

ESS

Electronic Services System – Finance Subcommittee Meeting

Agenda

Web Conference

July 11, 2023

8:30 A.M. to 9:30 A.M.

- **Welcome**
- **June 8, 2023 – Summary of Subcommittee Action – Approval**
- **Financial Reports**
 - **Accounts Receivable Update**
 - **July Summary of ESS Payments – Approval**
 - **July Fund 255 Reimbursement Invoice – Approval**
 - **May 2023 Financial Reports – Approval**
- **Accounting Reconciliation Update**
- **Development Services Implementation Update**
- **June Metrics Review**

Next Meeting – August 3, 2023

**ESS Finance Subcommittee
Teleconference Meeting
June 8, 2023**

Members Present: Geralyn Greer, Sheri Jones, Laura McKeever, Amy Assink, Nancy Booten, Lisa Kent, and Stacie Herridge

Other Participants: Phil Dunshee, Census Lo-Liyong, Kay Kelleher, Kristen Delany-Cole and Lisa Long

The meeting was called to order at 8:30am.

Meeting Summary

The Finance Subcommittee reviewed the May 4, 2023, meeting summary. A motion was made by Sheri Jones and seconded by Geralyn Greer to approve the summary. The motion was adopted unanimously.

Accounts Receivable Update

The Account Manager updated the Subcommittee on the outstanding accounts receivable. The accounts receivable was high because of the county maintenance invoices and the Fund 255 reimbursement invoice.

June Summary of ESS Payments

The Project Manager presented the Subcommittee with the June 2023 monthly payment reports. The report highlighted transactions related to the Lean Technique software development services. Lean Technique is currently completing the Search Application phase of the software development services. The monthly reports also include payments to Kathy Towner, who is currently providing support to reconfigure the ILR WordPress website. The remaining payment includes payroll and mileage for Lisa Long trips to the district meetings.

Payments on the BT credit card include expenditures for Konica Minolta services, Konica Minolta provides technical support for our printing and computer services. ESS has developed a new payment system esspay.net, and charges related to that include payments to Sectigo for a security certificate. This is in addition to monthly payments to service providers and software companies such as Mailchimp, Zoom, Adobe, Microsoft 365, Intuit, JIRA, and AWS.

A motion was made by Laura McKeever and seconded by Geralyn Greer to approve the June payment reports as of June 30, 2023. The motion was approved.

As part of the payment reports, the Subcommittee received an update on an invoice related to the MOU between ESS and the Iowa County Records Association.

June Fund 255 Reimbursement Invoice

The Subcommittee reviewed the monthly Fund 255 reimbursement invoice for June 2023. Bills included were for payroll in the amount of \$31,867.85. ESS has planned to maintain a minimum balance of \$100,000, and for this reason only a portion of payroll costs were included in the reimbursement invoice. A motion was made by Stacie Herridge, seconded by Sheri Jones to approve the June Fund 255 reimbursement invoice. The motion was approved.

April Monthly Financial Reports

The Subcommittee was first presented with confirmation that the Bank of America (BOA) account was closed on March 31, 2023. ESS received the final closing statement.

The Subcommittee reviewed the April 2023 financial reports. Kay Kelleher has gone through a process of transitioning the accounting process from Bergan KDV. The P&L report shows gross income in April of \$2.6 million, while total expenses amounted to approximately \$2.7 million. Expenditures from the reserve funds have been made, affecting the reported net income. The budgeted accounts showed income of \$142,474.00 and expenses of \$97,091.40, with a net income of \$45,382.60. The balance sheet reflects expected total assets, with cash in the bank appearing higher due to transaction processing timing. The Subcommittee received a report showing the actual cash balance as of June 1st to be \$1,611,154.16. There may be fluctuations between the cash balance reported in the accounting system and the actual bank statement due to the movement of deposits and outflows. ESS has planned to maintain a target balance of \$850,000 for the bank account to cover cash flow needs, ensuring sufficient funds for county distributions. ESS monitors both the balance sheet and the actual bank balance. Reserve account balances are on track with projections.

ESS staff reported that there was an error in the accounting reconciliation reports. The reconciliation report balance did not match the actual balance. However, during the reconciliation process, the software indicated that the balances were correct. Internal reports indicated that the identified transactions had been reconciled, but not all cleared transactions were reflected in the reconciliation report. ESS staff investigated the issue and consulted with Denman Auditors for guidance. The discrepancy was narrowed to about \$1,800. After review, the root cause was suspected to be associated with the software and the size of the accounting file. ESS staff is planning to create a new and smaller accounting file, and it is hoped that this will resolve the issue. The Subcommittee will be updated at the next meeting.

The Subcommittee reviewed the credit card statement for April which was successfully reconciled. The Fund 255 statement received from the State Treasurer's office included transactions for both March and April. A statement was not received in time for the previous meeting, and the reconciliation reports for both March and April were presented. The balance at the end of March was \$155,981.62, and by the end of April, it increased to \$187,496.28. The profit and loss (P&L) statement indicated a negative net income for April - primarily due to a decrease in recording fees. ESS staff indicated that this condition will be closely monitored, and that an adjustment may be required in the next cycle.

A motion was made by Geralyn Greer and seconded by Amy Assink to approve the April 2023 financial reports. The motion was approved.

Point Of Sale Distributions

It was reported that BankCard USA had experienced a cyber-attack, and this had affected their ability to provide required payment reports. The attack did not affect the ESS payment system, but it did result in a delay in the payment distribution to counties. ESS staff worked to identify a workaround, and steps were initiated to complete the payment distribution. ESS has now developed a back-up plan that can be initiated in event there are future issues.

Development Services Update

The Subcommittee received an update on software development activity. All but one county has been enabled to use the new search system. Customers have been reminded that utilization of the new search system will require filling out a new application and agreeing to the new "Terms of Service". The legacy system is expected to be decommissioned sometime in the fall. Once the process is complete, the development team will turn their focus to several outstanding support issues.

A new policy is currently in development that will document the basis for which ESS would deny an application. It will also detail the processes for blacklisting or blocking IP addresses.

Metrics

The economic trends continue to be a concern, but in May E-submission activity bounced back somewhat. Although not yet reaching the levels of 2020 and 2021, there was a noticeable increase in E-submission activity. The report offered some hope that the positive trend could continue in June and July, leading to a favorable position for the remainder of the year. It was acknowledged that adjustments would be made based on the evolving situation.

The meeting was adjourned at 9:30 AM. The next meeting of the Finance Subcommittee is a web conference scheduled for July 11, 2023.

Electronic Services System

A/R Aging Detail

As of June 29, 2023

	Type	Date	Num	Name	Due Date	Aging	Open Balance
Current							
Total Current							
1 - 90							
	Invoice	03/31/2023	100002	Kennedy, Cruise, Fre...	03/31/2023	90	15.00
	Invoice	05/01/2023	100007	Adams County Recor...	05/01/2023	59	1,634.62
	Invoice	05/01/2023	100012	Black Hawk County ...	05/01/2023	59	1,280.96
	Invoice	05/01/2023	100014	Boone County Recor...	05/01/2023	59	2,301.88
	Invoice	05/01/2023	100015	Bremer County Reco...	05/01/2023	59	1,143.30
	Invoice	05/01/2023	100017	Buena Vista County ...	05/01/2023	59	1,524.90
	Invoice	05/01/2023	100021	Cass County Recorder	05/01/2023	59	1,587.95
	Invoice	05/01/2023	100029	Clinton County Recor...	05/01/2023	59	1,451.11
	Invoice	05/01/2023	100032	Davis County Recorder	05/01/2023	59	2,105.21
	Invoice	05/17/2023	100042	Dubuque County Rec...	05/17/2023	43	1,013.59
	Invoice	05/18/2023	100051	Hamilton County Rec...	05/18/2023	42	962.51
	Invoice	05/18/2023	100054	Harrison County Rec...	05/18/2023	42	1,131.98
	Invoice	05/18/2023	100055	Henry County Recorder	05/18/2023	42	1,411.60
	Invoice	05/18/2023	100060	Jackson County Rec...	05/18/2023	42	1,258.55
	Invoice	05/18/2023	100063	Johnson County Rec...	05/18/2023	42	597.65
	Invoice	05/18/2023	100069	Louisa County Recor...	05/18/2023	42	909.35
	Invoice	05/18/2023	100072	Madison County Rec...	05/18/2023	42	1,431.65
	Invoice	05/18/2023	100073	Mahaska County Rec...	05/18/2023	42	2,367.12
	Invoice	05/18/2023	100077	Mitchell County Reco...	05/18/2023	42	1,823.00
	Invoice	05/18/2023	100081	Muscatine County Re...	05/18/2023	42	982.73
	Invoice	05/18/2023	100083	Osceola County Rec...	05/18/2023	42	1,882.22
	Invoice	05/18/2023	100084	Page County Recorder	05/18/2023	42	1,580.12
	Invoice	05/18/2023	100090	Poweshiek County R...	05/18/2023	42	842.85
	Invoice	05/18/2023	100091	Ringgold County Rec...	05/18/2023	42	1,467.96
	Invoice	05/18/2023	100095	Sioux County Recorder	05/18/2023	42	1,760.66
	Invoice	05/18/2023	100110	Mitchell County Reco...	05/18/2023	42	1,823.00
	Invoice	05/30/2023	100112	Boone County Recor...	05/30/2023	30	300.00
	Invoice	05/30/2023	100114	Clayton County Reco...	05/30/2023	30	100.00
	Invoice	05/30/2023	100116	Linn County Recorder	05/30/2023	30	200.00
	Invoice	05/30/2023	100122	Calhoun County Rec...	05/30/2023	30	100.00
	Payment	05/31/2023	150065	Taylor County Recor...			-0.03
	Payment	05/31/2023	77351	Boone County Recor...			-2,301.88
	Invoice	06/01/2023	100126	Iowa County Recorde...	06/01/2023	28	1,960.88
	Invoice	06/05/2023	100127	Southern Iowa Settle...	06/05/2023	24	419.40
	Invoice	06/23/2023	100128	DuTrac Community ...	06/23/2023	6	110.00
	Invoice	06/27/2023	100129	United Bank of Iowa ...	06/27/2023	2	70.00
Total 1 - 90							37,249.84
> 90							
	Invoice	09/14/2022	090126	Law Mosley, P.C.	09/14/2022	288	56.32
	Invoice	01/12/2023	01012...	Iowa Natural Heritage...	01/12/2023	168	170.00
	Invoice	03/28/2023	03012...	Iotis Realty LLC	03/28/2023	93	40.00
Total > 90							266.32
TOTAL							37,516.16

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06/29/23

Accrual Basis

Electronic Services System

Monthly AP Detail

As of June 30, 2023

Type	Date	Num	Name	Split	Credit
20000 · Accounts Payable					
Bill	06/01/2023	1794	The Rafferty Group	60520 · Government Relations	2,000.00
Bill	06/02/2023	04168108	Oasis HR	-SPLIT-	32,441.85
Bill	06/16/2023	04177249	Oasis HR	-SPLIT-	32,524.23
Bill	06/20/2023	LLong- summer school	Lisa Long	Education and Outreach-Rev	233.18
Bill	06/01/2023	INV00077738	Lightedge Solutions, Inc	64240 · Data Center & Hosting Services	3,052.90
Bill	06/05/2023	5868	Lean Techniques, Inc	Software Development-Consulting	1,200.00
Bill	06/01/2023	80123850	Konica Minolta Business ...	60870 · Office Tech Support	351.78
Bill	06/01/2023	1496	Enterprise Iowa	-SPLIT-	3,300.00
Bill	06/01/2023	1495	Enterprise Iowa	60400 · Project Manager	12,400.00
Bill	06/05/2023	26162	CSI	-SPLIT-	5,747.28
Bill	06/09/2023		Chubb	-SPLIT-	3,268.00
Total 20000 · Accounts Payable					96,519.22
TOTAL					96,519.22

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06/29/23

Accrual Basis

Electronic Services System
Monthly Credit Card Charges-BT
As of June 30, 2023

Type	Date	Num	Name	Split	Open Balance
21100 · BT Credit Card					
Credit Card Charge	06/01/2023	198499	Avid Communications	60860 · Telephone	209.75
Credit Card Charge	06/02/2023	1346489017	Amazon	64319 · AWS	817.66
Credit Card Charge	06/03/2023	246859145	Adobe Systems	61370 · Software & Hosted Services	58.29
Credit Card Charge	06/05/2023	INV19629149	Zoom	64327 · ZOOM	10.00
Credit Card Charge	06/05/2023	INV20508916	Zoom	64327 · ZOOM	10.00
Credit Card Charge	06/11/2023	AT-24630103	Atlassian	64326 · Atlassian	19.26
Credit Card Charge	06/13/2023	EO500NUA6P	Microsoft	64328 · Microsoft	112.50
Credit Card Charge	06/13/2023	4179730	IBM	64307 · DB2	9,484.42
Credit Card Charge	06/13/2023	2476664130	Adobe Systems	61370 · Software & Hosted Services	52.99
Credit Card Charge	06/22/2023	64441049167	Business Publications	60830 · Offical Publication Expense	20.47
Credit Card Charge	06/23/2023	000-296 316	Atlassian	64326 · Atlassian	199.94
Credit Card Charge	06/23/2023	MC13883692	Mailchimp	61370 · Software & Hosted Services	527.00
Credit Card Charge	06/25/2023	INV03179994	Right Networks	60200 · Accounting Software-Services	42.00
Credit Card Charge	06/28/2023	77135	Maytech	64325 · Maytech	1,112.00
Total 21100 · BT Credit Card					12,676.28
TOTAL					12,676.28

Electronic Services System
8711 Windsor Parkway
Suite 2
Johnston, IA 50131

Invoice

Date	Invoice #
7/1/2023	100130

Bill To
CLRIS - FUND 255 c/o Office of the State Treasurer Capitol Building Des Moines, IA 50319

Item	Description	Amount
Reimbursed Expense	Paychex #04177249 - June Payroll Period Ending 6.10.23	32,524.23

Total	\$32,524.23
Payments/Credits	\$0.00
Balance Due	\$32,524.23



ELECTRONIC SERVICES SYSTEM (24417)

PD24417

Invoices - 04177249 Report

Report generated on 06/20/2023 at 4:56 PM

Invoice Number: 04177249 Batch Number: 202313

Invoice Date: 06/16/2023 Period Ending: 06/10/2023

DESCRIPTION	AMOUNT
GROSS WAGES	\$25,307.93
EMPLOYMENT TAXES	\$1,948.11
WORKERS COMPENSATION	\$83.53
SERVICE FEES	\$622.42
OASIS HEALTH & WELFARE BENEFITS	\$3,980.45
OASIS RETIREMENT	\$458.99
OTHER: DENTAL INSURANCE DELTA DENTAL	\$108.00
OTHER: PROTECTION PLUS	\$14.80
SUB-TOTAL	\$32,524.23
TOTAL INVOICE	\$32,524.23
PAID - REFERENCE <div></div>	\$32,524.23
DO NOT REMIT PAYMENT	
PAYMENT RECORD AS OF 06/20/2023 05:55PM	
REF 230613_BOA_03*0000016	

Electronic Services System

8711 Windsor Parkway
Suite 2
Johnston, IA 50131

Invoice

Date	Invoice #
7/5/2023	070523

Bill To
Iowa County Recorders Association 101 West Fourth Street Ottumwa IA 52501

Description	Qty	Rate	Amount
Services Provided in June, 2023			
Services Provided by Census Lo-liyong - Policy - Stakeholder communication	5	39.98	199.90
Services Provided by Census Lo-liyong - Policy - Recorders Manual	42	39.98	1,679.16
Services Provided by Census Lo-liyong - Legislation	7	39.98	279.86
Services Provided by Kristen Delaney-Cole - ICRA Brochure	1	34.80	34.80
Services Provided by Kristen Delaney-Cole - Recorder Information Hub	1.5	34.80	52.20
For the period of June 1 through June 30, 2023			

Total	\$2,245.92
Payments/Credits	\$0.00
Balance Due	\$2,245.92

Timesheet Period: Jun 01, 2023 to Jun 30, 2023						2023	Total
Project Name	Time entry: User	Key	Summary	Time entry: Description	Labels	Jun	Hours
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	Edits on all chapters.	ICRA	2	2
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	Recorders Manual	ICRA	12	12
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	Recorders Manual Draft Report E-mail communication	ICRA	3	3
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	Recorders manual	ICRA	18	18
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	Recorders manual	ICRA	3	3
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	finalizing draft recorders manual	ICRA	2	2
ICRA Policy	Census Lo-liyong	RPO-1	Recorders Manual	recorder manual	ICRA	2	2
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Tradename Legislative stakeholder communication	ICRA	3	3
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Tradename legislation planning	ICRA	2	2
ICRA Policy	Census Lo-liyong	RPO-3	Legislative	Tradename stakeholder meeting	ICRA	2	2
ICRA Policy	Census Lo-liyong	RPO-6	Stakeholder	compile meeting summary	ICRA	1	1
ICRA Policy	Census Lo-liyong	RPO-6	Stakeholder	stakeholder prep for tradename	ICRA	1.5	1.5
ICRA Policy	Census Lo-liyong	RPO-6	Stakeholder	zoom tradename	ICRA	2.5	2.5
ICRA Communications	Kristen Delaney-Cole	RCO-1	Printed Materials	6-6:30p) icra brochure updates	ICRA	0.5	0.5
ICRA Communications	Kristen Delaney-Cole	RCO-1	Printed Materials	9:15-9:45a) edit comments from committee and call from Julie	ICRA	0.5	0.5
ICRA Communications	Kristen Delaney-Cole	RCO-2	Information Hub	10:15-11:15a) ICRA hub updates and call with Kathy	ICRA	1	1
ICRA Communications	Kristen Delaney-Cole	RCO-2	Information Hub	10:30-11a) meeting with Kathy about ICRA hub updates	ICRA	0.5	0.5
Total						56.5	56.5



Last statement: April 28, 2023
 This statement: May 31, 2023
 Total days in statement period: 33

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ELECTRONIC SERVICES SYSTEM
 8711 WINDSOR PKWY SUITE 2
 JOHNSTON IA 50131-2296

Direct inquiries to:
 515-245-2863

Bankers Trust Company
 453 7TH Street
 Des Moines, IA 50309

Commercial Checking-Analysis

Account number	Beginning balance	\$1,298,142.43
	Total additions	3,160,878.53
	Total subtractions	3,015,963.37
	Ending balance	\$1,443,057.59

DEBITS

Date	Description	Subtractions
05-01	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	25,109.15
05-01	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	152,285.60
05-02	' ACH Debit BANKCARD MTOT DISC CCD AUDUBON COUNTY REC 528414019717149	17.64
05-02	' ACH Debit BANKCARD MTOT DISC CCD ADAMS COUNTY RECOR 528414019717115	19.15
05-02	' ACH Debit BANKCARD MTOT DISC CCD ALLAMAKEE COUNTY R 528414019717131	21.26
05-02	' ACH Debit BANKCARD MTOT DISC CCD VAN BUREN COUNTY R 528414019716083	22.76
05-02	' ACH Debit BANKCARD MTOT DISC CCD CHICKASAW COUNTY R 528414019717180	27.31
05-02	' ACH Debit BANKCARD MTOT DISC CCD ADAIR COUNTY RECOR 528414019717107	32.45
05-02	' ACH Debit BANKCARD MTOT DISC CCD BUENA VISTA COUNTY 528414019717123	34.87

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Date	Description	Subtractions
05-02	' ACH Debit BANKCARD MTOT DISC CCD CHEROKEE COUNTY RE 528414019717198	43.79
05-02	' ACH Debit BANKCARD MTOT DISC CCD BOONE COUNTY RECOR 528414019717172	65.11
05-02	' ACH Debit BANKCARD MTOT DISC CCD BENTON COUNTY RECO 528414019717156	94.93
05-02	' ACH Debit BANKCARD MTOT DISC CCD DALLAS COUNTY RECO 528414019714880	124.76
05-02	' ACH Debit BANKCARD MTOT DISC CCD BLACK HAWK COUNTY 528414019717164	240.47
05-02	' ACH Debit BANKCARD MTOT DISC CCD STORY COUNTY RECOR 528414019714898	264.00
05-02	' ACH Debit BANKCARD MTOT DISC CCD CALHOUN COUNTY REC 528414019717248	23.41
05-02	' ACH Debit BANKCARD MTOT DISC CCD CLARKE COUNTY RECO 528414019717263	29.83
05-02	' ACH Debit BANKCARD MTOT DISC CCD CASS COUNTY RECORD 528414019717222	32.23
05-02	' ACH Debit BANKCARD MTOT DISC CCD CLAY COUNTY RECORD 528414019717271	38.45
05-02	' ACH Debit BANKCARD MTOT DISC CCD CARROLL COUNTY REC 528414019717230	39.67
05-02	' ACH Debit BANKCARD MTOT DISC CCD BUTLER COUNTY RECO 528414019717255	40.59
05-02	' ACH Debit BANKCARD MTOT DISC CCD CLAYTON COUNTY REC 528414019717289	40.76
05-02	' ACH Debit BANKCARD MTOT DISC CCD CERRO GORDO COUNTY 528414019717206	67.02
05-02	' ACH Debit BANKCARD MTOT DISC CCD CEDAR COUNTY RECOR 528414019717214	71.01

ELECTRONIC SERVICES SYSTEM
May 31, 2023

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Date	Description	Subtractions
05-02	' ACH Debit BANKCARD MTOT DISC CCD CLINTON COUNTY REC 528414019717297	125.33
05-02	' ACH Debit BANKCARD MTOT DISC CCD DAVIS COUNTY RECOR 528414019717313	26.04
05-02	' ACH Debit BANKCARD MTOT DISC CCD GREENE COUNTY RECO 528414019717362	28.14
05-02	' ACH Debit BANKCARD MTOT DISC CCD CRAWFORD COUNTY RE 528414019717305	43.53
05-02	' ACH Debit BANKCARD MTOT DISC CCD FRANKLIN COUNTY RE 528414019717354	50.88
05-02	' ACH Debit BANKCARD MTOT DISC CCD EMMET COUNTY RECOR 528414019717347	58.29
05-02	' ACH Debit BANKCARD MTOT DISC CCD DICKINSON COUNTY R 528414019717339	66.16
05-02	' ACH Debit BANKCARD MTOT DISC CCD DELAWARE COUNTY RE 528414019717321	81.00
05-02	' ACH Debit BANKCARD MTOT DISC CCD IDA COUNTY RECORDE 528414019717503	16.24
05-02	' ACH Debit BANKCARD MTOT DISC CCD HANCOCK COUNTY REC 528414019717388	30.59
05-02	' ACH Debit BANKCARD MTOT DISC CCD HARRISON COUNTY RE 528414019717412	31.66
05-02	' ACH Debit BANKCARD MTOT DISC CCD FREMONT COUNTY REC 528414019717461	31.70
05-02	' ACH Debit BANKCARD MTOT DISC CCD HUMBOLDT COUNTY RE 528414019717545	33.81
05-02	' ACH Debit BANKCARD MTOT DISC CCD GUTHRIE COUNTY REC 528414019717370	34.29
05-02	' ACH Debit BANKCARD MTOT DISC CCD HENRY COUNTY RECOR 528414019717511	34.44

ELECTRONIC SERVICES SYSTEM
May 31, 2023

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Date	Description	Subtractions
05-02	' ACH Debit BANKCARD MTOT DISC CCD MONTGOMERY COUNTY 528414019717602	37.04
05-02	' ACH Debit BANKCARD MTOT DISC CCD IOWA COUNTY RECORD 528414019717495	39.95
05-02	' ACH Debit BANKCARD MTOT DISC CCD GRUNDY COUNTY RECO 528414019717438	46.08
05-02	' ACH Debit BANKCARD MTOT DISC CCD MILLS COUNTY RECOR 528414019717594	47.21
05-02	' ACH Debit BANKCARD MTOT DISC CCD FAYETTE COUNTY REC 528414019717420	49.48
05-02	' ACH Debit BANKCARD MTOT DISC CCD FLOYD COUNTY RECOR 528414019717479	55.14
05-02	' ACH Debit BANKCARD MTOT DISC CCD HAMILTON COUNTY RE 528414019717396	55.95
05-02	' ACH Debit BANKCARD MTOT DISC CCD HARDIN COUNTY RECO 528414019717453	85.32
05-02	' ACH Debit BANKCARD MTOT DISC CCD MARSHALL COUNTY RE 528414019717586	106.04
05-02	' ACH Debit BANKCARD MTOT DISC CCD MUSCATINE COUNTY R 528414019717610	117.63
05-02	' ACH Debit BANKCARD MTOT DISC CCD DUBUQUE COUNTY REC 528414019717446	125.28
05-02	' ACH Debit BANKCARD MTOT DISC CCD DES MOINES COUNTY 528414019717404	154.75
05-02	' ACH Debit BANKCARD MTOT DISC CCD MITCHELL COUNTY RE 528414019717636	29.01
05-02	' ACH Debit BANKCARD MTOT DISC CCD JEFFERSON COUNTY R 528414019717669	31.64
05-02	' ACH Debit BANKCARD MTOT DISC CCD KEOKUK COUNTY RECO 528414019717685	35.98

ELECTRONIC SERVICES SYSTEM
May 31, 2023

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Date	Description	Subtractions
05-02	' ACH Debit BANKCARD MTOT DISC CCD MADISON COUNTY REC 528414019717651	58.31
05-02	' ACH Debit BANKCARD MTOT DISC CCD MONROE COUNTY RECO 528414019717628	58.58
05-02	' ACH Debit BANKCARD MTOT DISC CCD MAHAKSA COUNTY REC 528414019717644	91.92
05-02	' ACH Debit BANKCARD MTOT DISC CCD JASPER COUNTY RECO 528414019717677	123.99
05-02	' ACH Debit BANKCARD MTOT DISC CCD POCAHONTAS COUNTY 528414019717834	15.43
05-02	' ACH Debit BANKCARD MTOT DISC CCD PALO ALTO COUNTY R 528414019717818	28.32
05-02	' ACH Debit BANKCARD MTOT DISC CCD LYON COUNTY RECORD 528414019717719	31.53
05-02	' ACH Debit BANKCARD MTOT DISC CCD KOSSUTH COUNTY REC 528414019717750	34.57
05-02	' ACH Debit BANKCARD MTOT DISC CCD LOUISA COUNTY RECO 528414019717727	38.26
05-02	' ACH Debit BANKCARD MTOT DISC CCD PAGE COUNTY RECORD 528414019717800	45.12
05-02	' ACH Debit BANKCARD MTOT DISC CCD LUCAS COUNTY RECOR 528414019717743	46.02
05-02	' ACH Debit BANKCARD MTOT DISC CCD JACKSON COUNTY REC 528414019717776	48.58
05-02	' ACH Debit BANKCARD MTOT DISC CCD LEE COUNTY RECORDE 528414019717735	116.58
05-02	' ACH Debit BANKCARD MTOT DISC CCD JONES COUNTY RECOR 528414019717693	118.50
05-02	' ACH Debit BANKCARD MTOT DISC CCD PLYMOUTH COUNTY RE 528414019717826	164.44

ELECTRONIC SERVICES SYSTEM
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Date	Description	Subtractions
05-02	' ACH Debit BANKCARD MTOT DISC CCD JOHNSON COUNTY REC 528414019717768	264.03
05-02	' ACH Debit BANKCARD MTOT DISC CCD LINN COUNTY RECORD 528414019717701	562.57
05-02	' ACH Debit BANKCARD MTOT DISC CCD WRIGHT COUNTY RECO 528414019717842	33.51
05-02	' ACH Debit BANKCARD MTOT DISC CCD WINNEBAGO COUNTY R 528414019717875	57.87
05-02	' ACH Debit BANKCARD MTOT DISC CCD WORTH COUNTY RECOR 528414019717859	60.49
05-02	' ACH Debit BANKCARD MTOT DISC CCD WOODBURY COUNTY RE 528414019717867	84.29
05-02	' ACH Debit BANKCARD MTOT DISC CCD WEBSTER COUNTY REC 528414019717883	125.70
05-02	' ACH Debit BANKCARD MTOT DISC CCD WARREN COUNTY RECO 528414019717891	126.78
05-02	' ACH Debit BANKCARD MTOT DISC CCD MONONA COUNTY RECO 528414019718923	15.16
05-02	' ACH Debit BANKCARD MTOT DISC CCD UNION COUNTY RECOR 528414019718022	30.09
05-02	' ACH Debit BANKCARD MTOT DISC CCD SAC COUNTY RECORDE 528414019717966	33.52
05-02	' ACH Debit BANKCARD MTOT DISC CCD WAYNE COUNTY RECOR 528414019717941	33.77
05-02	' ACH Debit BANKCARD MTOT DISC CCD SHELBY COUNTY RECO 528414019718006	38.77
05-02	' ACH Debit BANKCARD MTOT DISC CCD WASHINGTON COUNTY 528414019717909	39.50
05-02	' ACH Debit BANKCARD MTOT DISC CCD TAMA COUNTY RECORD 528414019718030	42.99

ELECTRONIC SERVICES SYSTEM
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05-02	' ACH Debit	49.77
	BANKCARD MTOT DISC CCD WINNESHIEK COUNTY	
	528414019718972	
05-02	' ACH Debit	65.20
	BANKCARD MTOT DISC CCD RINGGOLD COUNTY RE	
	528414019717958	
05-02	' ACH Debit	66.87
	BANKCARD MTOT DISC CCD POWESHIEK COUNTY R	
	528414019717974	
05-02	' ACH Debit	68.73
	BANKCARD MTOT DISC CCD SIOUX COUNTY RECOR	
	528414019718014	
05-02	' ACH Debit	252.57
	BANKCARD MTOT DISC CCD WAPELLO COUNTY REC	
	528414019717933	
05-02	' ACH Debit	314.10
	BANKCARD MTOT DISC CCD POTTAWATTAMIE COUN	
	528414019718048	
05-02	' ACH Debit	648.21
	BANKCARD MTOT DISC CCD SCOTT COUNTY RECOR	
	528414019718055	
05-02	' ACH Debit	39.74
	BANKCARD MTOT DISC CCD APPANOOSE COUNTY R	
	528414019735661	
05-02	' ACH Debit	40.13
	BANKCARD MTOT DISC CCD HOWARD COUNTY RECO	
	528414019730571	
05-02	' ACH Debit	46.90
	BANKCARD MTOT DISC CCD ELECTRONIC SERVICE	
	498895199155706	
05-02	' ACH Debit	95.14
	BANKCARD MTOT DISC CCD MARION COUNTY RECO	
	528414019725738	
05-02	' ACH Debit	4,123.28
	BANKCARD MTOT DISC CCD IOWA LAND RECORDS	
	498895199157512	
05-02	' ACH Debit	2,425.79
	Vericheck INC PURCHASE CCD 3434 Electronic S	
	101000031	
05-02	' ACH Debit	18,690.85
	POS ESS FUNDS DISB CCD POS ESS	
05-02	' ACH Debit	111,579.60
	IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	
05-02	' Electronic Bill Pay	1,279.03
	2BGC2TNI KONICA MINOLTA BUS2013958	
05-02	' Electronic Bill Pay	2,250.00
	1B6CHTWI BRICK GENTRY PC 2013958	

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Date	Description	Subtractions
05-02	' Electronic Bill Pay SBGCHTWI PHIL DUNSHEE-ENTER2013958	15,700.00
05-02	' Electronic Bill Pay EBCCOTWI LEAN TECHNIQUES 2013958	25,000.00
05-02	' Electronic Bill Pay 3BCCOTWI MARY WARD 2013958	104.80
05-02	' Electronic Bill Pay 2BCCOTWI TERESA OLSON 2013958	188.64
05-02	' Electronic Bill Pay DBCCOTWI SAMANTHA BOOTHBY 2013958	210.91
05-02	' Electronic Bill Pay 4BCCOTWI SUE MEYER 2013958	259.38
05-02	' Electronic Bill Pay AB6CHTWI LISA LONG 2013958	307.85
05-02	' Electronic Bill Pay JB3CUTWI LEAN TECHNIQUES 2013958	350.00
05-02	' Electronic Bill Pay CB6CHTWI LINDSAY LAUFERSWEI2013958	102.57
05-03	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	9,712.17
05-03	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	112,559.00
05-03	' Electronic Bill Pay NBTC8T58 LEAN TECHNIQUES 2014506	24,750.00
05-04	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,614.46
05-04	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	82,236.00
05-05	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04142553	31,984.71
05-05	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	14,007.26
05-05	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	102,417.80
05-08	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	20,648.09
05-08	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	100,916.60
05-09	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	14,487.38
05-09	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	118,887.00
05-10	' ACH Debit BANKCARD DISCOUNT CCD ELECTRONIC SERVICE 528414019714906	0.61

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Date	Description	Subtractions
05-10	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,791.54
05-10	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	97,534.40
05-11	' ACH Debit BANKERS TRUST CO CR CD PMT CCD DUNSHEE 438850XXXXX5199	11,388.87
05-11	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,380.26
05-11	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	96,962.60
05-12	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	15,085.89
05-12	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	105,244.00
05-12	' Electronic Bill Pay HB4CMTGX KONICA MINOLTA PRE2018339	351.78
05-15	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	128,872.00
05-16	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	37,590.85
05-16	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	121,984.40
05-16	' Analysis Service Fee NET ACCOUNT ANALYSIS FOR 04/23	378.84
05-17	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	21,334.55
05-17	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	98,063.60
05-18	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	92,751.80
05-18	' Electronic Bill Pay 7BTC6TSN LEAN TECHNIQUES 2020531	23,550.00
05-18	' Electronic Bill Pay EBOC5T9V IOWA COUNTY RECORD2020531	300.00
05-18	' Electronic Bill Pay 8BTC6TSN KONICA MINOLTA PRE2020531	335.02
05-18	' Electronic Bill Pay JBTC6TSN THE RAFFERTY GROUP2020531	2,000.00
05-18	' Electronic Bill Pay ZBTC6TSN LIGHTEDGE SOLUTION2020531	3,052.90
05-18	' Electronic Bill Pay IBTC6TSN CSI 2020531	4,590.13
05-19	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,730.79

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Date	Description	Subtractions
05-19	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04154486	31,867.85
05-19	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	14,475.36
05-19	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	96,228.80
05-22	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	25,379.15
05-22	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	228.00
05-22	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	120,468.60
05-23	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	16,074.88
05-23	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	109,618.20
05-24	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	99,588.20
05-24	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	17,861.37
05-25	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	19,281.75
05-25	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	99,758.20
05-26	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	23,811.60
05-26	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	95,504.80
05-30	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	35,618.82
05-30	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	122,487.80
05-31	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	22,012.22
05-31	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	160,878.40

CREDITS

Date	Description	Additions
05-01	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	104,774.00
05-01	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	25,299.12

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Date	Description	Additions
05-01	' ACH Credit ST OF IA E.F.T. E.F.T. PPD IOWA COUNTY RECORD	10,000.00
05-01	Deposit	7,002.81
05-01	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,266.79
05-01	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,330.01
05-01	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,209.20
05-01	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	563.50
05-02	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	81,944.20
05-02	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	19,251.62
05-02	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,535.00
05-03	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	90,949.20
05-03	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,003.54
05-03	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,341.64
05-03	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,380.00
05-04	' Wire Transfer IN SIMPLIFILE LC	156,031.40
05-04	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	111,069.60
05-04	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,932.94
05-04	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,507.41
05-04	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,487.00

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Date	Description	Additions
05-05	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	150,183.00
05-05	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,427.56
05-05	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,260.65
05-05	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,280.00
05-08	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	108,355.80
05-08	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	20,508.74
05-08	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	8,233.38
05-08	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,033.00
05-08	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,962.00
05-08	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	758.93
05-09	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	107,060.20
05-09	' ACH Credit ST OF IA E.F.T. E.F.T. PPD IOWA COUNTY RECORD	58,221.22
05-09	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,922.05
05-09	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,265.00
05-10	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	78,411.60
05-10	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,115.29
05-10	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	7,725.01

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Date	Description	Additions
05-10	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,745.00
05-11	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	96,147.80
05-11	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,721.71
05-11	' ACH Credit ST OF IA E.F.T. E.F.T. PPD IOWA COUNTY RECORD	4,735.20
05-11	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,527.63
05-11	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,175.00
05-12	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	94,487.40
05-12	' ACH Credit ST OF IA E.F.T. E.F.T. PPD IOWA COUNTY RECORD	61,129.97
05-12	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	15,538.48
05-12	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	10,929.01
05-12	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,670.00
05-15	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	118,694.80
05-15	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	23,144.87
05-15	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	13,422.74
05-15	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	7,501.35
05-15	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,090.00
05-15	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	786.14

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Date	Description	Additions
05-16	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	88,566.40
05-16	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,787.75
05-16	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,515.60
05-17	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	72,057.60
05-17	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	21,974.65
05-17	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	12,094.21
05-17	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,895.00
05-18	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	93,738.00
05-18	Deposit	32,090.33
05-18	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,052.70
05-18	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,591.12
05-18	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,580.00
05-19	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	119,028.20
05-19	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,909.69
05-19	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,034.19
05-19	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,805.00
05-22	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	121,008.60

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Date	Description	Additions
05-22	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	25,446.06
05-22	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,518.15
05-22	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,550.88
05-22	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,081.00
05-22	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	694.58
05-23	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	96,709.80
05-23	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	16,557.18
05-23	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,057.40
05-24	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	92,804.00
05-24	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	18,397.34
05-24	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,488.86
05-24	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,616.40
05-25	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	92,262.80
05-25	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	19,860.29
05-25	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,282.19
05-25	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,602.00
05-26	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	118,166.00

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Date	Description	Additions
05-26	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	24,526.06
05-26	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	3,785.00
05-26	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,597.29
05-30	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	105,781.80
05-30	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	21,899.13
05-30	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,788.32
05-30	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,191.48
05-30	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,722.68
05-30	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,195.00
05-31	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	95,763.00
05-31	Deposit	23,525.60
05-31	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	22,672.69
05-31	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,557.00

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
04-28	1,298,142.43	05-10	1,426,618.75	05-22	1,465,744.52
05-01	1,280,193.11	05-11	1,423,194.36	05-23	1,455,375.82
05-02	1,192,994.61	05-12	1,486,267.55	05-24	1,455,232.85
05-03	1,152,647.82	05-15	1,522,035.45	05-25	1,455,200.18
05-04	1,342,825.71	05-16	1,466,951.11	05-26	1,485,958.13
05-05	1,365,567.15	05-17	1,455,574.42	05-30	1,482,429.92
05-08	1,387,854.31	05-18	1,470,046.72	05-31	1,443,057.59
05-09	1,435,948.40	05-19	1,455,521.00		

Thank you for banking with Bankers Trust Company

4:00 PM

06/08/23

Electronic Services System
Reconciliation Summary
24000 · DRAWDOWN, Period Ending 05/30/2023

	<u>May 30, 23</u>
Beginning Balance	68,865.20
Cleared Transactions	
Charges and Cash Advances - 1 item	-2,195.00
Payments and Credits - 98 items	2,150.00
	<u> </u>
Total Cleared Transactions	-45.00
	<u> </u>
Cleared Balance	68,910.20
	<u> </u>
Register Balance as of 05/30/2023	68,910.20
	<u> </u>
New Transactions	
Charges and Cash Advances - 2 items	-3,537.00
Payments and Credits - 344 items	8,307.60
	<u> </u>
Total New Transactions	4,770.60
	<u> </u>
Ending Balance	64,139.60
	<u> </u>

Electronic Services System
Reconciliation Summary
107000 · BT-Settlement, Period Ending 05/31/2023

	<u>May 31, 23</u>
Beginning Balance	1,554,241.88
Cleared Transactions	
Checks and Payments - 5 items	-256,540.62
Deposits and Credits - 608 items	143,518.29
	<u>-113,022.33</u>
Total Cleared Transactions	<u>-113,022.33</u>
Cleared Balance	<u>1,441,219.55</u>
Uncleared Transactions	
Deposits and Credits - 1233 items	478,438.53
	<u>478,438.53</u>
Total Uncleared Transactions	<u>478,438.53</u>
Register Balance as of 05/31/2023	<u>1,919,658.08</u>
New Transactions	
Checks and Payments - 1 item	-154,614.60
Deposits and Credits - 23 items	31,938.24
	<u>-122,676.36</u>
Total New Transactions	<u>-122,676.36</u>
Ending Balance	<u>1,796,981.72</u>



Accounts

Deposit Account Activity Summary

Report Created: 06/29/2023 05:55:41 PM (ET)

Account

Account Information

Account Electronic Services System - Checking -
Accessible \$1,566,830.26

Available Balance: \$1,566,830.26

Accessible Balance: \$1,566,830.26

Ledger Balance: \$1,437,806.79

Transaction History

Date Range: 06/26/2023

Transaction Types: All Transactions

Detail Option: Includes transaction detail

Post Date	Reference	Additional Reference	Description	Debit	Credit	Calculated Balance
06/26/2023	IOWA COUNTY RECO FU		PREAUTHORIZED ACH DEBIT IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	\$121,736.40		\$1,485,475.49
06/26/2023	POS ESS FU		PREAUTHORIZED ACH DEBIT POS ESS FUNDS DISB CCD POS ESS	\$22,842.67		\$1,607,211.89
06/26/2023	BANKCARD BT		PREAUTHORIZED ACH CREDIT BANKCARD BTOT DEP C CD ELECTRONIC SERVIC E528414019714906		\$769.85	\$1,630,054.56

12:35 PM

06/28/23

Electronic Services System
Reconciliation Summary
107000 · BT-Settlement, Period Ending 06/26/2023

	<u>Jun 26, 23</u>
Beginning Balance	1,421,103.52
Cleared Transactions	
Checks and Payments - 2 items	-144,579.07
Deposits and Credits - 1008 items	208,951.04
Total Cleared Transactions	<u>64,371.97</u>
Cleared Balance	<u>1,485,475.49</u>
Uncleared Transactions	
Deposits and Credits - 1145 items	497,549.09
Total Uncleared Transactions	<u>497,549.09</u>
Register Balance as of 06/26/2023	<u>1,983,024.58</u>
New Transactions	
Checks and Payments - 4 items	-196,808.54
Deposits and Credits - 2 items	3,652.00
Total New Transactions	<u>-193,156.54</u>
Ending Balance	<u>1,789,868.04</u>

Electronic Services System

Profit & Loss

May 2023

	May 23
Income	
Budgeted Income	
41000 · Event Income	
41100 · ILR Conference Registration	1,500.00
Total 41000 · Event Income	1,500.00
42000 · POSSERVICEFEE	12,173.46
43000 · SERVICEFEE	
43100 · ACH	68,877.00
43200 · CC	9,741.54
43300 · DRAWDOWN	6,954.00
Total 43000 · SERVICEFEE	85,572.54
44000 · MOU Services	
44100 · Policy	3,358.32
44200 · Communications	69.60
Total 44000 · MOU Services	3,427.92
47000 · Fund 255 Reimbursement	61,129.97
48200 · Local Serv. Prov. Maint. Acct.	
48100 · Cost Sharing Credit	-170,170.14
48200 · Local Serv. Prov. Maint. Acct. - Other	305,371.84
Total 48200 · Local Serv. Prov. Maint. Acct.	135,201.70
48900 · Misc. Income	0.01
Total Budgeted Income	299,005.60
49000 · Revolving Income	
49300 · ERECORDING	
49100 · AUDITORFEE	37,475.00
49200 · TRANSFERTAX	1,831,948.80
49300 · ERECORDING - Other	712,904.00
Total 49300 · ERECORDING	2,582,327.80
49600 · POSPAYMENT	405,735.90
Total 49000 · Revolving Income	2,988,063.70
Total Income	3,287,069.30
Gross Profit	3,287,069.30
Expense	
Budgeted Expenses	
60000 · Administration	
60100 · Annual Audit	6,000.00
60200 · Accounting Software-Services	158.00
60300 · Bookkeeping-CPA-990	
60305 · Accounting Computer Equipment	568.75
60300 · Bookkeeping-CPA-990 - Other	5,434.70
Total 60300 · Bookkeeping-CPA-990	6,003.45
60400 · Project Manager	12,400.00
60500 · Professional Fees	
60510 · Legal	2,250.00
60520 · Government Relations	2,000.00
60530 · Human Resources-Oasis	1,043.45
Total 60500 · Professional Fees	5,293.45
60700 · Ess Meetings	196.50
60800 · Office Operations	
60810 · Office Space Lease	3,050.00
60830 · Official Publication Expense	105.57

Electronic Services System

Profit & Loss

May 2023

	May 23
60840 · Postage	2.22
60860 · Telephone	209.75
60865 · Internet	250.00
60870 · Office Tech Support	2,015.08
Total 60800 · Office Operations	5,632.62
Total 60000 · Administration	35,684.02
61000 · Marketing-Communications	
61200 · Administrative/Marketing Coord	6,900.38
61300 · Education and Outreach	
61350 · Conferences & Meetings	300.00
61370 · Software & Hosted Services	638.28
Total 61300 · Education and Outreach	938.28
Total 61000 · Marketing-Communications	7,838.66
62000 · Customer Support	
62100 · Account Manager	8,199.50
62130 · Customer Support Coordinator	2,954.28
Total 62000 · Customer Support	11,153.78
63000 · Policy Coordination	
63100 · Policy Coordinator	6,442.80
Total 63000 · Policy Coordination	6,442.80
64000 · ILR System Operations	
64100 · Development Team	
64110 · Technical Lead	12,575.46
64120 · Senior Developer	10,784.44
64130 · Technical Support & Development	9,517.55
Total 64100 · Development Team	32,877.45
64200 · External Development & Services	
64210 · FF Redaction Services	4,113.18
64240 · Data Center & Hosting Services	3,052.90
Total 64200 · External Development & Services	7,166.08
64300 · Software License-Maintenance	
64310 · Certificates- Digicert	198.00
64319 · AWS	792.63
64322 · Slack	13.84
64326 · Atlassian	219.20
64327 · ZOOM	10.00
64328 · Microsoft	112.50
Total 64300 · Software License-Maintenance	1,346.17
Total 64000 · ILR System Operations	41,389.70
66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	378.84
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	4,123.28
66310 · Vericheck OnlineTransactionFees	2,425.79
66320 · POSTransactionsFees	7,357.23
Total 66300 · Gateway Transaction Fees	13,906.30
Total 66000 · Payment Expenses	14,285.14
Total Budgeted Expenses	116,794.10
Planned Reserve Expenses	
BF Redaction	476.95

2:38 PM

06/29/23

Accrual Basis

Electronic Services System

Profit & Loss

May 2023

	May 23
Software Development-Consulting	48,120.00
Total Planned Reserve Expenses	48,596.95
61600 · Bad Debt Expense	16.00
70000 · RevolvingExpenses	
ESSPayments	
70100 · COUNTYDISTRIBUTION	2,427,055.40
70200 · POSDISTRIBUTION	394,698.39
Total ESSPayments	2,821,753.79
Total 70000 · RevolvingExpenses	2,821,753.79
Total Expense	2,987,160.84
Net Income	299,908.46

Electronic Services System

Profit & Loss

May 2023

	TOTAL
Income	
BudgetedIncome	
41000 · Event Income	
41100 · ILR Conference Registration	1,500.00
Total 41000 · Event Income	1,500.00
42000 · POSSERVICEFEE	12,173.46
43000 · SERVICEFEE	
43100 · ACH	68,877.00
43200 · CC	9,741.54
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Total 43000 · SERVICEFEE	85,572.54
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48900 · Misc. Income	0.01
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Total Income	299,005.60
Gross Profit	299,005.60
Expense	
Budgeted Expenses	
60000 · Administration	
60100 · Annual Audit	6,000.00
60200 · Accounting Software-Services	158.00
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60305 · Accounting Computer Equipment	568.75
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60400 · Project Manager	12,400.00
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60510 · Legal	2,250.00
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60860 · Telephone	209.75
60865 · Internet	250.00
60870 · Office Tech Support	2,015.08
Total 60800 · Office Operations	5,632.62
Total 60000 · Administration	35,684.02
61000 · Marketing-Communications	
61200 · Administrative/Marketing Coord	6,900.38
61300 · Education and Outreach	

Electronic Services System

Profit & Loss

May 2023

	TOTAL
61350 · Conferences & Meetings	300.00
61370 · Software & Hosted Services	638.28
Total 61300 · Education and Outreach	938.28
Total 61000 · Marketing-Communications	7,838.66
62000 · Customer Support	
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66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	378.84
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	4,123.28
66310 · Vericheck OnlineTransactionFees	2,425.79
66320 · POSTransactionsFees	7,357.23
Total 66300 · Gateway Transaction Fees	13,906.30
Total 66000 · Payment Expenses	14,285.14
Total Budgeted Expenses	116,794.10
Total Expense	116,794.10
Net Income	182,211.50

Electronic Services System

Balance Sheet

As of May 31, 2023

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
107000 · BT-Settlement	
107100 · Unrestricted Reserve Account	38,399.40
107200 · Software Dev & Equip Maint Rsrv	427,500.00
107300 · Redaction Reserve	56,284.82
107400 · Restricted Operating Reserve	100,000.00
107000 · BT-Settlement - Other	1,332,465.30
Total 107000 · BT-Settlement	1,954,649.52
10800 · BOA-Settlement	8.68
Total Checking/Savings	1,954,658.20
Accounts Receivable	
12000 · Accounts Receivable	111,183.41
Total Accounts Receivable	111,183.41
Other Current Assets	
13000 · Due from State	103,446.16
14000 · Prepaid Expenses	155,817.97
Total Other Current Assets	259,264.13
Total Current Assets	2,325,105.74
Fixed Assets	
17000 · Computer Equipment	718,246.95
17001 · Developed Software	633,302.00
17900 · Asset in Process	200,910.01
18000 · Accumulated Depreciation	-1,072,079.02
Total Fixed Assets	480,379.94
TOTAL ASSETS	2,805,485.68
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	16,736.50
Total Accounts Payable	16,736.50
Credit Cards	
21100 · BT Credit Card	3,134.60
Total Credit Cards	3,134.60
Other Current Liabilities	
22000 · Accrued Compensation	35,257.21
22500 · Deferred Revenues	138,702.28
24000 · DRAWDOWN	66,614.40
Total Other Current Liabilities	240,573.89
Total Current Liabilities	260,444.99
Total Liabilities	260,444.99
Equity	
30000 · Retained Earnings	2,490,990.50
Net Income	54,050.19
Total Equity	2,545,040.69
TOTAL LIABILITIES & EQUITY	2,805,485.68



Account Summary

Billing Cycle		05/31/2023
Days In Billing Cycle		31
Previous Balance		\$11,388.87
Purchases	+	\$3,077.99
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$11,388.87
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$3,077.99**

Credit Summary

Total Credit Line	\$35,000.00
Available Credit Line	\$31,922.01
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (800) 221-5920
Lost or Stolen Card: (866) 839-3485

Go to www.ezcardinfo.com

Write us at PO BOX 1991, DES MOINES, IA
50305-1991

Payment Summary

NEW BALANCE	\$3,077.99
MINIMUM PAYMENT	\$0.00
PAYMENT DUE DATE	06/26/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 06/11/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$3077.99

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
05/01	05/01	PPLN10	24492163121000011591810	SLACK TC7THFB4 HTTPSSLACK.CO CA	\$13.84
05/01	05/03	PPLN10	24323003122754275064938	AVID COMMUNICATIONS LLC 816-994-7070 MO	\$209.75
05/02	05/03	PPLN10	24692163122107994686058	Amazon web services aws.amazon.co WA	\$792.63
05/03	05/04	PPLN10	24492153123743922593925	ADOBE *CREATIVE CLOUD 408 536 6000 CA	\$58.29
05/05	05/07	PPLN10	24011343125000050605337	ZOOM.US 888 799 9666 WWW.ZOOM.US CA	\$10.00
05/08	05/09	PPLN10	24137463129001367252319	HY VEE URBANDALE 1759 URBANDALE IA	\$2.22
05/10	05/10		743889131291111111111111	AUTO PMT FROM ACCT 2347313596	\$11,388.87
05/11	05/11	PPLN10	24011343131000015846960	ATLASSIAN HTTPSWWW.ATLA CA	\$19.26

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANKERS TRUST COMPANY
PO BOX 1991
DES MOINES IA 50305 1991



Account Number

heck box to indicate
name/address change
on back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
05/31/23	\$3,077.99	\$0.00	06/26/23

\$



PHIL DUNSHEE
ELECTRONIC SERVICES SYS
8711 WINDSOR PARKWAY
SUITE 2
JOHNSTON IA 50131

MAKE CHECK PAYABLE TO:



BANKERS TRUST COMPANY
PO BOX 1991
DES MOINES IA 50305-1991

Cardholder Account Summary Continued									
Trans Date	Post Date	Plan Name	Reference Number		Description			Amount	
05/10	05/11	PPLN10	24941643130900012634641		BUSINESS PUBLICATIONS CO. 515-2883336 IA			\$37.06	
05/14	05/14	PPLN10	24430993134400819019636		MSFT * E0500NFC6 MSBILL.INFO WA			\$112.50	
05/13	05/14	PPLN10	24492153133743492669822		ADOBE *PRODUCTS 408-536-6000 CA			\$52.99	
05/12	05/14	PPLN10	24492163132000054006939		WEB* SECTIGO SECTIGO.COM NJ			\$99.00	
05/16	05/17	PPLN10	24692163136109317764673		KMBS US COLLECTIONS 201-825-4000 NJ			\$618.00	
05/17	05/18	PPLN10	24941643137900013108028		BUSINESS PUBLICATIONS CO. 515-2883336 IA			\$68.51	
05/21	05/22	PPLN10	24692163141100007590026		INTUIT *QuickBooks CL.INTUIT.COM CA			\$116.00	
05/22	05/23	PPLN10	24492163142000032350647		WEB* SECTIGO SECTIGO.COM NJ			\$99.00	
05/23	05/24	PPLN10	24011343143000010661030		ATLASSIAN HTTPSWWW.ATLA CA			\$199.94	
05/23	05/24	PPLN10	24692163143101945516667		MAILCHIMP *MISC MAILCHIMP.COM GA			\$527.00	
05/26	05/28	PPLN10	24055233146207677903699		RIGHT NETWORKS 603-324-0400 NH			\$42.00	
Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN10 001	PURCHASE	G	\$0.00	1.24166%(M)	14.9000%	\$0.00	\$0.00	0.0000%	\$3,077.99
Cash									
CPLN06 001	CASH	A	\$0.00	1.49166%(M)	17.9000%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

4:26 PM

06/05/23

Electronic Services System
Reconciliation Summary
21100 - BT Credit Card, Period Ending 05/31/2023

	<u>May 31, 23</u>
Beginning Balance	11,388.87
Cleared Transactions	
Charges and Cash Advances - 18 items	-3,077.99
Payments and Credits - 1 item	11,388.87
	<u>8,310.88</u>
Total Cleared Transactions	<u>8,310.88</u>
Cleared Balance	<u><u>3,077.99</u></u>
Uncleared Transactions	
Charges and Cash Advances - 2 items	-66.61
	<u>-66.61</u>
Total Uncleared Transactions	<u>-66.61</u>
Register Balance as of 05/31/2023	<u><u>3,144.60</u></u>
Ending Balance	3,144.60

Report ID: FR008B
Source: I/3 Finance
Date: 7/1/22 - 5/31/23
Fund: 0255
BS Account: 1101

STATE OF IOWA
OLLD BALANCE SHEET SUMMARY

Page: 1 of 2
Run Date: 06/30/2023
Run Time: 12:35:40 PM

Doc CD	Posting Code	Cycle Date	Debit Amount	Credit Amount	Balance
Beginning Balance					230,255.81
EFT	A001	7/8/22		50,372.28	179,883.53
JV1	A001	7/20/22	144.92		180,028.45
CDR	A001	7/29/22	55,264.53		235,292.98
EFT	A001	8/9/22		57,543.59	177,749.39
CDR	A001	8/17/22	59,568.36		237,317.75
JV1	A001	8/18/22	151.83		237,469.58
EFT	A001	9/12/22		53,701.64	183,767.94
CDR	A001	9/14/22	46,129.36		229,897.30
JV1	A001	9/23/22	105.48		230,002.78
JVAC	A001	10/8/22	263,433.15	32,880.59	460,555.34
JVAC	A107	10/8/22	32,880.59	263,433.15	230,002.78
EFT	A001	10/11/22		54,794.88	175,207.90
CDR	A001	10/13/22	52,579.19		227,787.09
JV1	A001	10/20/22	274.28		228,061.37
CDR	A001	11/14/22	48,724.53		276,785.90
EFT	A001	11/14/22		50,174.20	226,611.70
JV1	A001	11/18/22	333.26		226,944.96
EFT	A001	12/9/22		50,578.30	176,366.66
JV1	A001	12/19/22	382.52		176,749.18
CDR	A001	12/27/22	44,404.42		221,153.60
EFT	A001	1/9/23		73,298.50	147,855.10
CDR	A001	1/19/23	41,641.50		189,496.60
JV1	A001	1/23/23	709.78	709.78	189,496.60
JV1	A001	1/24/23	709.78		190,206.38
CDR	A001	2/14/23	42,148.93		232,355.31
JV1	A001	2/24/23	538.57		232,893.88
CDR	A001	3/20/23	33,715.27		266,609.15
JV1	A001	3/23/23	573.08		267,182.23
CDR	A001	3/28/23	150.31		267,332.54
EFT	A001	3/31/23		111,350.92	155,981.62
CDR	A001	4/12/23	28,175.49		184,157.11
CDR	A001	4/17/23	2,702.00		186,859.11

Report ID: FR008B
Source: I/3 Finance
Date: 7/1/22 - 5/31/23
Fund: 0255
BS Account: 1101

STATE OF IOWA
OLLD BALANCE SHEET SUMMARY

Page: 2 of 2
Run Date: 06/30/2023
Run Time: 12:35:40 PM

Doc CD	Posting Code	Cycle Date	Debit Amount	Credit Amount	Balance
JV1	A001	4/28/23	637.17		187,496.28
EFT	A001	5/4/23		58,221.22	129,275.06
EFT	A001	5/9/23		61,129.97	68,145.09
CDR	A001	5/12/23	40,104.81		108,249.90
CDR	A001	5/16/23	537.00		108,786.90
JV1	A001	5/30/23	793.45		109,580.35

9:32 AM

06/30/23

Iowa Land Records - Fund 255
Reconciliation Detail
State Treasurer, Period Ending 05/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						187,496.28
Cleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	05/04/2023	033124	Electronic Service...	X	-58,221.22	-58,221.22
Bill Pmt -Check	05/09/2023	033125	Electronic Service...	X	-61,129.97	-119,351.19
Total Checks and Payments					-119,351.19	-119,351.19
Deposits and Credits - 1 item						
Deposit	06/30/2023			X	41,435.26	41,435.26
Total Deposits and Credits					41,435.26	41,435.26
Total Cleared Transactions					-77,915.93	-77,915.93
Cleared Balance					-77,915.93	109,580.35
Register Balance as of 05/31/2023					-77,915.93	109,580.35
Ending Balance					-77,915.93	109,580.35

Iowa Land Records - Fund 255
Profit & Loss
May 2023

	<u>May 23</u>
Ordinary Income/Expense	
Income	
E-Recording Fee	40,641.81
Interest	<u>793.45</u>
Total Income	41,435.26
Expense	
ESS Expense Reimbursement	<u>61,129.97</u>
Total Expense	61,129.97
Net Ordinary Income	<u>-19,694.71</u>
Net Income	<u><u>-19,694.71</u></u>

Iowa Land Records - Fund 255
Balance Sheet
As of May 31, 2023

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
State Treasurer	109,580.35
Total Checking/Savings	109,580.35
Total Current Assets	109,580.35
TOTAL ASSETS	109,580.35
LIABILITIES & EQUITY	
Equity	
Retained Earnings	230,255.81
Net Income	-120,675.46
Total Equity	109,580.35
TOTAL LIABILITIES & EQUITY	109,580.35

July 11, 2023

To: ESS Finance Subcommittee

From: Phil Dunshee

Re: Summary of Reserve Fund Expenditures: June 2021 – June 2023

During the past two years the Electronic Services System (ESS) has undertaken very significant projects to update the Iowa Land Records system. These changes addressed the following objectives.

- Updating the underlying software systems, which were no longer “supported” by the information technology industry, to current and supported platforms
- Increasing system security
- Providing recorders and customers with a modern and responsive website
- Updating user interfaces and software functions for E-Submission and search applications
- Updating user interfaces and software functions for administrative and payment applications
- Updating the Application Programming Interface (API) with local service provider systems

Collectively, these changes represent a nearly complete overhaul of the Iowa Land Records system since the time it was originally created during the period of 2004-2006.

While the ESS internal development team contributed substantively to these changes, the overall scope of work far exceeded their capacity. For this reason, ESS and Iowa Land Records determined that outside technical assistance and software development services would be required.

RFQ for Application Development and Technical Support Services

In the spring of 2021, a request for qualifications and quotes was published by ESS. After evaluating several responses, a Notice of Intent to Award was approved by the ESS Coordinating Committee on May 24, 2021, and master agreements were awarded to two vendors: Lean Techniques and We Write Code. The master agreements were approved by ESS on June 22, 2021 to be effective July 1, 2021.

Concurrent with the approval of these agreements, it was determined that reserve funds would be used to pay for the development activities to be performed by these vendors. On June 22, 2021, the ESS Coordinating Committee authorized up to \$300,000.00 in reserve funds for development activities. Subsequently, work authorizations were approved for Lean Techniques and We Write Code on July 22, 2021 and August 10, 2021, respectively.

During the period of July through November, 2021, the following functions were addressed.

- Developed a new E-Submission interface for customers (submitters)
- Updated the ESS Payment API to operate on a modern and secure platform
- Developed an updated central administrative interface for ESS Payment and E-Submission applications
- Updated image conversion systems to improve the quality of archived E-Submission documents
- Developed a new County Recorder Interface for E-Submission
- Made minor updates to the WordPress landing pages for Iowa Land Records

Additional reserve funds were authorized by ESS for these activities on December 3, 2021 (\$150,000.00) and February 10, 2022 (\$75,000.00).

All of these activities can be grouped as Phase 1 of the overall project. The total authorized expenditures approved by the ESS Coordinating Committee for Phase 1 was \$525,000.00. Actual expenditures for Phase 1 activities during the period of July 22, 2021 to May 31, 2022 were \$430,398.75. Actual expenditure amounts vary from the authorized amounts due to vacations, paid time off (PTO) or holidays taken by the developers assigned to the project.

The amounts paid to the participating vendors in Phase 1 were as follows.

Lean Techniques (LT) - \$295,625.00

We Write Code (WWC) - \$120,333.75

WinCommunications - \$570.00 (minor WordPress updates not addressed by the RFQ)

On May 10, 2022, the ESS Coordinating Committee initiated plans for Phase 2 of the project and authorized the expenditure of up to \$350,000.00 in reserve funds for the following development activities.

Central Authentication System Development

Creation of a New User Management Database

Migration of Existing Administrators

Migration of E-Submission Users

Implementation of Two Factor Authentication

Integration with Wordpress Application Form

Development of ESS Pay On-Demand Application

Optimize the ILR Search Algorithm

Search Organization Management Development

Search Application Interface Development

Search Results Display Development

Development of a Search Only Users component of E-Submission

Development of Public Search Roles and Functions

Transfer Knowledge to ESS Developers

On February 16, 2022, the ESS Coordinating Committee authorized additional reserve funds for Phase 2. Taken together the total amount of reserve funds authorized for Phase 2 through June 2, 2023 was \$568,000.00. Actual expenditures for Phase 2 activities during the period of October 1, 2022 to May 28, 2023 were \$382,967.50.

The amounts paid to the participating vendors in Phase 2 were as follows.

LT - \$381,637.50

WinCommunications - \$1,330.00 (minor WordPress updates not addressed by the RFQ)

Combined expenditures for Phase 1 and Phase 2 developments during the period of July 22, 2021 through May 28, 2023 (22 months) were \$813,366.25.

The ESS and ILR internal development team has assumed responsibility for maintaining the infrastructure and software for these newly developed systems. Additionally, the internal team has been focused on the development and implementation of updated application interfaces for the integrations with local county land record management systems (county upload and E-Submission functions). Not only have they developed these vital, updated application interfaces, but they will be assisting the local service providers with their understanding of the new systems and helping them with implementation.

The next major development on the drawing board will be the creation of a new application programming interface (API) for electronic submission organizations (national and state). These organizations serve real estate professionals throughout the country, and they submit higher volumes of documents for recording. Examples include Simplifile, CSC, Erecording Partners and the Iowa Department of Revenue. ESS and Iowa Land Records are looking to enhance the functionality of this API for the benefit of both recorders and customers.

Phase 3

Since the conclusion of Phase 2 in May, 2023, the ESS and Iowa Land Records team has been identifying tasks to be performed in order for the various applications to be considered complete and fully functional. It is anticipated that this backlog of tasks will be bundled into a limited work authorization which will be assigned to one of the outside vendors. The activities would be performed before the end of calendar year 2023 under a new work authorization. The estimated total hours of work would be 360 at an estimated cost of \$54,000.00.

More detailed information about the work performed in Phase 1 and Phase 2 can be found in the work authorizations that were approved by the ESS Coordinating Committee and the associated invoices presented by the authorized vendors.

Please let us know if you have any questions. Action on Phase 3 is anticipated at the August 2023 meetings of the Finance Subcommittee and the ESS Coordinating Committee.

