

ESS

Electronic Services System – Coordinating Committee Meeting

Agenda

Hybrid Meeting and Web Conference

8711 Windsor Parkway, Suite 2

Johnston, Iowa

November 9, 2023

10:00 A.M. to 2:00 P.M.

- Welcome and Introductions
- August 8, 2023 – ESS Coordinating Committee Meeting Summary – Approval
- 2024 ESS Meeting Schedule (DRAFT) – Approval
- Committee Terms of Office
- Member Topics: Credit Card Machines, CISA assessment, Large Docs Formatting Standards and Roles - Iowa Code 331.606B.
- Financial Reports – Approval
 - YTD 2023 Financial Reports – Approval
 - 2024 BT Banking Resolution
- ESS Financial & Strategic Review – Discussion
 - October Metrics Review
 - Operating Cost Reviews
- ILR Budget Review and Action
 - CY 2023 Final Budget Amendment – Approval
 - CY 2024 Budget – Approval
- Contracts and Agreements
 - ESS/ICRA MOU Action – Approval
 - Policy/Legislative Engagement
 - Rafferty Group CY 2024 Engagement – Approval
 - Brick Gentry CY 2024 Engagement – Approval
 - Local Service Provider FY 2024 COLA – Discussion
 - ESS/Enterprise Iowa MOU Update – Approval
 - ILR Staff Compensation – Approval
- Policies and Procedures
 - Terms of Use Update – Chapter 7 – Approval
 - Associated Reference Update – Chapter 3 – Approval
 - Parcel Identification Number Update – Chapter 3 – Approval
 - BTB Redaction Policy – Discussion
 - Document Formatting Concepts
- Forward Looking Discussion Topics
 - PRIA Indexing, Notary Information, Registry Cross References, Packages and Contacts, Search Document Types - Remapping

- **Project Updates**
 - **Search Application Transition**
 - **Submitters, Organization Searchers, Individual Searchers**
 - **E-Submission API**
 - **County Upload API**
 - **ILR Cloud Migration – Firewall**
 - **External Submitter API**
 - **Redaction Policies and API**
 - **Fraud Notification Concepts**

- **Adjourn - Next Regular Meeting February 15, 2024**