

# ESS

Electronic Services System – Coordinating Committee Meeting

## Agenda

### Hybrid Meeting and Web Conference

8711 Windsor Parkway, Suite 2

Johnston, Iowa

May 9, 2023

10:00 A.M. to 12:00 P.M.

---

- **Welcome and Introductions**
- **February 16, 2023 – ESS Coordinating Committee Meeting Summary – Approval**
- **Financial Reports – Approval**
  - 2023 1st Quarter Reports
- **CY 2023 Budget Amendment – Approval**
- **Work Authorization – Approval**
- **Fraud Notification Concept**
- **Contracts and Agreements**
  - Linn County Services Agreement – Approval
  - Local Service Provider Maintenance Template – Approval
- **Legislative Update**
  - Terms of Service
  - Other Legislation
  - 2024 Planning
- **Policies and Procedures**
  - Terms of Service Update – Approval
  - Document Formatting
  - ESS Executive Committee
  - Search User Management Policy
- **E-Submission Development Updates**
  - Recorder and Submitter CAS
  - County Upload API
  - Search Application Redesign
- **Communications Update**
- **PRIA Update**
- **Adjourn - Next Regular Meeting August 8, 2023**