

ESS

Electronic Services System – Coordinating Committee Meeting

Agenda

Hybrid Meeting and Web Conference

8711 Windsor Parkway, Suite 2

Johnston, Iowa

August 8, 2023

9:00 A.M. to 12:00 P.M.

- **Welcome and Introductions**
- **May 9, 2023 – ESS Coordinating Committee Meeting Summary – Approval**
July 21, 2023 – ESS Coordinating Committee Meeting Summary – Approval
- **Financial Reports – Approval**
 - 2023 YTD Reports
 - 2022 Audit Report – Approval
 - 2022 990 Report
 - ESS Reserve Fund Report
 - E-Submission Trends
- **Contracts and Agreements**
 - ILR Staff Compensation Adjustments – Approval
 - Linn County Services Update
- **Project Updates**
 - Search Application Transition
 - Submitters, Organization Searchers, Individual Searchers
 - LT - Work Authorization
 - County Upload API
 - Fraud Notification Concept
 - Back File Survey Scanning Project Concept
 - Communications Update
 - Annual Report to Supervisors
- **Policies and Procedures**
 - Terms of Use Update – Chapter 7 – Approval
 - Associated Reference Update – Chapter 3 – Approval
 - Parcel Identification Number Update – Chapter 3
 - Document Formatting
 - Working Group Amendment
- **2024 Legislative Planning**
- **PRIA Update**
 - Blockchain Working Group
- **Adjourn - Next Regular Meeting November 9, 2023**