

# ESS

Electronic Services System – Finance Subcommittee Meeting

## **Agenda**

### **Web Conference**

### **September 12, 2023**

### **8:30 A.M. to 9:30 A.M.**

---

- **Welcome**
- **August 3, 2023 – Summary of Subcommittee Action – Approval**
- **Financial Reports**
  - **Accounts Receivable Update**
  - **September Summary of ESS Payments – Approval**
  - **September Fund 255 Reimbursement Invoice – Approval**
  - **July, 2023 Financial Reports – Approval**
  - **990 Report and 2022 Audit Report Update**
- **Accounting File Transition Update**
- **Development Services Update**
- **August Metrics Review**

**Next Meeting – October 10, 2023**

**ESS Finance Subcommittee  
Teleconference Meeting  
August 3, 2023**

**Members Present:** Sheri Jones, Amy Assink, Lisa Kent, Kelly Spees, Geralyn Greer and Stacie Herridge

**Other Participants:** Nancy Booten, Phil Dunshee, Census Lo-Liyong, Kay Kelleher, Corrie Strasser, Lisa Long, Kristen Delany Cole, and Robert Endriss (Denman)

The meeting was called to order at 8:30am.

**Meeting Summary**

The Finance Subcommittee reviewed the July 11, 2023, meeting summary. A motion was made by Geralyn Greer and seconded by Sheri Jones to approve the summary. The motion was adopted unanimously.

**Accounts Receivable Update**

The Account Manager updated the Subcommittee on the outstanding accounts receivable. Outstanding accounts identified include 5 counties with pending maintenance invoices. There are also outstanding receivables from several counties for the Deputy's Conference registrations.

There are five organizations with outstanding payments for E-submissions. Efforts are underway to resolve four of those payments, and action has been taken to deactivate the account of one organization for failure to remit payment.

**Summary of ESS Payments**

The Project Manager presented the Subcommittee with the payment reports for the month of July. The report highlighted transactions related to the local maintenance services provided by Cott, DEVNET, Fidlar and Tyler Technologies. However, payment to Solutions (acquired by Harris Recordings) is pending due to changes in their corporate billing process.

Payroll, and mileage expense reimbursements for ESS meetings were noted. An invoice for office technology services by All Covered was review, as the billing was adjusted by a credit issue by the company. A \$9,750 expense was reported in relation to the renewal of support agreements for the firewall at the data center.

The credit card statement included a payment to WinCommunications for their assistance in updating the website landing pages (WordPress). Application forms were adjusted and are now integrated with the ESS applications. Other payments encompassed monthly expenses to various online software subscriptions used for ongoing operations including Mailchimp, Zoom, Adobe, Microsoft 365, Intuit, JIRA, and AWS. An expense related to a sympathy and condolence message was noted.

### **August Fund 255 Reimbursement Invoice**

The Subcommittee reviewed the Fund 255 reimbursement invoice for August 2023, which included bills totaling \$32,049.61 for payroll expenses. The reimbursement amount was adjusted to ensure a minimum balance of \$100,000 in Fund 255. The minimum balance is not an official policy but rather a practice to manage the fund. Stacie Herridge made a motion to approve the June reimbursement invoice. The motion was seconded by Lisa Kent and approved.

### **2<sup>nd</sup> Quarter and YTD 2023 Financial Reports**

The Subcommittee conducted a review of the financial reports for the month of June, the second quarter and year-to-date transactions. The Bankers Trust account showed a starting balance of \$1,443,057.59 and an ending balance of \$1,294,209.19. The accounts were successfully reconciled. ESS received income from invoices sent to counties for maintenance agreements, resulting in a net income of \$133,378.70 after accounting for cost-sharing credits.

The June balance sheet reported total assets and liabilities of \$2,754,871.08. For the second quarter, gross income was \$9,405,592.48 with expenses of \$9,304,242.09. Net income for the period was \$101,350.39. For the period of January through June, gross income was \$16,553,170.93 with expenses of \$16,542,960.99. Net income for the period was \$10,209.39.

Budget income for the period of January through June was \$975,006.43 with expenses of \$616,526.13. Net income for the period was \$358,480.30. It was noted that the net income was somewhat skewed by the receipt of payments for maintenance expenses. Payments to vendors will be reflected in the third quarter which will bring the net income back down to budgeted levels. It was also noted that \$278,213.31 had been expended during the first half of the calendar year for planned software development and back file redaction activities.

Financial reports for the credit card account were reviewed. The beginning balance stood at \$3,077.99 on June 1, and the ending balance was \$15,554.99. The largest expenses during this period included the renewal of a software license from IBM and the annual renewal of the Maytech FTP service. The financial reports were successfully reconciled with the credit card statement. The full balance of the credit card account is paid monthly.

The Fund 255 account managed through the State Treasurer's office was reviewed. The reconciled balance on June 30, 2023 was \$114,806.70. Net income for June was \$5,226.35.

Stacie Herridge made a motion to approve the June, second quarter and year-to-date financial reports. Sheri Jones seconded, and the motion was approved.

## **2022 Audit Report**

The independent auditors' report for ESS financial activity in the calendar year 2022 was presented by Robert Endriss from Denman & Company LLP. The auditors emphasized that financial statements are the responsibility of management, and it is their duty to ensure completeness, accuracy, and compliance with accounting standards. The auditors' role is to perform an audit and express an opinion on the accuracy of the financial statements.

The audit opinion was provided on the financial statements, stating that they are materially correct, and the opinion was unmodified, indicating a clean bill of health. The financial statements showed a total net position of \$2,749,363.00 as of December 31, 2022. The system experienced growth in revenues due to recording fee income and point-of-sale (POS) payments. Operating costs increased due to additional staff and system maintenance expenses. The statement of cash flows demonstrated a positive cash flow from operations and a net gain in cash. However, a significant portion of the cash flow came from drawing down funds from Fund 255.

In the audit report, there are two important letters - the internal control letter and the governance letter. The internal control letter states that the auditors did not identify any deficiencies in internal control during their audit. This means that the control environment was sound, and no major issues were found that would affect the accuracy and reliability of the financial statements. The governance letter is addressed to the board members and serves as an opportunity for the auditors to highlight any important matters or concerns that arose during the audit process. The governance letter did not contain any significant issues or concerns. The auditors praised the cooperation and responsiveness of the management team during the audit, making the process smoother.

Geralyn Greer made a motion to receive and approve the 2021-2022 Audit Report provided by Denman & Company LLP. Stacie Herridge seconded and the motion was approved.

## **990 Report**

It was noted that the Denman team is assisting with the preparation of the 990 return for the Iowa County Records association. The discussion also touched on how the Association will handle the 990 responsibility going forward since the financial transactions of the Association and ESS are now separated. Changes may lead to the use of a simpler form for filing the 990 return.

## **Accounting System**

The current accounting file used with the QuickBooks Enterprise accounting software has grown substantially. The size of the file is affect the performance of the software. For this reason a new QuickBooks file will soon be created. This file will import the chart of accounts and memorized transactions, allowing a fresh start for financial management. The current file will be retained for future reference. The transition process is underway, and care will be taken to ensure that accounts are appropriately maintained.

**Search Application**

The new search application has been operational for several weeks, and bug fixes and enhancements are being actively addressed. The migration of organizations to the new search application is being implemented in phases beginning with existing E-Submission organizations. Businesses will be targeted in the next phase followed by individual users of the legacy search application. It is expected that the operating of the legacy application will be discontinued by the end of calendar year 2023.

**June Metrics**

The latest submission trends report showed a decline in revenue in July, dropping back to 2019 levels. While the pattern follows previous years, the overall curve remains lower. The financial situation is being closely monitored, and any budget amendments will be considered if needed in the future.

The meeting was adjourned at 9:30 AM. The next meeting of the Finance Subcommittee is a web conference scheduled for September 12, 2023.

10:23 AM

09/07/23

**Electronic Services System**  
**A/R Aging Summary**  
**As of September 7, 2023**

---

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Floyd County Recorder	0.00	137.00	0.00	0.00	0.00	137.00
Guthrie County Recorder	0.00	100.00	0.00	0.00	0.00	100.00
Henry County Recorder	0.00	100.00	0.00	0.00	0.00	100.00
Iotis Realty LLC	0.00	40.00	0.00	0.00	0.00	40.00
Iowa Natural Heritage Foundation	0.00	170.00	0.00	0.00	0.00	170.00
Keokuk County Recorder	0.00	100.00	0.00	0.00	0.00	100.00
Law Mosley, P.C.	0.00	56.32	0.00	0.00	0.00	56.32
Story County Recorder	0.00	200.00	0.00	0.00	0.00	200.00
United Bank of Iowa Carroll	0.00	70.00	0.00	0.00	0.00	70.00
Webster County Recorder	0.00	100.00	0.00	0.00	0.00	100.00
<b>TOTAL</b>	<b>0.00</b>	<b>1,073.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,073.32</b>

# Electronic Services System

## Monthly AP Detail

Accrual Basis

As of August 31, 2023

Type	Date	Num	Name	Split	Credit
<b>20000 · Accounts Payable</b>					
Bill	08/22/2023	INVB-047269	Avenu	65000 · Local Maint. Expense	3,052.27
Bill	08/01/2023	26220	CSI	-SPLIT-	6,026.93
Bill	08/02/2023	1500	Enterprise Iowa	-SPLIT-	3,300.00
Bill	08/02/2023	1499	Enterprise Iowa	60400 · Project Manager	12,400.00
General ...	08/09/2023	052182	Enterprise Iowa	-SPLIT-	15,710.00
Bill	08/08/2023	Mileage 080823	Jolynn Goodchild	60700 · Ess Meetings	292.13
Bill	08/01/2023	80317446	Konica Minolta Business Soultions USA Inc	60870 · Office Tech Support	335.02
Bill	08/01/2023	1076762	Konica Minolta Business Soultions USA Inc	60870 · Office Tech Support	710.28
Bill	08/11/2023	6060	Lean Techniques, Inc	Software Development-Consulting	12,900.00
Bill	08/14/2023	6113	Lean Techniques, Inc	Software Development-Consulting	6,000.00
Bill	08/08/2023	Mileage 8.8.23	Lindsay Lauferweiler	60700 · Ess Meetings	102.57
Bill	08/08/2023	Mileage-Exec ...	nancy Booten	60700 · Ess Meetings	238.42
Bill	08/11/2023	04222555	Oasis HR	-SPLIT-	32,684.48
Bill	08/25/2023	04238077	Oasis HR	-SPLIT-	30,915.14
Bill	08/04/2023	SLUMN0002138	Solutions	65000 · Local Maint. Expense	119,038.92
Bill	08/16/2023	1813	The Rafferty Group	60520 · Government Relations	2,000.00
Bill	08/03/2023	61N64216-ZPL	Travelers	60600 · Insurance Expense	39,937.00
Total 20000 · Accounts Payable					285,643.16
<b>TOTAL</b>					<b>285,643.16</b>

Electronic Services System  
A/P Aging Summary  
As of August 31, 2023

---

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Avid Communications	0.00	209.79	0.00	0.00	0.00	209.79
Brick Gentry P.C.	2,250.00	0.00	0.00	0.00	0.00	2,250.00
TOTAL	2,250.00	209.79	0.00	0.00	0.00	2,459.79



7:49 PM

09/06/23

# Electronic Services System Custom Transaction Detail Report

Accrual Basis

August 2023

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit	Balance
<b>Aug 23</b>										
Credit Card Charge	08/03/2023	SBUS-...	Slack Technologies, L...	Pro annual pla...	BT Credit Card	X	Slack		837.81	837.81
Credit Card Charge	08/03/2023	251843...	Adobe Systems	Creative Cloud ...	BT Credit Card	X	Software & Host...		58.29	896.10
Credit Card Charge	08/03/2023	141232...	Amazon	Amazon Web ...	BT Credit Card	X	AWS		853.24	1,749.34
Check	08/03/2023	NACH...	Bankers Trust - v	Credit Card - A...	BT Credit Card		BT-Settlement	3,653.46		-1,904.12
Credit Card Charge	08/05/2023	INV213...	Zoom	Cloud Recordin...	BT Credit Card	X	ZOOM		10.00	-1,894.12
Credit Card Charge	08/07/2023	ESS-L...	Palmer's Deli	Lunch - Executi...	BT Credit Card	X	Ess Meetings		160.66	-1,733.46
Credit Card Charge	08/07/2023	ESS C...	Kwik Star	Donuts- ESS E...	BT Credit Card	X	Ess Meetings		17.57	-1,715.89
Credit Card Charge	08/10/2023	AT-258...	Atlassian	Bitbucket 201...	BT Credit Card	X	-SPLIT-		19.26	-1,696.63
Credit Card Charge	08/13/2023	E0500...	Microsoft	Online Service...	BT Credit Card	X	Microsoft		112.50	-1,584.13
Credit Card Charge	08/14/2023	252644...	Adobe Systems	Adobe Technic...	BT Credit Card	X	Software & Host...		74.19	-1,509.94
Credit Card Charge	08/14/2023	39255	PRIA	Membership: 8...	BT Credit Card	X	Memberships		625.00	-884.94
Credit Card Charge	08/21/2023	P1-872...	intuit	Quickbooks En...	BT Credit Card	X	Accounting Soft...		116.00	-768.94
Credit Card Charge	08/23/2023	437-083	Atlassian	Jira, Confluenc...	BT Credit Card	X	Atlassian		199.94	-569.00
Credit Card Charge	08/24/2023	MC145...	Mailchimp	Email Platform	BT Credit Card	X	Software & Host...		527.00	-42.00
Credit Card Charge	08/26/2023	INV032...	Right Networks	Intuit Core: 8.2...	BT Credit Card	X	Accounting Soft...		42.00	0.00
Credit Card Charge	08/30/2023	Meals-...	Marriott Hotel	Meals at PRIA ...	BT Credit Card		Education and O...		66.00	66.00
Credit Card Charge	08/31/2023	Rooms...	Marriott Hotel	Rooms - PRIA ...	BT Credit Card		Education and O...		714.24	780.24
<b>Aug 23</b>								<b>3,653.46</b>	<b>4,433.70</b>	<b>780.24</b>

Electronic Services System  
8711 Windsor Parkway  
Suite 2  
Johnston, IA 50131

# Invoice

Date	Invoice #
9/1/2023	08022034

Bill To
CLRIS - FUND 255 c/o Office of the State Treasurer Capitol Building Des Moines, IA 50319

Item	Description	Amount
Reimbursed Expense	Paychex #04222555 - August Payroll Period Ending 08.05.23	32,684.48

<b>Total</b>	\$32,684.48
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$32,684.48



**ELECTRONIC SERVICES SYSTEM (24417)**

PD24417

**Invoices - 04222555 Report**

Report generated on 08/11/2023 at 5:08 PM

Invoice Number: 04222555 Batch Number: 202317

Invoice Date: 08/11/2023 Period Ending: 08/05/2023

DESCRIPTION	AMOUNT
GROSS WAGES	\$25,486.67
EMPLOYMENT TAXES	\$1,954.03
WORKERS COMPENSATION	\$84.12
SERVICE FEES	\$522.42
OASIS HEALTH & WELFARE BENEFITS	\$3,980.45
OASIS RETIREMENT	\$533.99
OTHER: DENTAL INSURANCE DELTA DENTAL	\$108.00
OTHER: PROTECTION PLUS	\$14.80
SUB-TOTAL	\$32,684.48
TOTAL INVOICE	\$32,684.48
PAID - REFERENCE <input type="text"/>	\$32,684.48
DO NOT REMIT PAYMENT	
PAYMENT RECORD AS OF 08/11/2023 06:08PM	
REF 230807_BOA_03*0000017	



Last statement: June 30, 2023  
 This statement: July 31, 2023  
 Total days in statement period: 31

Page 1 of 18

{ 0 }

ELECTRONIC SERVICES SYSTEM  
 8711 WINDSOR PKWY SUITE 2  
 JOHNSTON IA 50131-2296

Direct inquiries to:  
 515-245-2863

Bankers Trust Company  
 453 7TH Street  
 Des Moines, IA 50309

## Commercial Checking-Analysis

Account number	XXXXXX3596	Beginning balance	\$1,294,209.19
		Total additions	3,060,555.54
		Total subtractions	3,008,018.28
		Ending balance	\$1,346,746.45

### DEBITS

Date	Description	Subtractions
07-03	' ACH Debit BANKCARD MTOT DISC CCD ADAIR COUNTY RECOR 528414019717107	12.05
07-03	' ACH Debit BANKCARD MTOT DISC CCD VAN BUREN COUNTY R 528414019716083	18.89
07-03	' ACH Debit BANKCARD MTOT DISC CCD DALLAS COUNTY RECO 528414019714880	197.28
07-03	' ACH Debit BANKCARD MTOT DISC CCD STORY COUNTY RECOR 528414019714898	333.50
07-03	' ACH Debit BANKCARD MTOT DISC CCD AUDUBON COUNTY REC 528414019717149	11.19
07-03	' ACH Debit BANKCARD MTOT DISC CCD ADAMS COUNTY RECOR 528414019717115	15.97
07-03	' ACH Debit BANKCARD MTOT DISC CCD CASS COUNTY RECORD 528414019717222	33.25
07-03	' ACH Debit BANKCARD MTOT DISC CCD CHICKASAW COUNTY R 528414019717180	40.86

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 2 of 18

<b>Date</b>	<b>Description</b>	<b>Subtractions</b>
07-03	' ACH Debit BANKCARD MTOT DISC CCD ALLAMAKEE COUNTY R 528414019717131	41.13
07-03	' ACH Debit BANKCARD MTOT DISC CCD BUENA VISTA COUNTY 528414019717123	58.44
07-03	' ACH Debit BANKCARD MTOT DISC CCD CHEROKEE COUNTY RE 528414019717198	58.78
07-03	' ACH Debit BANKCARD MTOT DISC CCD CEDAR COUNTY RECOR 528414019717214	66.83
07-03	' ACH Debit BANKCARD MTOT DISC CCD BENTON COUNTY RECO 528414019717156	84.63
07-03	' ACH Debit BANKCARD MTOT DISC CCD BOONE COUNTY RECOR 528414019717172	153.41
07-03	' ACH Debit BANKCARD MTOT DISC CCD CERRO GORDO COUNTY 528414019717206	200.24
07-03	' ACH Debit BANKCARD MTOT DISC CCD BLACK HAWK COUNTY 528414019717164	387.83
07-03	' ACH Debit BANKCARD MTOT DISC CCD FRANKLIN COUNTY RE 528414019717354	16.59
07-03	' ACH Debit BANKCARD MTOT DISC CCD DAVIS COUNTY RECOR 528414019717313	19.73
07-03	' ACH Debit BANKCARD MTOT DISC CCD EMMET COUNTY RECOR 528414019717347	29.08
07-03	' ACH Debit BANKCARD MTOT DISC CCD CALHOUN COUNTY REC 528414019717248	30.72
07-03	' ACH Debit BANKCARD MTOT DISC CCD BUTLER COUNTY RECO 528414019717255	31.26
07-03	' ACH Debit BANKCARD MTOT DISC CCD CLARKE COUNTY RECO 528414019717263	32.06
07-03	' ACH Debit BANKCARD MTOT DISC CCD GREENE COUNTY RECO 528414019717362	32.80

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 3 of 18

Date	Description	Subtractions
07-03	' ACH Debit BANKCARD MTOT DISC CCD CRAWFORD COUNTY RE 528414019717305	33.16
07-03	' ACH Debit BANKCARD MTOT DISC CCD CLAY COUNTY RECORD 528414019717271	58.03
07-03	' ACH Debit BANKCARD MTOT DISC CCD CLAYTON COUNTY REC 528414019717289	62.81
07-03	' ACH Debit BANKCARD MTOT DISC CCD CARROLL COUNTY REC 528414019717230	63.34
07-03	' ACH Debit BANKCARD MTOT DISC CCD DELAWARE COUNTY RE 528414019717321	102.88
07-03	' ACH Debit BANKCARD MTOT DISC CCD CLINTON COUNTY REC 528414019717297	128.37
07-03	' ACH Debit BANKCARD MTOT DISC CCD DICKINSON COUNTY R 528414019717339	144.33
07-03	' ACH Debit BANKCARD MTOT DISC CCD GRUNDY COUNTY RECO 528414019717438	19.55
07-03	' ACH Debit BANKCARD MTOT DISC CCD HARDIN COUNTY RECO 528414019717453	20.30
07-03	' ACH Debit BANKCARD MTOT DISC CCD IDA COUNTY RECORDER 528414019717503	20.39
07-03	' ACH Debit BANKCARD MTOT DISC CCD MONTGOMERY COUNTY 528414019717602	23.47
07-03	' ACH Debit BANKCARD MTOT DISC CCD HUMBOLDT COUNTY RE 528414019717545	26.22
07-03	' ACH Debit BANKCARD MTOT DISC CCD GUTHRIE COUNTY REC 528414019717370	27.72
07-03	' ACH Debit BANKCARD MTOT DISC CCD HARRISON COUNTY RE 528414019717412	33.50
07-03	' ACH Debit BANKCARD MTOT DISC CCD MILLS COUNTY RECOR 528414019717594	38.17

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 4 of 18

Date	Description	Subtractions
07-03	' ACH Debit BANKCARD MTOT DISC CCD HANCOCK COUNTY REC 528414019717388	41.47
07-03	' ACH Debit BANKCARD MTOT DISC CCD HAMILTON COUNTY RE 528414019717396	41.68
07-03	' ACH Debit BANKCARD MTOT DISC CCD FREMONT COUNTY REC 528414019717461	43.37
07-03	' ACH Debit BANKCARD MTOT DISC CCD FLOYD COUNTY RECOR 528414019717479	44.24
07-03	' ACH Debit BANKCARD MTOT DISC CCD FAYETTE COUNTY REC 528414019717420	55.30
07-03	' ACH Debit BANKCARD MTOT DISC CCD HENRY COUNTY RECOR 528414019717511	58.93
07-03	' ACH Debit BANKCARD MTOT DISC CCD MARSHALL COUNTY RE 528414019717586	88.26
07-03	' ACH Debit BANKCARD MTOT DISC CCD IOWA COUNTY RECORD 528414019717495	92.54
07-03	' ACH Debit BANKCARD MTOT DISC CCD DES MOINES COUNTY 528414019717404	145.20
07-03	' ACH Debit BANKCARD MTOT DISC CCD DUBUQUE COUNTY REC 528414019717446	242.10
07-03	' ACH Debit BANKCARD MTOT DISC CCD KEOKUK COUNTY RECO 528414019717685	23.73
07-03	' ACH Debit BANKCARD MTOT DISC CCD JEFFERSON COUNTY R 528414019717669	23.93
07-03	' ACH Debit BANKCARD MTOT DISC CCD MITCHELL COUNTY RE 528414019717636	42.36
07-03	' ACH Debit BANKCARD MTOT DISC CCD MONROE COUNTY RECO 528414019717628	47.42
07-03	' ACH Debit BANKCARD MTOT DISC CCD MADISON COUNTY REC 528414019717651	75.15

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 5 of 18

Date	Description	Subtractions
07-03	' ACH Debit BANKCARD MTOT DISC CCD MAHAKSA COUNTY REC 528414019717644	83.10
07-03	' ACH Debit BANKCARD MTOT DISC CCD MUSCATINE COUNTY R 528414019717610	95.76
07-03	' ACH Debit BANKCARD MTOT DISC CCD JASPER COUNTY RECO 528414019717677	133.18
07-03	' ACH Debit BANKCARD MTOT DISC CCD PALO ALTO COUNTY R 528414019717818	28.06
07-03	' ACH Debit BANKCARD MTOT DISC CCD LYON COUNTY RECORD 528414019717719	41.87
07-03	' ACH Debit BANKCARD MTOT DISC CCD LOUISA COUNTY RECO 528414019717727	44.61
07-03	' ACH Debit BANKCARD MTOT DISC CCD KOSSUTH COUNTY REC 528414019717750	45.93
07-03	' ACH Debit BANKCARD MTOT DISC CCD PAGE COUNTY RECORD 528414019717800	49.74
07-03	' ACH Debit BANKCARD MTOT DISC CCD LUCAS COUNTY RECOR 528414019717743	53.00
07-03	' ACH Debit BANKCARD MTOT DISC CCD JACKSON COUNTY REC 528414019717776	67.52
07-03	' ACH Debit BANKCARD MTOT DISC CCD JONES COUNTY RECOR 528414019717693	75.33
07-03	' ACH Debit BANKCARD MTOT DISC CCD LEE COUNTY RECORDE 528414019717735	85.86
07-03	' ACH Debit BANKCARD MTOT DISC CCD JOHNSON COUNTY REC 528414019717768	461.89
07-03	' ACH Debit BANKCARD MTOT DISC CCD LINN COUNTY RECORD 528414019717701	737.78
07-03	' ACH Debit BANKCARD MTOT DISC CCD POCAHONTAS COUNTY 528414019717834	12.22



ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 6 of 18

<b>Date</b>	<b>Description</b>	<b>Subtractions</b>
07-03	' ACH Debit BANKCARD MTOT DISC CCD WAYNE COUNTY RECOR 528414019717941	30.79
07-03	' ACH Debit BANKCARD MTOT DISC CCD WORTH COUNTY RECOR 528414019717859	38.23
07-03	' ACH Debit BANKCARD MTOT DISC CCD WRIGHT COUNTY RECO 528414019717842	54.62
07-03	' ACH Debit BANKCARD MTOT DISC CCD WINNEBAGO COUNTY R 528414019717875	55.22
07-03	' ACH Debit BANKCARD MTOT DISC CCD WASHINGTON COUNTY 528414019717909	62.79
07-03	' ACH Debit BANKCARD MTOT DISC CCD PLYMOUTH COUNTY RE 528414019717826	90.24
07-03	' ACH Debit BANKCARD MTOT DISC CCD WOODBURY COUNTY RE 528414019717867	102.10
07-03	' ACH Debit BANKCARD MTOT DISC CCD WEBSTER COUNTY REC 528414019717883	102.76
07-03	' ACH Debit BANKCARD MTOT DISC CCD WAPELLO COUNTY REC 528414019717933	121.16
07-03	' ACH Debit BANKCARD MTOT DISC CCD WARREN COUNTY RECO 528414019717891	250.68
07-03	' ACH Debit BANKCARD MTOT DISC CCD SHELBY COUNTY RECO 528414019718006	20.80
07-03	' ACH Debit BANKCARD MTOT DISC CCD RINGGOLD COUNTY RE 528414019717958	28.89
07-03	' ACH Debit BANKCARD MTOT DISC CCD SAC COUNTY RECORDE 528414019717966	38.12
07-03	' ACH Debit BANKCARD MTOT DISC CCD POWESHIEK COUNTY R 528414019717974	44.03
07-03	' ACH Debit BANKCARD MTOT DISC CCD HOWARD COUNTY RECO 528414019730571	26.77

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 7 of 18

Date	Description	Subtractions
07-03	' ACH Debit BANKCARD MTOT DISC CCD MONONA COUNTY RECO 528414019718923	30.39
07-03	' ACH Debit BANKCARD MTOT DISC CCD UNION COUNTY RECOR 528414019718022	35.94
07-03	' ACH Debit BANKCARD MTOT DISC CCD APPANOOSE COUNTY R 528414019735661	52.27
07-03	' ACH Debit BANKCARD MTOT DISC CCD WINNESHIEK COUNTY 528414019718972	59.91
07-03	' ACH Debit BANKCARD MTOT DISC CCD TAMA COUNTY RECORD 528414019718030	89.91
07-03	' ACH Debit BANKCARD MTOT DISC CCD SIOUX COUNTY RECOR 528414019718014	122.36
07-03	' ACH Debit BANKCARD MTOT DISC CCD ELECTRONIC SERVICE 498895199155706	137.90
07-03	' ACH Debit BANKCARD MTOT DISC CCD MARION COUNTY RECO 528414019725738	177.71
07-03	' ACH Debit BANKCARD MTOT DISC CCD POTTAWATTAMIE COUN 528414019718048	337.45
07-03	' ACH Debit BANKCARD MTOT DISC CCD SCOTT COUNTY RECOR 528414019718055	1,121.64
07-03	' ACH Debit BANKCARD MTOT DISC CCD IOWA LAND RECORDS 498895199157512	4,704.64
07-03	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	1,281.00
07-03	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	26,245.21
07-03	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	150,076.60
07-05	' ACH Debit Vericheck INC PURCHASE CCD 3434 Electronic S 103403363	2,840.56
07-05	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	23,830.36
07-05	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	80,610.60

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 8 of 18

Date	Description	Subtractions
07-06	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	14,851.74
07-06	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	128,112.00
07-06	' Electronic Bill Pay IBHC5Q5M PHIL DUNSHEE-ENTER2038081	15,700.00
07-06	' Electronic Bill Pay 8BHC5Q5M CSI 2038081	5,494.83
07-06	' Electronic Bill Pay JBHC5Q5M THE RAFFERTY GROUP2038081	2,000.00
07-06	' Electronic Bill Pay 7BHC5Q5M BRICK GENTRY PC 2038081	2,250.00
07-07	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,332.69
07-07	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	133,119.80
07-10	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	21,980.99
07-10	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	134,825.20
07-11	' ACH Debit BANKERS TRUST CO CR CD PMT CCD DUNSHEE 438850XXXXX5199	15,554.99
07-11	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	16,539.28
07-11	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	106,872.60
07-12	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	16,996.37
07-12	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	97,046.80
07-13	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	15,561.48
07-13	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	115,292.40
07-14	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04201240	32,049.61
07-14	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	14,179.58
07-14	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	140,106.20
07-14	' Electronic Bill Pay EBVCOQMU KONICA MINOLTA PRE2041369	335.02
07-14	' Electronic Bill Pay FBVCOQMU LIGHTEDGE SOLUTION2041369	3,052.90

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 9 of 18

Date	Description	Subtractions
07-14	' Electronic Bill Pay 4BVCOQMU BERGANKDV, LTD. --2041369	6,300.00
07-17	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	25,415.21
07-17	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	130,804.00
07-18	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,298.04
07-18	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	125,802.80
07-18	' Electronic Bill Pay EB4CKQ2Q SHERI JONES 2042461	48.47
07-18	' Electronic Bill Pay DB4CKQ2Q MELISSA BAHNSEN 2042461	66.81
07-18	' Electronic Bill Pay 4B4CKQ2Q MEGAN CLYMAN 2042461	133.62
07-18	' Electronic Bill Pay 3B4CKQ2Q NANCY BOOTEN 2042461	138.86
07-18	' Analysis Service Fee NET ACCOUNT ANALYSIS FOR 06/23	304.42
07-19	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	24,500.20
07-19	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	109,487.20
07-20	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	15,086.17
07-20	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	100,291.00
07-20	' Electronic Bill Pay 4BNCWQ6S FIDLAR TECHNOLOGIE2043553	12,209.12
07-20	' Electronic Bill Pay EBNCWQ6S TYLER 2043553	131,248.04
07-21	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	18,174.19
07-21	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	107,297.20
07-24	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	26,332.40
07-24	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	12.00
07-24	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	140,086.20
07-25	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	16,305.32
07-25	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	84,130.00

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 10 of 18

Date	Description	Subtractions
07-25	' Electronic Bill Pay DBOC6S3C CENSUS LO-LIYONG 2045191	10.00
07-26	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	14,483.26
07-26	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	111,413.60
07-27	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,277.91
07-27	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	101,549.40
07-27	' Electronic Bill Pay NB8C5SZ1 COTT SYSTEMS, INC.2046283	27,470.52
07-27	' Electronic Bill Pay UBICRSZ1 DEVNET 2046283	3,052.28
07-28	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04212750	31,920.44
07-28	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,651.41
07-28	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	112,457.80
07-31	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	19,668.71
07-31	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	130,702.40
07-31	' Electronic Bill Pay QB9C8S3D HARDIN COUNTY RECO2047375	22.86

## CREDITS

Date	Description	Additions
07-03	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	174,385.80
07-03	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	22,315.57
07-03	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	10,137.47
07-03	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	4,717.15
07-03	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,868.40

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 11 of 18

Date	Description	Additions
07-03	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,362.00
07-05	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	107,497.20
07-05	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	23,492.37
07-05	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	8,000.48
07-05	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,443.80
07-05	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	1,053.05
07-06	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	131,658.60
07-06	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	15,297.45
07-06	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,470.00
07-07	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	237,171.20
07-07	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,642.79
07-07	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,797.07
07-07	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,005.00
07-10	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	144,451.60
07-10	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	20,373.44
07-10	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	7,615.30
07-10	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,729.58

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 12 of 18

Date	Description	Additions
07-10	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,500.00
07-10	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	2,267.20
07-11	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	76,398.20
07-11	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	17,035.58
07-11	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,630.00
07-12	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	124,735.20
07-12	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	17,506.38
07-12	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,924.11
07-12	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,035.00
07-13	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	128,126.80
07-13	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	16,028.40
07-13	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,584.67
07-13	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,674.20
07-14	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	133,500.00
07-14	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,605.07
07-14	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,040.93
07-14	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,515.00

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 13 of 18

Date	Description	Additions
07-17	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	106,036.20
07-17	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	26,177.84
07-17	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	8,721.14
07-17	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,808.92
07-17	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,475.00
07-17	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	1,145.59
07-18	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	93,940.60
07-18	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	12,551.44
07-18	' ACH Credit ST OF IA-E.F.T. E.F.T. PPD IOWA COUNTY RECORD	3,693.40
07-18	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,205.00
07-18	' ACH Credit METAVANTE CORP BILL PAYMT CCD ELECTRONIC SERVICE NA	10.00
07-19	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	113,858.60
07-19	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	25,235.31
07-19	Deposit	18,021.69
07-19	' ACH Credit ST OF IA-E.F.T. E.F.T. PPD IOWA COUNTY RECORD	6,414.00
07-19	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,960.00
07-19	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,080.21
07-20	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	134,280.00



ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 14 of 18

Date	Description	Additions
07-20	' ACH Credit ST OF IA-E.F.T. E.F.T. PPD IOWA COUNTY RECORD	32,524.23
07-20	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	15,538.85
07-20	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,398.18
07-20	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,020.00
07-21	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	129,546.60
07-21	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	18,719.52
07-21	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,350.00
07-21	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	1,945.52
07-24	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	123,828.00
07-24	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	25,055.25
07-24	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	8,838.02
07-24	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,421.63
07-24	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	2,067.31
07-24	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,060.00
07-25	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	108,338.80
07-25	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	16,694.62
07-25	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,162.00

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 15 of 18

Date	Description	Additions
07-26	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	98,853.20
07-26	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,917.85
07-26	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,763.96
07-26	Deposit	3,375.07
07-26	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,810.00
07-27	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	99,915.80
07-27	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	13,676.40
07-27	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,716.27
07-27	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,485.00
07-28	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	136,755.40
07-28	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,061.02
07-28	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	6,164.72
07-28	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,180.00
07-31	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	83,180.60
07-31	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	18,495.08
07-31	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,890.00
07-31	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,742.47

ELECTRONIC SERVICES SYSTEM  
July 31, 2023

Page 16 of 18

Date	Description	Additions
07-31	' ACH Credit	2,093.33
	BANKCARD MTOT DEP CCD IOWA LAND RECORDS	
	498895199157512	
07-31	' ACH Credit	1,763.84
	BANKCARD MTOT DEP CCD ELECTRONIC SERVICE	
	528414019714906	

#### DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
06-30	1,294,209.19	07-12	1,461,436.95	07-21	1,389,987.32
07-03	1,319,665.16	07-13	1,478,997.14	07-24	1,387,826.93
07-05	1,354,870.54	07-14	1,437,634.83	07-25	1,414,577.03
07-06	1,335,888.02	07-17	1,427,780.31	07-26	1,412,400.25
07-07	1,447,051.59	07-18	1,399,387.73	07-27	1,384,843.61
07-10	1,472,182.52	07-19	1,433,970.14	07-28	1,385,975.10
07-11	1,428,279.43	07-20	1,362,897.07	07-31	1,346,746.45

*Thank you for banking with Bankers Trust Company*

**Electronic Services System**  
**Reconciliation Summary**  
**107000 - BT-Settlement, Period Ending 07/31/2023**

---

	<u>Jul 31, 23</u>
<b>Beginning Balance</b>	1,385,975.10
<b>Cleared Transactions</b>	
Checks and Payments - 3 items	-150,393.97
Deposits and Credits - 644 items	111,165.32
	<u></u>
<b>Total Cleared Transactions</b>	-39,228.65
	<u></u>
<b>Cleared Balance</b>	<b>1,346,746.45</b>
	<u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 1 item	-2,005.00
Deposits and Credits - 580 items	316,538.60
	<u></u>
<b>Total Uncleared Transactions</b>	314,533.60
	<u></u>
<b>Register Balance as of 07/31/2023</b>	<b>1,661,280.05</b>
	<u></u>
<b>New Transactions</b>	
Checks and Payments - 1 item	-5,844.02
Deposits and Credits - 15 items	5,239.65
	<u></u>
<b>Total New Transactions</b>	-604.37
	<u></u>
<b>Ending Balance</b>	<b>1,660,675.68</b>
	<u></u>

11:56 AM

08/03/23

**Electronic Services System**  
**Reconciliation Summary**  
**24000 · DRAWDOWN, Period Ending 07/31/2023**

---

	<u>Jul 31, 23</u>
Beginning Balance	68,710.00
Cleared Transactions	
Charges and Cash Advances - 2 items	-4,895.00
Payments and Credits - 90 items	<u>4,320.00</u>
Total Cleared Transactions	<u>-575.00</u>
Cleared Balance	<u><b>69,285.00</b></u>
Register Balance as of 07/31/2023	69,285.00
New Transactions	
Payments and Credits - 104 items	<u>1,782.00</u>
Total New Transactions	<u>1,782.00</u>
Ending Balance	<u><b>67,503.00</b></u>

# Electronic Services System

## Profit & Loss

### July 2023

	Jul 23
<b>Income</b>	
<b>Budgeted Income</b>	
41000 · Event Income	
41100 · ILR Conference Registration	3,000.00
<b>Total 41000 · Event Income</b>	3,000.00
42000 · POSSERVICEFEE	10,483.73
43000 · SERVICEFEE	
43100 · ACH	61,935.00
43200 · CC	7,424.94
43300 · DRAWDOWN	6,819.00
<b>Total 43000 · SERVICEFEE</b>	76,178.94
44000 · MOU Services	
44100 · Policy	2,158.92
44200 · Communications	87.00
<b>Total 44000 · MOU Services</b>	2,245.92
47000 · Fund 255 Reimbursement	32,524.23
48900 · Misc. Income	350.00
<b>Total Budgeted Income</b>	124,782.82
49000 · Revolving Income	
49300 · ERECORDING	
49100 · AUDITORFEE	34,415.00
49200 · TRANSFERTAX	1,672,492.80
49300 · ERECORDING - Other	634,469.00
<b>Total 49300 · ERECORDING</b>	2,341,376.80
49600 · POSPAYMENT	349,023.71
49000 · Revolving Income - Other	1,112.22
<b>Total 49000 · Revolving Income</b>	2,691,512.73
<b>Total Income</b>	2,816,295.55
<b>Gross Profit</b>	2,816,295.55
<b>Expense</b>	
<b>Budgeted Expenses</b>	
60000 · Administration	
60200 · Accounting Software-Services	158.00
60300 · Bookkeeping-CPA-990	6,900.38
60400 · Project Manager	12,400.00
60500 · Professional Fees	
60510 · Legal	2,250.00
60520 · Government Relations	2,000.00
60530 · Human Resources-Oasis	1,043.68
<b>Total 60500 · Professional Fees</b>	5,293.68
60600 · Insurance Expense	-15.00
60700 · Ess Meetings	697.59
60800 · Office Operations	
60810 · Office Space Lease	3,050.00
60820 · Office Supplies	200.00
60830 · Official Publication Expense	21.08
60860 · Telephone	209.79
60865 · Internet	250.00
60870 · Office Tech Support	929.03
60890 · Miscellaneous	63.96
<b>Total 60800 · Office Operations</b>	4,723.86

# Electronic Services System

## Profit & Loss

### July 2023

	Jul 23
Total 60000 · Administration	30,158.51
61000 · Marketing-Communications	
61200 · Administrative/Marketing Coord	6,900.39
61300 · Education and Outreach	
61350 · Conferences & Meetings	150.00
61370 · Software & Hosted Services	659.48
Total 61300 · Education and Outreach	809.48
Total 61000 · Marketing-Communications	7,709.87
62000 · Customer Support	
62100 · Account Manager	7,977.32
62130 · Customer Support Coordinator	2,251.77
Total 62000 · Customer Support	10,229.09
63000 · Policy Coordination	
63100 · Policy Coordinator	6,026.85
Total 63000 · Policy Coordination	6,026.85
64000 · ILR System Operations	
64100 · Development Team	
64110 · Technical Lead	12,575.24
64120 · Senior Developer	10,782.92
64130 · Technical Support & Development	9,511.50
Total 64100 · Development Team	32,869.66
64200 · External Development & Services	
64210 · FF Redaction Services	5,494.83
64240 · Data Center & Hosting Services	3,052.90
64250 · Domain Registration	30.03
Total 64200 · External Development & Services	8,577.76
64300 · Software License-Maintenance	
64319 · AWS	848.40
64326 · Atlassian	219.20
64327 · ZOOM	10.00
64328 · Microsoft	112.50
Total 64300 · Software License-Maintenance	1,190.10
64500 · Computing & Equip (CAP)	
64520 · System Equipment	9,750.00
Total 64500 · Computing & Equip (CAP)	9,750.00
Total 64000 · ILR System Operations	52,387.52
65000 · Local Maint. Expense	175,506.10
66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	304.42
66300 · Gateway Transaction Fees	
66310 · VeriCheck Online Transaction Fees	2,840.56
66320 · POSTransaction Fees	13,727.60
Total 66300 · Gateway Transaction Fees	16,568.16
Total 66000 · Payment Expenses	16,872.58
Total Budgeted Expenses	298,890.52
Planned Reserve Expenses	
Software Development-Consulting	380.00
Total Planned Reserve Expenses	380.00
70000 · Revolving Expenses	

Electronic Services System  
Profit & Loss  
July 2023

	Jul 23
ESSPayments	
70100 · COUNTYDISTRIBUTION	2,341,376.80
70200 · POSDISTRIBUTION	360,710.52
Total ESSPayments	2,702,087.32
Total 70000 · RevolvingExpenses	2,702,087.32
Total Expense	3,001,357.84
Net Income	-185,062.29



# Electronic Services System

## Balance Sheet

As of July 31, 2023

	Jul 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
107000 · BT-Settlement	
107100 · Unrestricted Reserve Account	38,399.40
107200 · Software Dev & Equip Maint Rsrv	41,998.05
107300 · Redaction Reserve	56,284.82
107400 · Restricted Operating Reserve	100,000.00
107000 · BT-Settlement - Other	1,602,609.35
Total 107000 · BT-Settlement	1,839,291.62
10800 · BOA-Settlement	-41.32
Total Checking/Savings	1,839,250.30
Accounts Receivable	
12000 · Accounts Receivable	14,244.97
Total Accounts Receivable	14,244.97
Other Current Assets	
13000 · Due from State	103,446.16
14000 · Prepaid Expenses	155,817.97
Total Other Current Assets	259,264.13
Total Current Assets	2,112,759.40
Fixed Assets	
17000 · Computer Equipment	718,246.95
17001 · Developed Software	633,302.00
17900 · Asset in Process	200,910.01
18000 · Accumulated Depreciation	-1,072,079.02
Total Fixed Assets	480,379.94
<b>TOTAL ASSETS</b>	<b>2,593,139.34</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	25,880.67
Total Accounts Payable	25,880.67
Credit Cards	
21100 · BT Credit Card	5,844.02
Total Credit Cards	5,844.02
Other Current Liabilities	
22000 · Accrued Compensation	35,257.21
22500 · Deferred Revenues	138,702.28
24000 · DRAWDOWN	71,290.00
Total Other Current Liabilities	245,249.49
Total Current Liabilities	276,974.18
Total Liabilities	276,974.18
Equity	
30000 · Retained Earnings	2,490,990.50
Net Income	-174,825.34
Total Equity	2,316,165.16
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,593,139.34</b>

## Electronic Services System


## Balance Sheet


As of September 8, 2023

	Sep 8, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
107000 · BT-Settlement	
107100 · Unrestricted Reserve Account	38,399.40
107200 · Software Dev & Equip Maint Rsrv	410,870.52
107300 · Redaction Reserve	53,875.79
107400 · Restricted Operating Reserve	100,000.00
107000 · BT-Settlement - Other	977,302.54
Total 107000 · BT-Settlement	1,580,448.25
10800 · BOA-Settlement	-41.32
Total Checking/Savings	1,580,406.93
Accounts Receivable	
12000 · Accounts Receivable	1,073.32
Total Accounts Receivable	1,073.32
Other Current Assets	
13000 · Due from State	103,446.16
14000 · Prepaid Expenses	155,817.97
Total Other Current Assets	259,264.13
Total Current Assets	1,840,744.38
Fixed Assets	
Computer Equipment	718,246.95
17001 · Developed Software	633,302.00
17900 · Asset in Process	200,910.01
18000 · Accumulated Depreciation	-1,072,079.02
Total Fixed Assets	480,379.94
<b>TOTAL ASSETS</b>	<b>2,321,124.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	6,105.80
Total Accounts Payable	6,105.80
Credit Cards	
21100 · BT Credit Card	780.24
Total Credit Cards	780.24
Other Current Liabilities	
DRAWDOWN	66,139.80
22000 · Accrued Compensation	35,257.21
22500 · Deferred Revenues	138,702.28
Total Other Current Liabilities	240,099.29
Total Current Liabilities	246,985.33
Total Liabilities	246,985.33
Equity	
30000 · Opening Balance Equity	1,697,816.47
Net Income	376,322.52
Total Equity	2,074,138.99
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,321,124.32</b>

**Account Summary**

Billing Cycle		07/31/2023
Days In Billing Cycle		31
Previous Balance		\$15,554.99
Purchases	+	\$5,844.02
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$15,554.99
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$5,844.02**
**Account Inquiries**
 Call us at: (800) 221-5920  
 Lost or Stolen Card: (866) 839-3485

 Go to [www.ezcardinfo.com](http://www.ezcardinfo.com)
 Write us at PO BOX 1991, DES MOINES, IA 50305-1991

**Payment Summary**
**NEW BALANCE \$5,844.02**
**MINIMUM PAYMENT \$0.00**
**PAYMENT DUE DATE 08/26/2023**
**Credit Summary**

Total Credit Line	\$35,000.00
Available Credit Line	\$29,155.98
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Important Information About Your Account**

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 08/10/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$5844.02

**Cardholder Account Summary**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/02	07/03	PPLN10	24692163183103729004408	Amazon web services aws.amazon.co WA	\$348.40
07/03	07/04	PPLN10	24492153184717350379151	ADOBE *CREATIVE CLOUD 408-536-6000 CA	\$58.29
07/03	07/05	PPLN10	24323003185754278351179	AVID COMMUNICATIONS LLC 816-994-7070 MO	\$419.54
07/05	07/06	PPLN10	24011343186000038539901	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$10.00
07/06	07/07	PPLN10	24269753187900019700091	FLORAL ELEGANCE HARLAN IA	\$63.96
07/07	07/07	PPLN10	24692163188107355432697	NMI*NATIONWIDE 800-282-1446 OH	\$2,612.00
07/10	07/10		743889131901111111111111	AUTO PMT FROM ACCT 2347313596	\$15,554.99
07/11	07/12	PPLN10	24011343192000017050864	ATLASSIAN HTTPSWWW.ATLA CA	\$19.26

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

 BANKERS TRUST COMPANY  
 PO BOX 1991  
 DES MOINES IA 50305-1991


Account Number

 Check box to indicate  
 name/address change  
 on back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

07/31/23

New Balance

\$5,844.02

 Total Minimum  
 Payment Due

\$0.00

Payment Due Date

08/26/23


 PHIL DUNSHEE  
 ELECTRONIC SERVICES SYS  
 8711 WINDSOR PARKWAY  
 SUITE 2  
 JOHNSTON IA 50131


MAKE CHECK PAYABLE TO:


 BANKERS TRUST COMPANY  
 PO BOX 1991  
 DES MOINES IA 50305-1991



### Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/13	07/14	PPLN10	24430993194400816188746	MSFT * E050008J1L MSBILL.INFO WA	\$112.50
07/13	07/14	PPLN10	24492153194717806353055	ADOBE *PRODUCTS 408-536-6000 CA	\$74.19
07/17	07/18	PPLN10	24445003198300504069892	CKE*RONNEBURG RESTAURANT AMANA IA	\$184.96
07/21	07/21	PPLN10	24493983202286299600090	ADVANCED INTERNET TECHNO 910-321-1241 NC	\$30.03
07/20	07/21	PPLN10	24801973201286088800280	PALMERS DELI& MARKET.COM URBANDALE IA	\$114.87
07/20	07/21	PPLN10	24801973202091801000096	PALMERS DELI & MARKET URBANDALE IA	\$10.00
07/23	07/23	PPLN10	24011343204000012582198	ATLASSIAN HTTPSWWW.ATLA CA	\$199.94
07/21	07/23	PPLN10	24692163202106459277364	INTUIT *QuickBooks CL.INTUIT.COM CA	\$116.00
07/23	07/24	PPLN10	24692163204108503628244	MAILCHIMP *MISC MAILCHIMP.COM GA	\$527.00
07/26	07/27	PPLN10	24055233207207677002084	RIGHT NETWORKS 603-324-0400 NH	\$42.00
07/26	07/27	PPLN10	24692163207100912537626	IN *WINCOMMUNICATIONS 515-2771127 IA	\$380.00
07/27	07/28	PPLN10	24941643208900018321216	BUSINESS PUBLICATIONS CO. 515-2883336 IA	\$21.08

### Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PPLN10 001	PURCHASE	G	\$0.00	1.24166%(M)	14.9000%	\$0.00	\$0.00	0.0000%	\$5844.02
<b>Cash</b>									
CPLN06 001	CASH	A	\$0.00	1.49166%(M)	17.9000%	\$0.00	\$0.00	0.0000%	\$0.00

\* Periodic Rate (M)=Monthly (D)=Daily

\*\* includes cash advance and foreign currency fees

<sup>1</sup> FCM = Finance Charge Method

Days In Billing Cycle: 31

APR = Annual Percentage Rate

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

9:53 AM

08/01/23

# Electronic Services System Reconciliation Detail

21100 · BT Credit Card, Period Ending 07/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						15,554.99
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 19 items</b>						
Credit Card Ch...	06/01/2023	198499	Avid Communicat...	X	-209.75	-209.75
Credit Card Ch...	06/05/2023	STM...	Nationwide	X	-2,612.00	-2,821.75
Credit Card Ch...	07/02/2023	1371...	Amazon	X	-848.40	-3,670.15
Credit Card Ch...	07/02/2023	MC1...	Mailchimp	X	-527.00	-4,197.15
Credit Card Ch...	07/02/2023	PI-86...	intuit	X	-116.00	-4,313.15
Credit Card Ch...	07/03/2023	2493...	Adobe Systems	X	-58.29	-4,371.44
Credit Card Ch...	07/05/2023	INV2...	Zoom	X	-10.00	-4,381.44
Credit Card Ch...	07/07/2023	Shel...	Floral Elegance	X	-63.96	-4,445.40
Credit Card Ch...	07/11/2023	AT-2...	Atlassian	X	-19.26	-4,464.66
Credit Card Ch...	07/13/2023	372944	Palmers Deli	X	-124.87	-4,589.53
Credit Card Ch...	07/13/2023	EO5...	Microsoft	X	-112.50	-4,702.03
Credit Card Ch...	07/13/2023	2501...	Adobe Systems	X	-74.19	-4,776.22
Credit Card Ch...	07/17/2023	Exec ...	Ronneburg Resta...	X	-184.96	-4,961.18
Credit Card Ch...	07/20/2023	4420...	AIT	X	-30.03	-4,991.21
Credit Card Ch...	07/23/2023	000-...	Atlassian	X	-199.94	-5,191.15
Credit Card Ch...	07/25/2023	2263	WInCommunicati...	X	-380.00	-5,571.15
Credit Card Ch...	07/25/2023	INV0...	Right Networks	X	-42.00	-5,613.15
Credit Card Ch...	07/28/2023	77801	Business Publicat...	X	-21.08	-5,634.23
Credit Card Ch...	07/31/2023	1984...	Avid Communicat...	X	-209.79	-5,844.02
Total Charges and Cash Advances					-5,844.02	-5,844.02
<b>Payments and Credits - 1 item</b>						
Check	07/05/2023	CCB...		X	15,554.99	15,554.99
Total Cleared Transactions					9,710.97	9,710.97
Cleared Balance					-9,710.97	5,844.02
Register Balance as of 07/31/2023					-9,710.97	5,844.02
<b>Ending Balance</b>					<b>-9,710.97</b>	<b>5,844.02</b>

Local Government Electronic Transaction Fund (0255)

06/01/23-06/30/23

Beginning Balance	\$ 114,806.70
Plus Receipts	\$ 44,910.92
Less Disbursements	\$ (32,524.23)
Ending Balance	<u>\$ 127,193.39</u>

RECEIPTS

Recorder Fees Received	44,482.19
Interest June	<u>428.73</u>

Total Receipts	44,910.92
----------------	-----------

DISBURSEMENTS

	Invoice #	Date Paid	Amt Paid
Iowa County Recorders	100130	07/17/2023	32,524.23

Total Disbursements	<u>(32,524.23)</u>
---------------------	--------------------

10:56 AM

09/08/23

**Iowa Land Records - Fund 255**  
**Reconciliation Summary**  
State Treasurer, Period Ending 07/31/2023

---

	<u>Jul 31, 23</u>
Beginning Balance	114,806.70
Cleared Balance	114,806.70
Uncleared Transactions	
Checks and Payments - 1 it...	-32,524.23
Deposits and Credits - 1 item	<u>44,910.92</u>
Total Uncleared Transactions	<u>12,386.69</u>
Register Balance as of 07/31/2023	<u><b>127,193.39</b></u>
Ending Balance	127,193.39

## Iowa Land Records - Fund 255

## Balance Sheet

As of July 31, 2023

	Jul 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
State Treasurer	127,193.39
Total Checking/Savings	127,193.39
Total Current Assets	127,193.39
<b>TOTAL ASSETS</b>	<b>127,193.39</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-32,524.23
Total Accounts Payable	-32,524.23
Total Current Liabilities	-32,524.23
Total Liabilities	-32,524.23
Equity	
Retained Earnings	114,806.70
Net Income	44,910.92
Total Equity	159,717.62
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>127,193.39</b>



**From:** Gov2Go <[donotreply@getgov2go.com](mailto:donotreply@getgov2go.com)>  
**Sent:** Tuesday, August 22, 2023 2:55 PM  
**To:** Kay Kelleher <[kkelleher@clris.com](mailto:kkelleher@clris.com)>  
**Subject:** Office of Auditor of State Fee Payment



### Payment Confirmation

Your payment was successfully processed. You may print this receipt page for your records by selecting print. if you paid through your Gov2Go account this receipt will be available to you in your account documents.

### Customer Information

**Email:** [kkelleher@clris.com](mailto:kkelleher@clris.com)

State of Iowa - Office of Auditor of State Fee Payment

Account ending in:

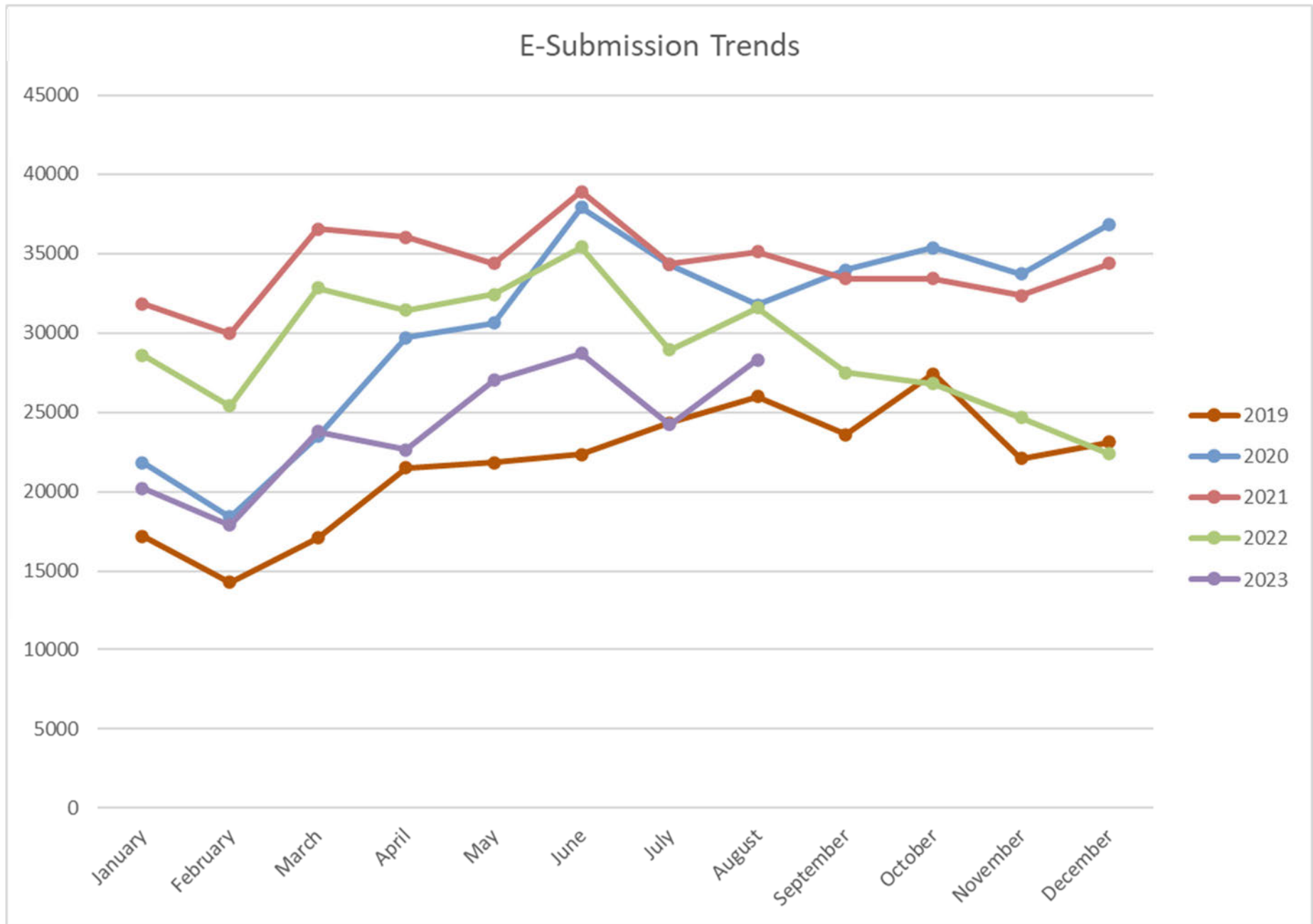
Electronic Services Syste...

Description	Unit Price	Qty	Price
Audit Filing Fee	850.00	1	850.00

**Amount:** 850.00

**Order ID:** 16057464

**Transaction Date:** 8/22/2023 2:54 PM CST



Total August Deeds – 6540 (DEED-1750; QCD-1201; WD-3589)    Total Mortgage Docs – 14083 (Mortgages-7408; Satisfaction-6675)

Statewide Average Electronic Recording Processing Time: 7.6 hours; Total August Electronically Recorded Documents: 28299