total Cleared Transactions	754.60
Cleared Balance	<u><u>64,117.40</u></u>
Uncleared Transactions	
Charges and Cash Advances - 3 items	-14,209.20
Payments and Credits - 1 item	1.00
	<u>-14,208.20</u>
Total Uncleared Transactions	-14,208.20
Register Balance as of 02/28/2023	<u><u>78,325.60</u></u>
New Transactions	
Charges and Cash Advances - 5 items	-8,896.20
	<u>-8,896.20</u>
Total New Transactions	-8,896.20
Ending Balance	<u><u>87,221.80</u></u>

2:10 PM

04/04/23

Electronic Services System
Reconciliation Summary
10800 · BOA-Settlement, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	296,358.91
Cleared Transactions	
Checks and Payments - 8 items	-293,740.72
Deposits and Credits - 57 items	<u>11,591.40</u>
Total Cleared Transactions	<u>-282,149.32</u>
Cleared Balance	<u>14,209.59</u>
Uncleared Transactions	
Checks and Payments - 5 items	-212,707.11
Deposits and Credits - 2 items	<u>212,715.79</u>
Total Uncleared Transactions	<u>8.68</u>
Register Balance as of 02/28/2023	<u>14,218.27</u>
New Transactions	
Deposits and Credits - 1 item	<u>92,157.20</u>
Total New Transactions	<u>92,157.20</u>
Ending Balance	<u>106,375.47</u>



Last statement: January 31, 2023
 This statement: February 28, 2023
 Total days in statement period: 28

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ELECTRONIC SERVICES SYSTEM
 8711 WINDSOR PKWY SUITE 2
 JOHNSTON IA 50131-2296

Direct inquiries to:
 515-245-2863

Bankers Trust Company
 453 7TH Street
 Des Moines, IA 50309

Commercial Checking-Analysis

Account number		Beginning balance	\$1,249,652.80
		Total additions	2,212,496.27
		Total subtractions	2,038,855.34
		Ending balance	\$1,423,293.73

DEBITS

Date	Description	Subtractions
02-01	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,831.76
02-01	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	87,751.60
02-02	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	99,286.60
02-02	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	9,812.80
02-02	' Electronic Bill Pay TBNC6UL8 LEAN TECHNIQUES 1979774	24,900.00
02-02	' Electronic Bill Pay 8B9CDUL8 AUREON 1979774	57.75
02-02	' Electronic Bill Pay IB9CDUL8 BRICK GENTRY PC 1979774	2,250.00
02-02	' Electronic Bill Pay HB9CDUL8 CSI 1979774	4,588.78
02-02	' Electronic Bill Pay 7B9CDUL8 BERGANKDV, LTD. --1979774	4,900.00
02-02	' Electronic Bill Pay ZBJC6UL8 LEAN TECHNIQUES 1979774	23,025.00
02-02	' ACH Debit BANKCARD MTOT DISC CCD AUDUBON COUNTY REC 528414019717149	16.57
02-02	' ACH Debit BANKCARD MTOT DISC CCD MILLS COUNTY RECOR 528414019717594	17.45

ELECTRONIC SERVICES SYSTEM
February 28, 2023

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Date	Description	Subtractions
02-02	' ACH Debit BANKCARD MTOT DISC CCD IDA COUNTY RECORDE 528414019717503	17.78
02-02	' ACH Debit BANKCARD MTOT DISC CCD VAN BUREN COUNTY R 528414019716083	20.44
02-02	' ACH Debit BANKCARD MTOT DISC CCD ADAMS COUNTY RECOR 528414019717115	21.00
02-02	' ACH Debit BANKCARD MTOT DISC CCD ADAIR COUNTY RECOR 528414019717107	22.70
02-02	' ACH Debit BANKCARD MTOT DISC CCD MONONA COUNTY RECO 528414019718923	22.95
02-02	' ACH Debit BANKCARD MTOT DISC CCD MONTGOMERY COUNTY 528414019717602	24.33
02-02	' ACH Debit BANKCARD MTOT DISC CCD FRANKLIN COUNTY RE 528414019717354	27.10
02-02	' ACH Debit BANKCARD MTOT DISC CCD CHEROKEE COUNTY RE 528414019717198	27.87
02-02	' ACH Debit BANKCARD MTOT DISC CCD POCAHONTAS COUNTY 528414019717834	28.40
02-02	' ACH Debit BANKCARD MTOT DISC CCD HANCOCK COUNTY REC 528414019717388	30.48
02-02	' ACH Debit BANKCARD MTOT DISC CCD POWESHIEK COUNTY R 528414019717974	30.54
02-02	' ACH Debit BANKCARD MTOT DISC CCD WAYNE COUNTY RECOR 528414019717941	31.20
02-02	' ACH Debit BANKCARD MTOT DISC CCD GRUNDY COUNTY RECO 528414019717438	31.82
02-02	' ACH Debit BANKCARD MTOT DISC CCD CASS COUNTY RECORD 528414019717222	31.99
02-02	' ACH Debit BANKCARD MTOT DISC CCD CALHOUN COUNTY REC 528414019717248	32.38

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Date	Description	Subtractions
02-02	' ACH Debit BANKCARD MTOT DISC CCD RINGGOLD COUNTY RE 528414019717958	33.09
02-02	' ACH Debit BANKCARD MTOT DISC CCD GUTHRIE COUNTY REC 528414019717370	33.32
02-02	' ACH Debit BANKCARD MTOT DISC CCD MONROE COUNTY RECO 528414019717628	34.06
02-02	' ACH Debit BANKCARD MTOT DISC CCD WRIGHT COUNTY RECO 528414019717842	34.34
02-02	' ACH Debit BANKCARD MTOT DISC CCD DAVIS COUNTY RECOR 528414019717313	35.72
02-02	' ACH Debit BANKCARD MTOT DISC CCD BUENA VISTA COUNTY 528414019717123	35.88
02-02	' ACH Debit BANKCARD MTOT DISC CCD KEOKUK COUNTY RECO 528414019717685	36.52
02-02	' ACH Debit BANKCARD MTOT DISC CCD CLARKE COUNTY RECO 528414019717263	39.65
02-02	' ACH Debit BANKCARD MTOT DISC CCD HENRY COUNTY RECOR 528414019717511	39.87
02-02	' ACH Debit BANKCARD MTOT DISC CCD SAC COUNTY RECORDE 528414019717966	40.40
02-02	' ACH Debit BANKCARD MTOT DISC CCD LOUISA COUNTY RECO 528414019717727	41.31
02-02	' ACH Debit BANKCARD MTOT DISC CCD MITCHELL COUNTY RE 528414019717636	41.47
02-02	' ACH Debit BANKCARD MTOT DISC CCD FREMONT COUNTY REC 528414019717461	41.60
02-02	' ACH Debit BANKCARD MTOT DISC CCD JEFFERSON COUNTY R 528414019717669	42.18
02-02	' ACH Debit BANKCARD MTOT DISC CCD WINNEBAGO COUNTY R 528414019717875	42.26

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Date	Description	Subtractions
02-02	' ACH Debit BANKCARD MTOT DISC CCD LYON COUNTY RECORD 528414019717719	42.79
02-02	' ACH Debit BANKCARD MTOT DISC CCD ALLAMAKEE COUNTY R 528414019717131	43.37
02-02	' ACH Debit BANKCARD MTOT DISC CCD CRAWFORD COUNTY RE 528414019717305	44.26
02-02	' ACH Debit BANKCARD MTOT DISC CCD CLAYTON COUNTY REC 528414019717289	48.34
02-02	' ACH Debit BANKCARD MTOT DISC CCD SHELBY COUNTY RECO 528414019718006	48.65
02-02	' ACH Debit BANKCARD MTOT DISC CCD JACKSON COUNTY REC 528414019717776	50.31
02-02	' ACH Debit BANKCARD MTOT DISC CCD FLOYD COUNTY RECOR 528414019717479	51.06
02-02	' ACH Debit BANKCARD MTOT DISC CCD PALO ALTO COUNTY R 528414019717818	51.93
02-02	' ACH Debit BANKCARD MTOT DISC CCD PAGE COUNTY RECORD 528414019717800	51.94
02-02	' ACH Debit BANKCARD MTOT DISC CCD LUCAS COUNTY RECOR 528414019717743	53.31
02-02	' ACH Debit BANKCARD MTOT DISC CCD UNION COUNTY RECOR 528414019718022	53.63
02-02	' ACH Debit BANKCARD MTOT DISC CCD DELAWARE COUNTY RE 528414019717321	54.46
02-02	' ACH Debit BANKCARD MTOT DISC CCD FAYETTE COUNTY REC 528414019717420	54.62
02-02	' ACH Debit BANKCARD MTOT DISC CCD MUSCATINE COUNTY R 528414019717610	55.25
02-02	' ACH Debit BANKCARD MTOT DISC CCD MARION COUNTY RECO 528414019725738	56.09

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Date	Description	Subtractions
02-02	' ACH Debit BANKCARD MTOT DISC CCD JONES COUNTY RECOR 528414019717693	56.41
02-02	' ACH Debit BANKCARD MTOT DISC CCD TAMA COUNTY RECORD 528414019718030	56.46
02-02	' ACH Debit BANKCARD MTOT DISC CCD WORTH COUNTY RECOR 528414019717859	57.91
02-02	' ACH Debit BANKCARD MTOT DISC CCD WASHINGTON COUNTY 528414019717909	58.10
02-02	' ACH Debit BANKCARD MTOT DISC CCD GREENE COUNTY RECO 528414019717362	58.70
02-02	' ACH Debit BANKCARD MTOT DISC CCD HARRISON COUNTY RE 528414019717412	58.76
02-02	' ACH Debit BANKCARD MTOT DISC CCD HUMBOLDT COUNTY RE 528414019717545	59.15
02-02	' ACH Debit BANKCARD MTOT DISC CCD HOWARD COUNTY RECO 528414019730571	59.44
02-02	' ACH Debit BANKCARD MTOT DISC CCD KOSSUTH COUNTY REC 528414019717750	64.03
02-02	' ACH Debit BANKCARD MTOT DISC CCD DES MOINES COUNTY 528414019717404	65.95
02-02	' ACH Debit BANKCARD MTOT DISC CCD CEDAR COUNTY RECOR 528414019717214	66.12
02-02	' ACH Debit BANKCARD MTOT DISC CCD HAMILTON COUNTY RE 528414019717396	66.60
02-02	' ACH Debit BANKCARD MTOT DISC CCD WINNESHIEK COUNTY 528414019718972	66.84
02-02	' ACH Debit BANKCARD MTOT DISC CCD HARDIN COUNTY RECO 528414019717453	67.23
02-02	' ACH Debit BANKCARD MTOT DISC CCD CARROLL COUNTY REC 528414019717230	69.65

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Date	Description	Subtractions
02-02	' ACH Debit BANKCARD MTOT DISC CCD LEE COUNTY RECORDE 528414019717735	69.74
02-02	' ACH Debit BANKCARD MTOT DISC CCD MARSHALL COUNTY RE 528414019717586	69.80
02-02	' ACH Debit BANKCARD MTOT DISC CCD MADISON COUNTY REC 528414019717651	78.82
02-02	' ACH Debit BANKCARD MTOT DISC CCD CHICKASAW COUNTY R 528414019717180	81.24
02-02	' ACH Debit BANKCARD MTOT DISC CCD CLAY COUNTY RECORD 528414019717271	82.29
02-02	' ACH Debit BANKCARD MTOT DISC CCD EMMET COUNTY RECOR 528414019717347	84.49
02-02	' ACH Debit BANKCARD MTOT DISC CCD WOODBURY COUNTY RE 528414019717867	86.49
02-02	' ACH Debit BANKCARD MTOT DISC CCD BOONE COUNTY RECOR 528414019717172	86.71
02-02	' ACH Debit BANKCARD MTOT DISC CCD IOWA COUNTY RECORD 528414019717495	87.54
02-02	' ACH Debit BANKCARD MTOT DISC CCD WAPELLO COUNTY REC 528414019717933	88.00
02-02	' ACH Debit BANKCARD MTOT DISC CCD SIOUX COUNTY RECOR 528414019718014	89.35
02-02	' ACH Debit BANKCARD MTOT DISC CCD BUTLER COUNTY RECO 528414019717255	91.13
02-02	' ACH Debit BANKCARD MTOT DISC CCD CLINTON COUNTY REC 528414019717297	99.87
02-02	' ACH Debit BANKCARD MTOT DISC CCD CERRO GORDO COUNTY 528414019717206	110.04
02-02	' ACH Debit BANKCARD MTOT DISC CCD BENTON COUNTY RECO 528414019717156	110.47

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Date	Description	Subtractions
02-02	' ACH Debit BANKCARD MTOT DISC CCD JASPER COUNTY RECO 528414019717677	113.09
02-02	' ACH Debit BANKCARD MTOT DISC CCD WARREN COUNTY RECO 528414019717891	113.33
02-02	' ACH Debit BANKCARD MTOT DISC CCD MAHAKSA COUNTY REC 528414019717644	125.84
02-02	' ACH Debit BANKCARD MTOT DISC CCD WEBSTER COUNTY REC 528414019717883	139.78
02-02	' ACH Debit BANKCARD MTOT DISC CCD DUBUQUE COUNTY REC 528414019717446	163.52
02-02	' ACH Debit BANKCARD MTOT DISC CCD PLYMOUTH COUNTY RE 528414019717826	207.27
02-02	' ACH Debit BANKCARD MTOT DISC CCD BLACK HAWK COUNTY 528414019717164	239.83
02-02	' ACH Debit BANKCARD MTOT DISC CCD DICKINSON COUNTY R 528414019717339	250.32
02-02	' ACH Debit BANKCARD MTOT DISC CCD JOHNSON COUNTY REC 528414019717768	261.78
02-02	' ACH Debit BANKCARD MTOT DISC CCD DALLAS COUNTY RECO 528414019714880	291.62
02-02	' ACH Debit BANKCARD MTOT DISC CCD STORY COUNTY RECOR 528414019714898	294.21
02-02	' ACH Debit BANKCARD MTOT DISC CCD POTTAWATTAMIE COUN 528414019718048	317.86
02-02	' ACH Debit BANKCARD MTOT DISC CCD SCOTT COUNTY RECOR 528414019718055	381.12
02-02	' ACH Debit BANKCARD MTOT DISC CCD LINN COUNTY RECORD 528414019717701	597.68
02-02	' ACH Debit Verichex INC PURCHASE CCD 3434 Electronic S 97216500	1,946.65

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Date	Description	Subtractions
02-02	' ACH Debit BANKCARD MTOT DISC CCD IOWA LAND RECORDS 498895199157512	3,635.69
02-03	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,087.66
02-03	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	165,694.80
02-03	' Electronic Bill Pay 6B6CJUXJ ENTERPRISE IOWA PH1980325	15,700.00
02-06	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	76,997.80
02-06	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	18,967.58
02-06	' Electronic Bill Pay IB8CUUMK LIGHTEDGE SOLUTION1980877	3,052.90
02-07	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	8,570.56
02-07	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	95,422.20
02-08	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	55,600.20
02-08	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,556.32
02-09	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,270.16
02-09	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	68,466.40
02-10	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04074038	28,136.36
02-10	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	69,959.60
02-10	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,226.88
02-13	' ACH Debit BANKERS TRUST CO CR CD PMT CCD DUNSHEE 438850XXXXX5199	12,093.87
02-13	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	79,481.80
02-13	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,851.11
02-14	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	49,475.80
02-14	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	12,563.41
02-14	' Electronic Bill Pay QBICOU8N LEAN TECHNIQUES 1984193	24,975.00

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Date	Description	Subtractions
02-15	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,049.41
02-15	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	79,054.60
02-16	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	83,205.40
02-16	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	7,429.48
02-17	' Analysis Service Fee NET ACCOUNT ANALYSIS FOR 01/23	849.59
02-21	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	6,536.73
02-21	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	84,543.00
02-21	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	12,221.20
02-21	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	12,514.25
02-21	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	3,167.15
02-21	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	73,377.00
02-22	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,673.05
02-22	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	63,085.20
02-23	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	7,024.45
02-23	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	63,325.40
02-24	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04089592	28,211.40
02-24	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	120,951.80
02-24	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	7,656.33
02-27	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	127,028.40
02-27	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,740.14
02-28	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,775.86
02-28	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	84,787.20

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CREDITS

Date	Description	Additions
02-01	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	74,651.40
02-01	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,133.35
02-01	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,323.17
02-01	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,315.00
02-01	' ACH Credit BANKCARD MTOT DEP CCD MARION COUNTY RECO 528414019725738	23.43
02-02	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	54,012.00
02-02	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,107.21
02-02	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	9,096.28
02-02	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,815.00
02-03	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	65,332.60
02-03	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,420.35
02-03	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,445.51
02-03	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	972.00
02-06	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	200,788.60
02-06	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	19,287.98

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Date	Description	Additions
02-06	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,962.87
02-06	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,972.00
02-06	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	1,821.75
02-06	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	201.89
02-06	' ACH Credit BANKCARD MTOT DEP CCD MARION COUNTY RECO 528414019725738	46.86
02-07	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	84,866.40
02-07	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	8,827.69
02-07	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,255.00
02-08	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	98,334.40
02-08	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	13,939.57
02-08	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,559.38
02-08	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	974.00
02-08	' ACH Credit BANKCARD MTOT DEP CCD MARION COUNTY RECO 528414019725738	23.43
02-09	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	163,156.00
02-09	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,578.32
02-09	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,754.55
02-09	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,440.00

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Date	Description	Additions
02-10	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	75,388.20
02-10	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,533.69
02-10	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,056.42
02-10	Deposit	1,476.40
02-10	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,305.00
02-13	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	91,584.40
02-13	Deposit	91,376.63
02-13	Deposit	75,000.00
02-13	Deposit	65,000.00
02-13	Deposit	59,500.00
02-13	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,121.73
02-13	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,099.15
02-13	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	1,852.44
02-13	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	940.00
02-13	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	144.97
02-14	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	54,725.60
02-14	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	12,758.96
02-14	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	800.00
02-14	' ACH Credit BANKCARD BTOT DEP CCD MARION COUNTY RECO 528414019725738	181.39
02-15	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	68,110.60

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Date	Description	Additions
02-15	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,342.41
02-15	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,064.30
02-15	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,060.00
02-15	' ACH Credit BANKCARD MTOT DEP CCD MARION COUNTY RECO 528414019725738	8.50
02-16	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	69,271.00
02-16	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	7,652.40
02-16	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,489.38
02-16	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,420.00
02-17	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	77,617.40
02-17	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	6,577.05
02-17	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,577.75
02-17	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,065.00
02-17	' ACH Credit BANKCARD MTOT DEP CCD MARION COUNTY RECO 528414019725738	155.79
02-21	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	47,759.20
02-21	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	12,353.80
02-21	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,809.52

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Date	Description	Additions
02-21	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,864.36
02-21	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	3,262.19
02-21	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,394.20
02-21	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,140.00
02-21	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	305.71
02-21	' ACH Credit BANKCARD BTOT DEP CCD MARION COUNTY RECO 528414019725738	230.21
02-22	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	77,747.40
02-22	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,962.53
02-22	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	238.83
02-22	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	75.00
02-22	' ACH Credit BANKCARD BTOT DEP CCD MARION COUNTY RECO 528414019725738	60.77
02-23	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	78,187.00
02-23	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	7,235.21
02-23	Deposit	4,170.81
02-23	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,518.37
02-23	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	999.00
02-24	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	80,032.80

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Date	Description	Additions
02-24	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	7,886.08
02-24	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,717.43
02-24	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	950.00
02-27	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	83,532.60
02-27	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	13,859.83
02-27	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,484.66
02-27	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,617.00
02-27	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	1,525.93
02-27	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	233.81
02-27	' ACH Credit BANKCARD MTOT DEP CCD MARION COUNTY RECO 528414019725738	58.71
02-28	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	61,189.60
02-28	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,113.20
02-28	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,210.00
02-28	' ACH Credit BANKCARD BTOT DEP CCD MARION COUNTY RECO 528414019725738	75.96

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
01-31	1,249,652.80	02-06	1,152,383.42	02-10	1,274,643.19
02-01	1,240,515.79	02-07	1,143,339.75	02-13	1,570,835.73
02-02	1,133,631.75	02-08	1,191,014.01	02-14	1,552,287.47
02-03	1,023,319.75	02-09	1,292,206.32	02-15	1,544,769.27

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<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02-16	1,534,967.17	02-22	1,523,196.71	02-27	1,445,268.03
02-17	1,622,110.57	02-23	1,546,957.25	02-28	1,423,293.73
02-21	1,507,870.43	02-24	1,481,724.03		

Thank you for banking with Bankers Trust Company

Electronic Services System
Reconciliation Summary
107000 - BT-Settlement, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	1,622,110.57
Cleared Transactions	
Checks and Payments - 20 items	-734,839.56
Deposits and Credits - 3228 items	536,022.72
Total Cleared Transactions	<u>-198,816.84</u>
Cleared Balance	<u>1,423,293.73</u>
Uncleared Transactions	
Checks and Payments - 4 items	-244,696.64
Deposits and Credits - 1368 items	748,723.17
Total Uncleared Transactions	<u>504,026.53</u>
Register Balance as of 02/28/2023	<u>1,927,320.26</u>
New Transactions	
Checks and Payments - 35 items	-312,861.15
Deposits and Credits - 1222 items	353,308.74
Total New Transactions	<u>40,447.59</u>
Ending Balance	<u>1,967,767.85</u>

Electronic Services System

Profit & Loss

February 2023

	Feb 23
Income	
BudgetedIncome	
42000 · POSSERVICEFEE	6,424.09
43000 · SERVICEFEE	
43100 · ACH	45,798.00
43200 · CC	6,247.69
43300 · DRAWDOWN	4,902.00
Total 43000 · SERVICEFEE	56,947.69
44000 · MOU Services	
44100 · Policy	1,979.01
44200 · Communications	417.60
Total 44000 · MOU Services	2,396.61
47000 · Fund 255 Reimbursement	55,003.16
Total BudgetedIncome	120,771.55
49000 · RevolvingIncome	
49300 · ERECORDING	
49100 · AUDITORFEE	26,270.00
49200 · TRANSFERTAX	1,184,636.00
49300 · ERECORDING - Other	428,810.00
Total 49300 · ERECORDING	1,639,716.00
49600 · POSPAYMENT	214,111.90
Total 49000 · RevolvingIncome	1,853,827.90
Total Income	1,974,599.45
Gross Profit	1,974,599.45
Expense	
Budgeted Expenses	
60000 · Administration	
60200 · Accounting Software-Services	151.98
60300 · Bookkeeping-CPA-990	6,804.00
60400 · Project Manager	12,400.00
60500 · Professional Fees	
60510 · Legal	2,250.00
60520 · Government Relations	2,000.00
60530 · Human Resources-Oasis	778.11
Total 60500 · Professional Fees	5,028.11
60800 · Office Operations	
60810 · Office Space Lease	3,050.00
60820 · Office Supplies	236.14
60830 · Offical Publication Expense	16.56
60850 · Teleconference	118.73
60860 · Telephone	210.45
60865 · Internet	250.00
60870 · Office Tech Support	600.00
60890 · Miscellaneous	59.50
Total 60800 · Office Operations	4,541.38
Total 60000 · Administration	28,925.47
61000 · Marketing-Communications	
61200 · Administrative/Marketing Coord	5,430.20

Electronic Services System

Profit & Loss

February 2023

	Feb 23
61300 · Education and Outreach	
61310 · ILR Annual Conference	210.00
61320 · Tradeshows/Exhibits/Sponsorship	48.14
61350 · Conferences & Meetings	1,311.63
61370 · Software & Hosted Services	675.17
Total 61300 · Education and Outreach	2,244.94
Total 61000 · Marketing-Communications	7,675.14
62000 · Customer Support	
62100 · Account Manager	7,988.83
62130 · Customer Support Coordinator	2,864.72
Total 62000 · Customer Support	10,853.55
63000 · Policy Coordination	
63100 · Policy Coordinator	6,277.10
Total 63000 · Policy Coordination	6,277.10
64000 · ILR System Operations	
64100 · Development Team	
64110 · Technical Lead	12,585.50
64120 · Senior Developer	10,791.56
64130 · Technical Support & Development	9,631.74
Total 64100 · Development Team	33,008.80
64200 · External Development & Services	
64210 · FF Redaction Services	3,901.88
64240 · Data Center & Hosting Services	3,052.90
Total 64200 · External Development & Services	6,954.78
64300 · Software License-Maintenance	
64305 · JetBrains	1,868.00
64310 · Certificates- Digicert	99.00
64319 · AWS	707.37
64326 · Atlassian	219.20
64327 · ZOOM	10.00
64328 · Microsoft	100.00
Total 64300 · Software License-Maintenance	3,003.57
Total 64000 · ILR System Operations	42,967.15
66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	1,231.40
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	4,517.66
66310 · Vericheck OnlineTransactionFees	2,630.64
66320 · POSTransactionsFees	7,511.26
Total 66300 · Gateway Transaction Fees	14,659.56
Total 66000 · Payment Expenses	15,890.96
Total Budgeted Expenses	112,589.37
Planned Reserve Expenses	
BF Redaction	686.90
Software Development-Consulting	51,075.00
Total Planned Reserve Expenses	51,761.90

Electronic Services System
Profit & Loss
February 2023

	Feb 23
70000 · RevolvingExpenses	
ESSPayments	
70100 · COUNTYDISTRIBUTION	1,639,716.00
70200 · POSDISTRIBUTION	213,305.09
Total ESSPayments	1,853,021.09
Total 70000 · RevolvingExpenses	1,853,021.09
Total Expense	2,017,372.36
Net Income	-42,772.91

Electronic Services System

Profit & Loss

February 2023

	TOTAL
Income	
BudgetedIncome	
42000 · POSSERVICEFEE	6,424.09
43000 · SERVICEFEE	
43100 · ACH	45,798.00
43200 · CC	6,247.69
43300 · DRAWDOWN	4,902.00
Total 43000 · SERVICEFEE	56,947.69
44000 · MOU Services	
44100 · Policy	1,979.01
44200 · Communications	417.60
Total 44000 · MOU Services	2,396.61
47000 · Fund 255 Reimbursement	55,003.16
Total BudgetedIncome	120,771.55
Total Income	120,771.55
Gross Profit	120,771.55
Expense	
Budgeted Expenses	
60000 · Administration	
60200 · Accounting Software-Services	151.98
60300 · Bookkeeping-CPA-990	6,804.00
60400 · Project Manager	12,400.00
60500 · Professional Fees	
60510 · Legal	2,250.00
60520 · Government Relations	2,000.00
60530 · Human Resources-Oasis	778.11
Total 60500 · Professional Fees	5,028.11
60800 · Office Operations	
60810 · Office Space Lease	3,050.00
60820 · Office Supplies	236.14
60830 · Official Publication Expense	16.56
60850 · Teleconference	118.73
60860 · Telephone	210.45
60865 · Internet	250.00
60870 · Office Tech Support	600.00
60890 · Miscellaneous	59.50
Total 60800 · Office Operations	4,541.38
Total 60000 · Administration	28,925.47
61000 · Marketing-Communications	
61200 · Administrative/Marketing Coord	5,430.20
61300 · Education and Outreach	
61310 · ILR Annual Conference	210.00
61320 · Tradeshows/Exhibits/Sponsorship	48.14
61350 · Conferences & Meetings	1,311.63
61370 · Software & Hosted Services	675.17
Total 61300 · Education and Outreach	2,244.94
Total 61000 · Marketing-Communications	7,675.14
62000 · Customer Support	
62100 · Account Manager	7,988.83
62130 · Customer Support Coordinator	2,864.72
Total 62000 · Customer Support	10,853.55

Electronic Services System

Profit & Loss

February 2023

	TOTAL
63000 · Policy Coordination	
63100 · Policy Coordinator	6,277.10
Total 63000 · Policy Coordination	6,277.10
64000 · ILR System Operations	
64100 · Development Team	
64110 · Technical Lead	12,585.50
64120 · Senior Developer	10,791.56
64130 · Technical Support & Development	9,631.74
Total 64100 · Development Team	33,008.80
64200 · External Development & Services	
64210 · FF Redaction Services	3,901.88
64240 · Data Center & Hosting Services	3,052.90
Total 64200 · External Development & Services	6,954.78
64300 · Software License-Maintenance	
64305 · JetBrains	1,868.00
64310 · Certificates- Digicert	99.00
64319 · AWS	707.37
64326 · Atlassian	219.20
64327 · ZOOM	10.00
64328 · Microsoft	100.00
Total 64300 · Software License-Maintenance	3,003.57
Total 64000 · ILR System Operations	42,967.15
66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	1,231.40
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	4,517.66
66310 · Vericheck OnlineTransactionFees	2,630.64
66320 · POSTransactionsFees	7,511.26
Total 66300 · Gateway Transaction Fees	14,659.56
Total 66000 · Payment Expenses	15,890.96
Total Budgeted Expenses	112,589.37
Total Expense	112,589.37
Net Income	8,182.18

Electronic Services System

Profit & Loss

January through February 2023

	Jan - Feb 23
Income	
Budgeted Income	
40100 · Bad Payment Fee	50.00
42000 · POSSERVICEFEE	15,413.42
43000 · SERVICEFEE	
43100 · ACH	99,153.00
43200 · CC	14,203.05
43300 · DRAWDOWN	10,044.00
Total 43000 · SERVICEFEE	123,400.05
44000 · MOU Services	
44100 · Policy	3,198.40
44200 · Communications	417.60
Total 44000 · MOU Services	3,616.00
47000 · Fund 255 Reimbursement	128,301.66
Total Budgeted Income	270,781.13
Total Income	270,781.13
Gross Profit	270,781.13
Expense	
Budgeted Expenses	
60000 · Administration	
60200 · Accounting Software-Services	4,541.16
60300 · Bookkeeping-CPA-990	11,704.00
60400 · Project Manager	24,300.00
60500 · Professional Fees	
60510 · Legal	4,500.00
60520 · Government Relations	3,000.00
60530 · Human Resources-Oasis	1,726.10
Total 60500 · Professional Fees	9,226.10
60800 · Office Operations	
60810 · Office Space Lease	6,000.00
60820 · Office Supplies	236.14
60830 · Official Publication Expense	74.43
60850 · Teleconference	194.12
60860 · Telephone	1,714.19
60865 · Internet	250.00
60870 · Office Tech Support	3,084.02
60880 · Printing and Copying (Color-BW)	350.00
60890 · Miscellaneous	59.50
Total 60800 · Office Operations	11,962.40
Total 60000 · Administration	61,733.66
61000 · Marketing-Communications	
61200 · Administrative/Marketing Coord	9,014.15
61300 · Education and Outreach	
61310 · ILR Annual Conference	210.00
61320 · Tradeshows/Exhibits/Sponsorship	48.14
61340 · Memberships	200.00
61350 · Conferences & Meetings	1,361.63
61370 · Software & Hosted Services	1,708.71
Total 61300 · Education and Outreach	3,528.48
Total 61000 · Marketing-Communications	12,542.63

Electronic Services System

Profit & Loss

January through February 2023

	Jan - Feb 23
62000 · Customer Support	
62100 · Account Manager	16,162.98
62130 · Customer Support Coordinator	5,835.39
Total 62000 · Customer Support	21,998.37
63000 · Policy Coordination	
63100 · Policy Coordinator	12,581.42
Total 63000 · Policy Coordination	12,581.42
64000 · ILR System Operations	
64100 · Development Team	
64110 · Technical Lead	25,213.00
64120 · Senior Developer	21,625.11
64130 · Technical Support & Development	19,192.77
Total 64100 · Development Team	66,030.88
64200 · External Development & Services	
64210 · FF Redaction Services	8,071.76
64225 · Technical Consulting	3,176.25
64240 · Data Center & Hosting Services	6,105.80
64250 · Domain Registration	10.99
Total 64200 · External Development & Services	17,364.80
64300 · Software License-Maintenance	
64305 · JetBrains	1,868.00
64310 · Certificates- Digicert	99.00
64311 · Browser Stack	372.36
64319 · AWS	1,388.02
64326 · Atlassian	370.40
64327 · ZOOM	20.00
64328 · Microsoft	200.00
Total 64300 · Software License-Maintenance	4,317.78
64500 · Computing & Equip (CAP)	
64520 · System Equipment	57.75
Total 64500 · Computing & Equip (CAP)	57.75
Total 64000 · ILR System Operations	87,771.21
66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	2,469.43
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	12,867.36
66310 · Vericheck OnlineTransactionFees	5,111.08
66320 · POSTransactionsFees	15,328.16
Total 66300 · Gateway Transaction Fees	33,306.60
Total 66000 · Payment Expenses	35,776.03
Total Budgeted Expenses	232,403.32
Total Expense	232,403.32
Net Income	38,377.81

Electronic Services System

Balance Sheet

As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings	
107000 · BT-Settlement	
107100 · Unrestricted Reserve Account	38,399.40
107200 · Software Dev & Equip Maint Rsrv	600,000.00
107300 · Redaction Reserve	60,000.00
107400 · Restricted Operating Reserve	100,000.00
107000 · BT-Settlement - Other	1,128,920.86
Total 107000 · BT-Settlement	1,927,320.26
10800 · BOA-Settlement	14,218.27
Total Checking/Savings	1,941,538.53
Accounts Receivable	
12000 · Accounts Receivable	55,714.48
Total Accounts Receivable	55,714.48
Other Current Assets	
13000 · Due from State	103,446.16
14000 · Prepaid Expenses	155,817.97
Total Other Current Assets	259,264.13
Total Current Assets	2,256,517.14
Fixed Assets	
17000 · Computer Equipment	718,246.95
17001 · Developed Software	633,302.00
17900 · Asset in Process	200,910.01
18000 · Accumulated Depreciation	-1,087,479.96
Total Fixed Assets	464,979.00
TOTAL ASSETS	2,721,496.14
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	38,171.63
Total Accounts Payable	38,171.63
Credit Cards	
21100 · BT Credit Card	5,841.79
Total Credit Cards	5,841.79
Other Current Liabilities	
22000 · Accrued Compensation	35,257.21
22500 · Deferred Revenues	138,702.28
24000 · DRAWDOWN	78,325.60
Total Other Current Liabilities	252,285.09
Total Current Liabilities	296,298.51
Total Liabilities	296,298.51
Equity	
30000 · Retained Earnings	2,490,990.50
Net Income	-65,792.87
Total Equity	2,425,197.63
TOTAL LIABILITIES & EQUITY	2,721,496.14



PHIL DUNSHEE
ELECTRONIC SERVICES SYS
Account Number: [REDACTED]
Page 1 of 3



Account Summary

Billing Cycle		02/28/2023
Days In Billing Cycle		28
Previous Balance		\$12,093.87
Purchases	+	\$3,161.34
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$12,093.87
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$3,161.34**

Credit Summary

Total Credit Line	\$35,000.00
Available Credit Line	\$31,838.66
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (800) 221-5920
Lost or Stolen Card: (866) 839-3485

Go to www.ezcardinfo.com

Write us at PO BOX 1991, DES MOINES, IA 50305-1991

Payment Summary

NEW BALANCE **\$3,161.34**

MINIMUM PAYMENT **\$791.00**

PAYMENT DUE DATE **03/26/2023**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 03/10/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$3161.34

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/01	02/03	PPLN10	24137463033100367264293	OFFICE DEPOT #1090 800-463-3768 MN	\$109.92
02/02	02/03	PPLN10	24692163033103356043150	Amazon web services aws.amazon.co WA	\$707.37
02/03	02/05	PPLN10	24492153034869766138895	ADOBE *CREATIVE CLOUD 408-536-6000 CA	\$58.29
02/02	02/05	PPLN10	24137463034100388218301	OFFICE DEPOT #1170 800-463-3768 OH	\$64.18
02/03	02/05	PPLN10	24692163034104090898270	SQ *DENISE'S FLOWERS & GI Pocahontas IA	\$59.50
02/05	02/06	PPLN10	24011343036000045651626	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$10.00
02/05	02/06	PPLN10	24492163036000038738281	WEB* SSL.COMODO.COM SECTIGO.COM NJ	\$99.00
02/08	02/09	PPLN10	24692163039107625127797	AMZN Mktg US*H209V93T3 Amzn.com/bill WA	\$62.04

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE ALLOW UP TO 7 DAYS FOR RECEIPT

BANKERS TRUST COMPANY
PO BOX 1991
DES MOINES IA 50305-1991



Account Number

Check box to indicate
name/address change ☐
on back of this coupon

Closing Date

02/28/23

New Balance

\$3,161.34

Total Minimum
Payment Due

\$791.00

Payment Due Date

03/26/23

AMOUNT OF PAYMENT ENCLOSED

\$

PHIL DUNSHEE
ELECTRONIC SERVICES SYS
8711 WINDSOR PARKWAY
SUITE 2
JOHNSTON IA 50131

MAKE CHECK PAYABLE TO:

BANKERS TRUST COMPANY
PO BOX 1991
DES MOINES IA 50305-1991

PHIL DUNSHEE
ELECTRONIC SERVICES SYS

Account Number: [REDACTED]

Page 3 of 3

Cardholder Account Summary Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/10	02/10		7438891304011111111111	AUTO PMT FROM ACCT 2347313596	\$12,093.87-
02/11	02/12	PPLN10	24011343042000021542916	ATLASSIAN HTTPSWWW.ATLA CA	\$19.26
02/11	02/12	PPLN10	24692163042109433537634	AMZN Mktp US*7K7M29XN3 Amzn.com/bill WA	\$48.14
02/13	02/14	PPLN10	24430993044400819063781	MSFT * E0500M8EGG MSBILL.INFO WA	\$100.00
02/13	02/14	PPLN10	24492153044870315497137	ADOBE *PRODUCTS 408-536-6000 CA	\$52.99
02/14	02/15	PPLN10	24941643045900016510775	BUSINESS PUBLICATIONS CO. 515-2883336 IA	\$123.83
02/15	02/16	PPLN10	24941643046900016646776	BUSINESS PUBLICATIONS CO. 515-2883336 IA	\$16.56
02/15	02/17	PPLN10	24323003047754271477375	AVID COMMUNICATIONS LLC 816-994-7070 MO	\$210.45
02/19	02/20	PPLN10	24793383050000120917422	ONLINE JOB ADS INDEED 512-4595300 TX	\$504.00
02/21	02/22	PPLN10	24692163052106825089957	INTUIT *QuickBooks CL.INTUIT.COM CA	\$109.98
02/22	02/23	PPLN10	24011343053000015931352	ATLASSIAN HTTPSWWW.ATLA CA	\$199.94
02/23	02/24	PPLN10	24692163054108621775886	MAILCHIMP *MISC MAILCHIMP.COM GA	\$563.89
02/26	02/27	PPLN10	24055233057207677004891	RIGHT NETWORKS 603-324-0400 NH	\$42.00

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$.00.

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN10001	PURCHASE	G	\$0.00	1.24166%(M)	14.9000%	\$0.00	\$0.00	0.0000%	\$3,161.34
Cash									
CPLN06001	CASH	A	\$0.00	1.49166%(M)	17.9000%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 28		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

2:08 PM

04/04/23

Electronic Services System
Reconciliation Summary
21100 - BT Credit Card, Period Ending 02/28/2023

	Feb 28, 23
Beginning Balance	12,093.87
Cleared Transactions	
Charges and Cash Advances - 22 items	-3,161.34
Payments and Credits - 1 item	12,093.87
Total Cleared Transactions	8,932.53
Cleared Balance	3,161.34
Uncleared Transactions	
Charges and Cash Advances - 6 items	-2,680.45
Total Uncleared Transactions	-2,680.45
Register Balance as of 02/28/2023	5,841.79
New Transactions	
Charges and Cash Advances - 2 items	-245.39
Total New Transactions	-245.39
Ending Balance	6,087.18

Report ID: FR008B
Source: I/3 Finance
Date: 7/1/22 - 2/28/23
Fund: 0255
BS Account: 1101

STATE OF IOWA
OLLD BALANCE SHEET SUMMARY

Page: 1 of 1
Run Date: 03/10/2023
Run Time: 03:40:40 PM

Doc CD	Posting Code	Cycle Date	Debit Amount	Credit Amount	Balance
Beginning Balance					230,255.81
EFT	A001	7/8/22		50,372.28	179,883.53
JV1	A001	7/20/22	144.92		180,028.45
CDR	A001	7/29/22	55,264.53		235,292.98
EFT	A001	8/9/22		57,543.59	177,749.39
CDR	A001	8/17/22	59,568.36		237,317.75
JV1	A001	8/18/22	151.83		237,469.58
EFT	A001	9/12/22		53,701.64	183,767.94
CDR	A001	9/14/22	46,129.36		229,897.30
JV1	A001	9/23/22	105.48		230,002.78
JVAC	A001	10/8/22	263,433.15	32,880.59	460,555.34
JVAC	A107	10/8/22	32,880.59	263,433.15	230,002.78
EFT	A001	10/11/22		54,794.88	175,207.90
CDR	A001	10/13/22	52,579.19		227,787.09
JV1	A001	10/20/22	274.28		228,061.37
CDR	A001	11/14/22	48,724.53		276,785.90
EFT	A001	11/14/22		50,174.20	226,611.70
JV1	A001	11/18/22	333.26		226,944.96
EFT	A001	12/9/22		50,578.30	176,366.66
JV1	A001	12/19/22	382.52		176,749.18
CDR	A001	12/27/22	44,404.42		221,153.60
EFT	A001	1/9/23		73,298.50	147,855.10
CDR	A001	1/19/23	41,641.50		189,496.60
JV1	A001	1/23/23	709.78	709.78	189,496.60
JV1	A001	1/24/23	709.78		190,206.38
CDR	A001	2/14/23	42,148.93		232,355.31
JV1	A001	2/24/23	538.57		232,893.88

Iowa Land Records - Fund 255
Reconciliation Detail
State Treasurer, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						190,206.38
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	02/14/2023			X	42,687.50	42,687.50
Total Deposits and Credits					42,687.50	42,687.50
Total Cleared Transactions					42,687.50	42,687.50
Cleared Balance					42,687.50	232,893.88
Register Balance as of 02/28/2023					42,687.50	232,893.88
Ending Balance					42,687.50	232,893.88

Iowa Land Records - Fund 255
Profit & Loss
February 2023

	Feb 23
Ordinary Income/Expense	
Income	
E-Recording Fee	42,148.93
Interest	538.57
Total Income	42,687.50
Expense	
ESS Expense Reimbursement	55,003.16
Total Expense	55,003.16
Net Ordinary Income	-12,315.66
Net Income	-12,315.66

Iowa Land Records - Fund 255
Balance Sheet
As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings	
State Treasurer	232,893.88
Total Checking/Savings	232,893.88
Total Current Assets	232,893.88
TOTAL ASSETS	232,893.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	55,003.16
Total Accounts Payable	55,003.16
Total Current Liabilities	55,003.16
Total Liabilities	55,003.16
Equity	
Retained Earnings	230,255.81
Net Income	-52,365.09
Total Equity	177,890.72
TOTAL LIABILITIES & EQUITY	232,893.88

Electronic Services System

Balance Sheet

As of March 17, 2023

	Mar 17, 23
ASSETS	
Current Assets	
Checking/Savings	
107000 · BT-Settlement	
107100 · Unrestricted Reserve Account	38,399.40
107200 · Software Dev & Equip Maint Rsrv	523,950.00
107300 · Redaction Reserve	59,473.82
107400 · Restricted Operating Reserve	100,000.00
107000 · BT-Settlement - Other	1,106,572.49
Total 107000 · BT-Settlement	1,828,395.71
10800 · BOA-Settlement	-212.05
Total Checking/Savings	1,828,183.66
Accounts Receivable	
12000 · Accounts Receivable	115,498.84
Total Accounts Receivable	115,498.84
Other Current Assets	
13000 · Due from State	103,446.16
14000 · Prepaid Expenses	155,817.97
Total Other Current Assets	259,264.13
Total Current Assets	2,202,946.63
Fixed Assets	
17000 · Computer Equipment	718,246.95
17001 · Developed Software	633,302.00
17900 · Asset in Process	200,910.01
18000 · Accumulated Depreciation	-1,087,479.96
Total Fixed Assets	464,979.00
TOTAL ASSETS	2,667,925.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	237.00
Total Accounts Payable	237.00
Credit Cards	
21100 · BT Credit Card	1,163.80
Total Credit Cards	1,163.80
Other Current Liabilities	
22000 · Accrued Compensation	35,257.21
22500 · Deferred Revenues	138,702.28
24000 · DRAWDOWN	74,324.20
Total Other Current Liabilities	248,283.69
Total Current Liabilities	249,684.49
Total Liabilities	249,684.49
Equity	
30000 · Retained Earnings	2,490,990.50
Net Income	-72,749.36
Total Equity	2,418,241.14
TOTAL LIABILITIES & EQUITY	2,667,925.63

Kay Kelleher

Des Moines, IA | kay.kelleher@yahoo.com | (515) 238-8285

WORK EXPERIENCE

Dotdash Meredith

Sept 2022 – Present

Intercompany Accountant

- Work as a liaison with internal and parent company accounting and finance teams to review and request intercompany entries including reviewing or providing support, when necessary, and verifying details.
- Complete and post all valid journal entries, related to the above, to meet month-end deadlines.
- Review and complete all reconciliations for intercompany accounts monthly to ensure an accurate G/L balance, as well as other accounts as assigned. Research and resolve all variances.
- Maintain intercompany support and analysis including providing commentary, when needed. Verify with all related parties on ending balances to ensure accurate consolidation of financials.
- Provide necessary data to internal and external auditors.

Aterra Real Estate

Dec 2016 – Sept 2022

Senior Accountant

- Ensure integrity of all financial information to provide accurate monthly financial reporting to the Board of Directors
- Manage all phases of accounts receivable and accounts payable for 98 commercial, single-family and multi-family properties, serving corporate and residential tenants
- Produce tenant common area maintenance annual reports for all commercial tenants according to individual leases
- Collect, code, track, and pay all non-payroll accounts payable transactions for vendors, loans, utilities, and internal invoices monthly
- Maintain, balance, and perform reconciliations monthly on approximately 85 bank accounts representing the various LLCs
- Attend monthly board meetings to review company performance and plan future strategies, dispositions, and acquisitions
- Maintain and balance monthly journal entries and ledger accounts
- Produce yearly 1099 reporting for all LLCs
- Maintain successful relationships with vendors, tenants and bankers
- Applied for and maintained all in state and out of state licensing and legally required filings
- Perform allocation calculations and invoicing to all intracompany and intercompany entities
- Assisted all other team members in project management, leasing, and maintenance, as needed

Grand View University

Jun 2005 – Dec 2016

Financial Aid Coordinator

- Provided information, advice, and assistance regarding various types of federal and institutional financial aid to best facilitate the enrollment of students
- Counseled students and financial aid recipients regarding cost of attendance, methods of payment, and management of financial responsibilities
- Assisted in the development, implementation, administration, and management of financial aid programs
- Informed students and their families regarding student financial programs and services
- Processed student aid applications and award packages
- Acted as first point of contact to inquiries to the Financial Aid Office

Accounts Receivable/Collections Coordinator

- Maintained lowest possible receivables balance while not hindering growth in student population and staying within the guidelines, policies, and procedures of Grand View University
- Accurately maintained and analyzed the accounting records for entire student population
- Monitored all loan checks to ensure that student account refunds were issued in compliance with federal guidelines
- Coordinated with other departments to devise creative means of maintaining student retention through appropriate student contact, payment plans, and financial aid assistance
- Helped answer questions as the first point of contact in the business office
- Accurately record and make deposits for all funds coming into the Business Office

Kay Kelleher

Des Moines, IA | kay.kelleher@yahoo.com | (515) 238-8285

Accounts Payable Specialist

- Processed all non-payroll payables and various journal entries to assist Controller
- Assisted the Controller with expense related data entry
- Assisted with student club budgeting processes
- Responded to inquiries from vendors, staff, and faculty regarding payments and claims
- Responsible for expense reports to be correctly coded, approved and reimbursed

Conlin Properties

Dec 2002 – Jan 2005

Accounting Specialist

- Balanced bank accounts daily, responsible for all non-payroll payables, and maintained filing for 40 commercial properties
- Managed the Grease Monkey division accounts payable, accounts receivable, daily balancing, and collections
- Assisted the property association division with electronic banking reconciliation
- Answered all vendor inquiries regarding payments and procedures, providing excellent customer service, assisted Controller with special projects, communicated with property managers regarding status of payables
- Assisted with construction draws of new construction projects

SKILLS

- | | |
|------------------------------------|-------------------------------------|
| • Accounts Receivable and Payable | • Time Management |
| • Financial Reporting | • Attention to Detail |
| • Account Reconciliation | • Organization |
| • General Ledger/Journal Entries | • Excellent Customer Service Skills |
| • Written and Verbal Communication | |

REFERENCES

Julie Bantz – Associate Vice President for Finance and Controller at Grand View University
(515) 263-2847
jbantz@grandview.edu

Laura Eaton - Data Specialist & Lecturer of BSAD at Grand View University
(515) 263-6117
leatpon@grandview.edu

Brook Cleveland – Property Manager at Aterra Real Estate
(515) 217-7850
bcleveland@aterrarealestate.com

March 17, 2023

To: ESS Finance Subcommittee
ESS Coordinating Committee

From: Phil Dunshee, Project Manager

Re: 2022 Software Asset Value Determination

We have prepared a report of software assets created in Calendar Year 2022. The value assigned is based on two primary factors.

1. The human resource expenditures associated with the members of our internal technical team and other team members who engaged in software development planning and testing.
2. The software development activities performed by a private information technology firm, Lean Techniques.

The following software development projects were undertaken in 2021:

- ESS Imaging Service – completed
- ESS Payment API – completed
- ESS Admin2 Application – in development
- ESS Central Authentication System (CAS) –in development
- ESS County Upload 2.0 Rest Services – in development
- ESS Search Application2 – in development (2023)
- ESSPay Application – in development (2023)

The ESS Imaging Service, which is designed to improve image quality and processing in E-Submission, is now complete and in production.

The ESS Payment API is an important migration to a more secure platform for payment transactions. It has been moved to production.

The ESS Admin2 Application is an important migration to a more secure platform for managing all ESS applications. It has been partially moved to production but remains incomplete pending the development of Search Application 2.

An ESS Central Authentication System (CAS) for user management and login, including 2 factor authentication, has been partially moved into production but remains incomplete pending the development of Search Application 2.

An ESS County Upload API, replacing the legacy LCM and SOAP API is in development which has continued into 2023. This API will provide a more secure and stable platform for exchanging information with counties.

An updated Search application, providing access to more than 22 million records, started development in 2023. This platform will provide a more secure and efficient method for retrieving records and it will provide a substantially improved user experience. This is designated as an asset which will be reflected in the 2023 financial reports.

A new component to the ESS payment service is being created. For the first time ESS will be able to accept online and “on demand” requests for service to be paid with credit or with debit cards.

Time and costs associated with support issues, ongoing software maintenance or improvements, general team planning, infrastructure, system administration, security, benefits, taxes, PTO, and holidays are excluded. For 2022 about two thirds of the asset development activity resulted from the work of the External Development team.

Total expenditures for these asset creating projects in 2022 was **\$333,705.55**. The investment costs associated with each internal and external development team is as follows.

- ESS Internal Development Team: \$106,418.05
- Contracted External Development Team: \$227,287.50

Activities associated with testing were apportioned equally between the CAS project and Admin2.

I believe this is a fair statement of the value of the software developed in 2022. This value can be represented as an asset on the balance sheet. The assigned value of each asset is not intended to represent the market value of the software.

The attached Exhibit A is a report showing the investment made in each of the named projects in 2022.

A high level of asset development is expected to continue in 2023. Work on a redesigned ILR search application and an associated redesign of the search application user management system will be developed. ESSPay is expected to be completed. New projects may be started including a significant update to the External Submitter API.

cc. Robert Endriss, Denman

Exhibit A **New ESS Assets By Project** **Calendar Year 2022**

Recognized Asset Development in 2022 – Completed

Project	Asset Value/Investment
ESS Imaging Service – in production	\$32,964.88
ESS Payment API – in production	\$17,012.93
Total	\$49,977.81

Recognized Asset Development in 2022 – In Development

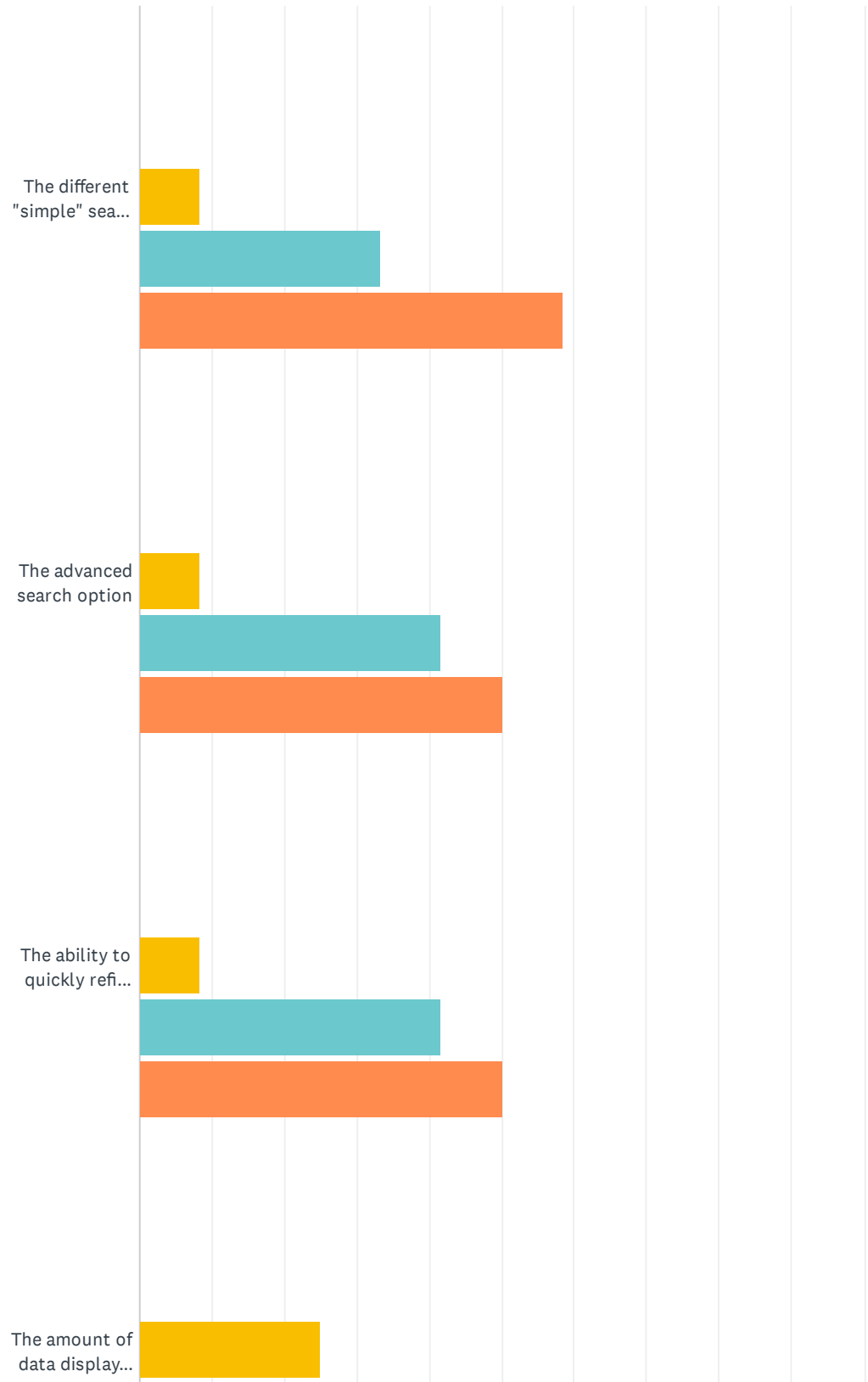
Project	Asset Value/Investment
ESS Admin2 Application – in development	\$98,696.31
ESS Central Authentication System (CAS) – in development	\$137,444.20
ESS County Upload API – in development	\$47,587.23
Total	\$283,727.74

Please identify your organization type	Please share your comments about searching for documents on the NEW Iowa Land Records website. What do you like?	Please share your comments about searching for documents on the NEW Iowa Land Records website. What do you dislike or what needs improvement?	What search feature or function do you most want to see in the new search application?
Response	Open-Ended Response	Open-Ended Response	Open-Ended Response
State Government	Simple Interface	Seperate searches for platted and unplatted lands, option to do both or either would be good. I can't think of anything really substantial that I didn't like. The only thing that I would say is that I like the way the document type shows up very condensed on the current ILR layout and now they'll be more detailed so you'll have to scroll through more to find what you're looking for.	Platted and unplatted land should be allowed to search individually or as both
Law Firm	I really like the wild card option. The searches in general also seem like they'll be more helpful and easier to navigate.		
Mortgage Company			
State Government	larger print compared to old version, wildcard will be useful, also date range.	Still would like to see more consistency in indexing of records. Some recorders keep it simple, others you have to figure out their methods and they are not always in the hints.	I search for surveys and deeds, so I mostly search by section, Township and range. Lots of city surveys index by lots and blocks and the sec/township/range is not always listed.
Realty Company - Residential	Appears to be a lot more user-friendly and streamlined.	I haven't really had a chance to use it yet, so I can't say.	The new search features look wonderful!
Law Firm			
Abstract/Title Company			
Abstract/Title Company	Legal and name are on the results page.		name and legal on search results page.
	Appears very user friendly. Would like more information about the new user information for those of us that currently electronically file when new site goes live and how our company goes about getting users set up without having any lag time. Maybe that will be coming, just don't want to miss it and find out our old sign-ons don't work and we are unable to file or look up data. Thanks.	None	
Mortgage Company			

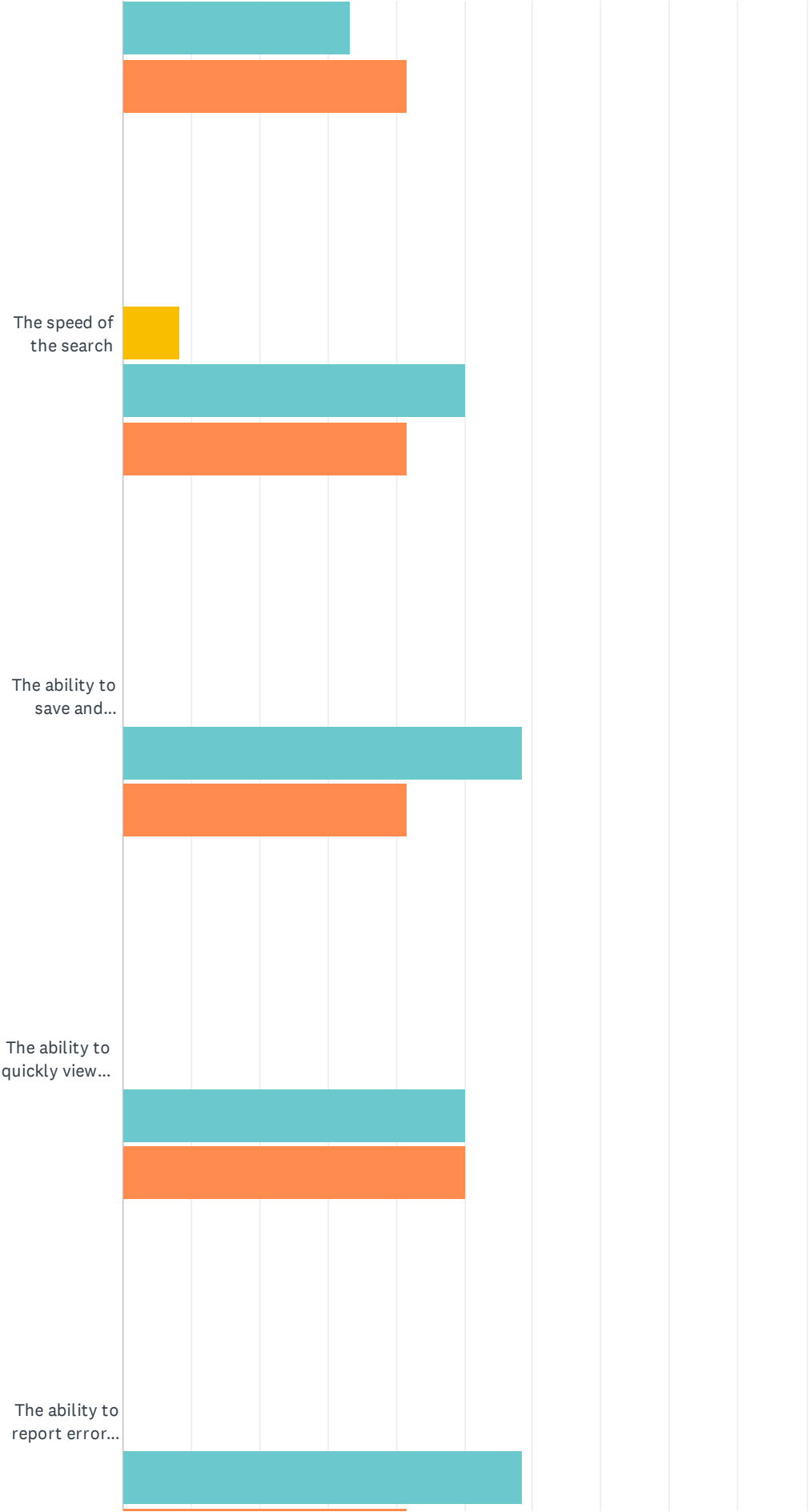
Please identify your organization type	Please share your comments about searching for documents on the NEW Iowa Land Records website. What do you like?	Please share your comments about searching for documents on the NEW Iowa Land Records website. What do you dislike or what needs improvement?	What search feature or function do you most want to see in the new search application?
Response	Open-Ended Response	Open-Ended Response	Open-Ended Response
Abstract/Title Company Abstract/Title Company Survey or Engineering Company	I really like that you've gotten the real estate info onto the screen on name searches! location searches	I'm concerned about the new wildcard algorithm-- It may be very time consuming in searching names with many possible spellings, I would like to see good results in using the wildcard multiple times in the same name. Also a question about that--will numbers be the explicit wildcard? for example, currently when I search lot 1 I get anything after, same with Section 1 etc... And I'd like another demonstration of how to see the details behind an entry, and it's associated docs (I was taking notes and missing some things I think) But you did awesome Phil! the captcha system	The legal next to the name in searches, which you've accomplished & congrats! Could there be a way to truncate that screen to show multiple legals if they exist? There may be a problem with missing extra legals that don't appear at the initial screen, so we'd still have to look at details to confirm the legal. OR could you indicate there are more legals, like just index it as MULTIPLE LEGALS so we know we have to look at details?
Survey or Engineering Company	Haven't tried it yet so I don't know what I like about it. As long as recorders index survey documents correctly by location, searching should be fine.	Don't know yet. I don't like the necessity of adding a wild card * to get all searches - the example of "P* Dunshee" instead of "P Dunshee". I also don't like that you can only search 5 counties at a time, I would like to do all 99 at once if possible.	I am more concerned about recorders indexing correctly than about search features.
Law Firm	I think the new search options, I just wish the individual counties would be more consistent on how the record Book and Page or Instrument numbers.		Ability to search all 99 counties at once.

Q3 What is your impression of the following features in the new ILR search application?

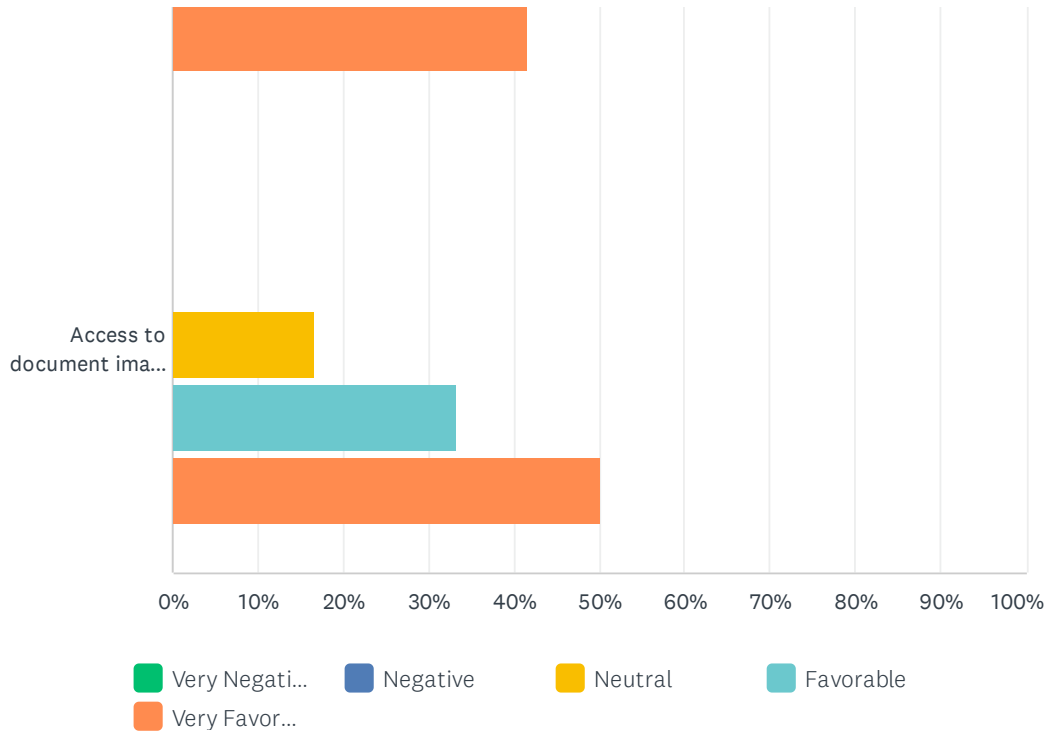
Answered: 12 Skipped: 2



2023 Iowa Land Records Search Engine Survey



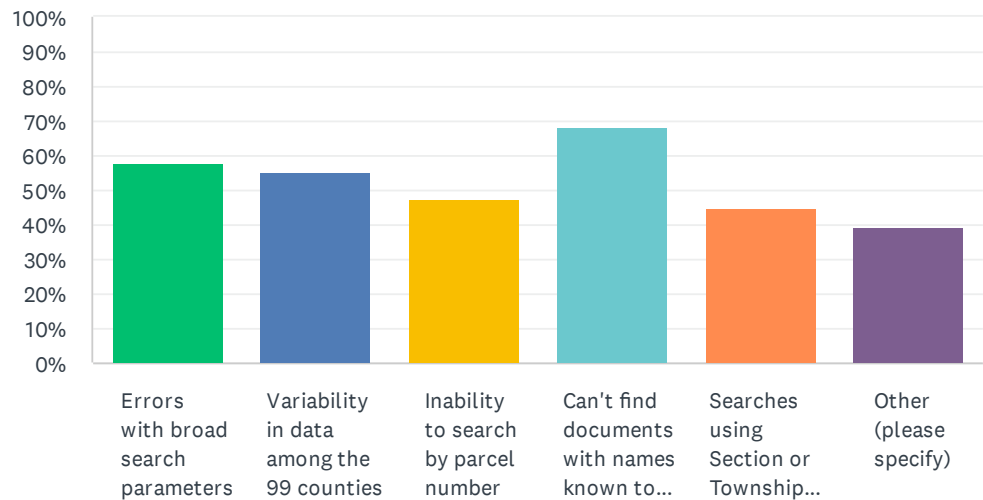
2023 Iowa Land Records Search Engine Survey



	VERY NEGATIVE	NEGATIVE	NEUTRAL	FAVORABLE	VERY FAVORABLE	TOTAL
The different "simple" search options (name, reference number, location/legal, document type and county searches)	0.00% 0	0.00% 0	8.33% 1	33.33% 4	58.33% 7	12
The advanced search option	0.00% 0	0.00% 0	8.33% 1	41.67% 5	50.00% 6	12
The ability to quickly refine a search	0.00% 0	0.00% 0	8.33% 1	41.67% 5	50.00% 6	12
The amount of data displayed for each search result (party names and location descriptions)	0.00% 0	0.00% 0	25.00% 3	33.33% 4	41.67% 5	12
The speed of the search	0.00% 0	0.00% 0	8.33% 1	50.00% 6	41.67% 5	12
The ability to save and quickly rerun a search	0.00% 0	0.00% 0	0.00% 0	58.33% 7	41.67% 5	12
The ability to quickly view associated documents	0.00% 0	0.00% 0	0.00% 0	50.00% 6	50.00% 6	12
The ability to report errors (image quality, data errors, and personally identifiable information (PII))	0.00% 0	0.00% 0	0.00% 0	58.33% 7	41.67% 5	12
Access to document images (PDF)	0.00% 0	0.00% 0	16.67% 2	33.33% 4	50.00% 6	12

Q6 What are the primary concerns you have when searching for documents on the Iowa Land Records website? (Choose all that apply.)

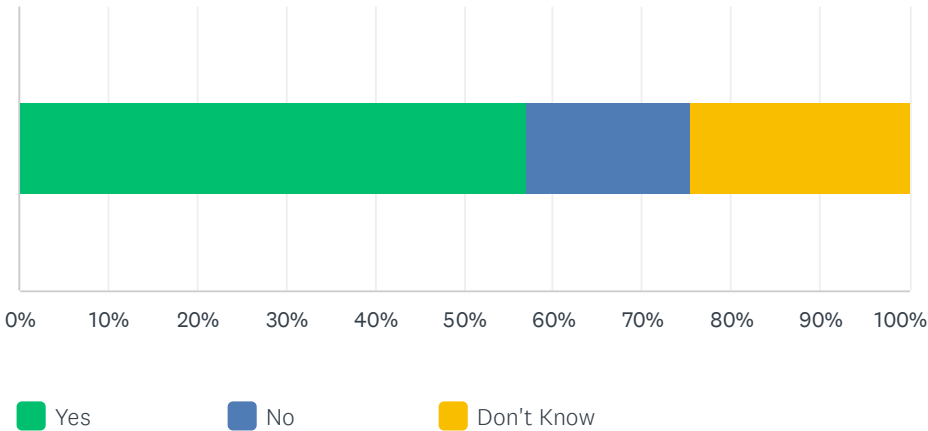
Answered: 38 Skipped: 555



ANSWER CHOICES	RESPONSES	
Errors with broad search parameters	57.89%	22
Variability in data among the 99 counties	55.26%	21
Inability to search by parcel number	47.37%	18
Can't find documents with names known to be in the record	68.42%	26
Searches using Section or Township numbers produce inaccurate results	44.74%	17
Other (please specify)	39.47%	15
Total Respondents: 38		

Q10 In most cases county recorders in Iowa do not index the parcel identification numbers associated with conveyance documents. Do you think it would be helpful or beneficial, going forward, if all recorders indexed the Parcel ID numbers with conveyance documents (deeds, contracts, etc.)? If yes, why?

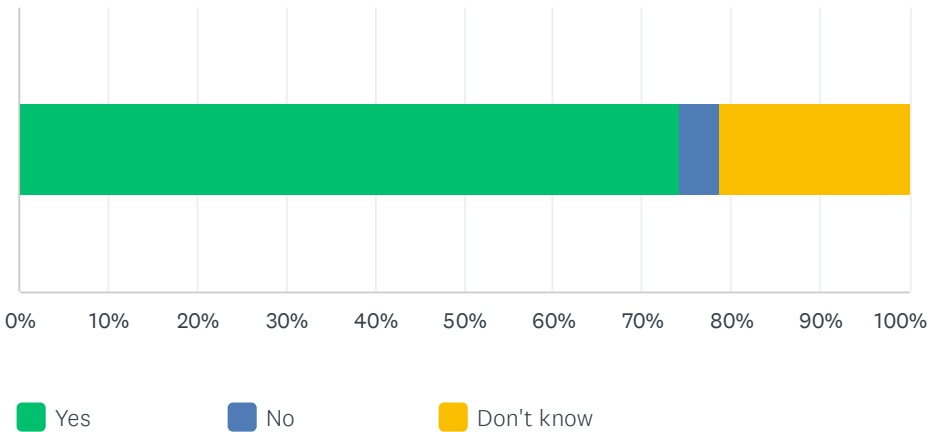
Answered: 492 Skipped: 101



ANSWER CHOICES		RESPONSES	
Yes		57.11%	281
No		18.29%	90
Don't Know		24.59%	121
TOTAL			492

Q11 Iowa's 99 counties having various methods for indexing information associated with real estate records. Do you think it would be helpful or beneficial if counties formatted their index information more consistently?

Answered: 489 Skipped: 104



ANSWER CHOICES		RESPONSES	
Yes		74.23%	363
No		4.50%	22
Don't know		21.27%	104
TOTAL			489

