

ESS

Electronic Services System – Finance Subcommittee Meeting

Agenda

Web Conference

November 7, 2023

8:30 A.M. to 9:30 A.M.

- **Welcome**
- **October 10, 2023 – Summary of Subcommittee Action – Approval**
- **Financial Reports**
 - **Accounts Receivable Update**
 - **November Summary of ESS Payments – Approval**
 - **November Fund 255 Reimbursement Invoice – Approval**
 - **September, Quarterly and YTD 2023 Financial Reports – Approval**
- **ESS Financial & Strategic Review – Discussion**
 - **October Metrics Review**
 - **Operating Cost Reviews**
- **ILR Budget Review and Action**
 - **CY 2023 Final Budget Amendment – Approval**
 - **CY 2024 Budget – Approval**
- **2024 Meeting Calendar – Approval**

Next Meeting – December 7, 2023

**ESS Finance Subcommittee
Teleconference Meeting
October 10, 2023**

Members Present: Sheri Jones, Amy Assink, Kelly Spees, Geralyn Greer, Laura McKeever

Other Participants: Nancy Booten, Phil Dunshee, Census Lo-Liyong, Kay Kelleher, Lisa Long and Kristen Delany Cole

The meeting was called to order at 8:30am.

Meeting Summary

The Finance Subcommittee reviewed the September 12, 2023, meeting summary. A motion was made by Sheri Jones and seconded by Laura McKeever to approve the summary. The motion was approved.

Accounts Receivable Update

The Account Manager updated the Subcommittee on the accounts receivable report. ESS recently received payments for Collins and Wayne County. There are still some unresolved accounts that are actually older than what appears in the September receivables report. This is primarily due to timing issues relating to the transition to a new QuickBooks file.

October Summary of ESS Payments

The monthly payment reports covered various expenses. Notable AP report items included the correction of an accounting entry relating to billing for project management, and an underpayment for data center expenses in a prior period. Those items have been resolved. Additionally, the AP report showed the expense for Denman and Company, which prepared the 990 return for ESS and the Iowa County Records Association.

Notable credit card expenses were expenses associated with the Deputies Conference. AWS (Amazon Web Services) are increasing month-to-month as the volume of back-up storage increases. ESS had contracted with AWS for cloud document storage, incurring a cost of \$885.28. Additional payments covered various expenses, including monthly expenditures for service providers and software companies such as Mailchimp, Zoom, Adobe, Microsoft 365, Intuit, JIRA, and Slack AWS.

A motion was made by Sheri Jones and seconded by Nancy Booten to approve the September summary of ESS payments. The motion was approved.

October Fund 255 Reimbursement Invoice

The Subcommittee reviewed the Fund 255 reimbursement invoice for October 2023, which included a bill totaling \$30,257.61 for payroll expenses. The reimbursement invoice did not include all payroll expenses to ensure that a minimum balance of \$100,000 would be maintained in Fund 255. Laura McKeever made a motion to approve the September reimbursement invoice, which was seconded by Sheri Jones. The motion was approved.

MOU Invoice Report

The Subcommittee members received a detailed report on the September invoice submitted as part of the ESS-ICRA Memorandum of Understanding. It covered various activities related to the Records' manual, policy development, legislation, and work related to the website information hub.

August 2023 Financial Reports

The Project Manager provided an overview of the financial reports, noting the additional complexity due to the need to manage two different accounting files in August. The transition from the previous accounting file to the new file occurred on August 25, 2023. The bank statement balance showed a beginning balance of \$1,346,746.45. A reconciliation process was conducted, including a reconciliation report dated August 25, 2023, and another on August 31, 2023. Despite the need for multiple steps to reconcile, the ending balance was confirmed as \$1,173,439.32 matching the bank statement.

The report highlighted several key financial figures, including budgeted income of \$133,793.88 and total income of \$3,212,897.82. On the expense side, budgeted expenses totaled \$288,832.32 and total expenses of \$3,390,047.47, leading to a negative income of \$177,149.65 for the month. The negative income was mainly attributed to the annual local service provider maintenance expenses and the natural flow of revolving income.

A balance sheet as of August 31st was presented, showing total assets and liabilities of \$2,377,197.75. The report also highlighted a reserve for development and equipment, totaling \$410,870.52, along with other reserve accounts that were appropriately funded. The settlement account, serving as the operational cash flow fund, had a balance of \$1,040,343.17, exceeding the working target of \$850,000 for managing normal revolving cash flow.

The credit card statement was successfully reconciled with an ending balance of \$3,653.46. Fund 255 had a beginning balance of \$127,193.39 and an ending balance of \$143,261.92.

A motion was called to accept and approve the August financial reports. Sheri Jones made a motion to approve the August financial reports. Amy Assink seconded, and the motion was approved.

Accounting File Transition

An update on the ongoing accounting file transition was provided. ESS staff is performing regular reconciliations and working to improve internal processes. The transition has highlighted the need for more robust financial management, and the upcoming 2023 audit, is expected to be more complex due to testing transactions from two different files. An external CPA may be consulted to assist with the 2023 audit.

September Metrics

The latest submission trends report aligns with challenging economic trends. E-submission levels surpass 2019 but fall behind the levels of 2021, 2022, and 2023. Project revenue, including the \$1.00 fee for Fund 255, has fallen below budgeted levels. Budgets were believed to be based on conservative estimates. Measures such as eliminating marketing expenses and ending certain software subscriptions were being implemented. Budget adjustments for the remainder of 2023, and a budget proposal for 2024, will be presented at the November Finance meeting.

The meeting was adjourned at 9:30 AM. The next meeting of the Finance Subcommittee is a web conference scheduled for November 7th, 2023.

FINANCE SUBCOMMITTEE

Member	County	Term	District
Stacie Herridge	Story	1/01/22-12/31/23	1
Amy Assink	Floyd	1/01/23 -12/31/24	2
Laura McKeever	Sac	1/01/23 -12/31/24	3
Geralyn Greer	Shelby County	1/01/23 -12/31/24	4
Kelly Spees	Jefferson	1/01/23-12/31/23	5
Lisa Kent*	Wapello	1/01/23 -12/31/23	5
Sheri Jones	Jones	1/01/22 -12/31/23	6

*ICRA Treasurer

9:41 AM

11/01/23

Electronic Services System
A/R Aging Summary
As of November 1, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Bishop Engineering	0.00	105.00	0.00	0.00	0.00	105.00
CLRIS - FUND 255	25,921.06	0.00	0.00	0.00	0.00	25,921.06
Collins Community Credit Union	0.00	85.00	0.00	0.00	0.00	85.00
Iowa Falls State Bank	0.00	412.80	0.00	0.00	0.00	412.80
Muscatine County Recorder	0.00	15.00	0.00	0.00	0.00	15.00
TOTAL	<u>25,921.06</u>	<u>617.80</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,538.86</u>

Electronic Services System

A/P Detail

October 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Clr</u>	<u>Split</u>	<u>Debit</u>	<u>Credit</u>
10/01/2023	80873693	Konica Minolta Premier Finance	Contract #500-50429080: Printer Lease	20000	Accounts Payable	60880	Printing and Copying (Color-BW)	335.02
10/01/2023	207152	Avid Communications	Telephone Services - Sept & Oct 2023	20000	Accounts Payable	-SPLIT-		421.33
10/01/2023	INV00082707	Lightedge Solutions, Inc	Hosting Services: 11.1.23 - 11.30.23	20000	Accounts Payable	64240	Data Center & Hosting Services	3,052.90
10/02/2023	ILR23_0002	Blue Compass	Rental of West 48th Conference Center-ILR Annual	20000	Accounts Payable	61310	ILR Annual Conference	1,175.00
10/02/2023	1081511	Konica Minolta Business Soutlions	All Covered - IT Support Oct 2023	20000	Accounts Payable	60870	Office Tech Support	710.28
10/03/2023	1503	Enterprise Iowa	Project Manager - September 2023	20000	Accounts Payable		Project Manager	10,975.00
10/03/2023	1504	Enterprise Iowa	Office space & Internet: Sept 2023	20000	Accounts Payable	-SPLIT-		3,300.00
10/06/2023	04271592	Oasis HR	Period Ending 9.30 23	20000	Accounts Payable	-SPLIT-		26,792.05
10/10/2023	1832	The Rafferty Group	Government Relations Services - Sept 2023	20000	Accounts Payable	60520	Government Relations	1,000.00
10/20/2023	04282393	Oasis HR	Period Ending 10.14.23	20000	Accounts Payable	-SPLIT-		25,921.06
10/24/2023	020-146929	CSI	Redaction Charges Sept 2023	20000	Accounts Payable	64210	FF Redaction Services	4,558.95
10/25/2023	408408	Brick Gentry P.C.	Retainer - Legal Services Oct 2023	20000	Accounts Payable	60510	Legal	2,250.00
Total - Accounts Payable								<u>80,491.59</u>

Electronic Services System
Monthly Credit Card Charges BT
October 2023

Date	Num	Name	Memo	Account	Clr	Split	Credit
10/02/2023	51212728	Sinch Mailgun	Email platform: overage charge 9.1.23 - 10.1.23	21100 · BT Credit Card	√	61370 · Software & Hosted Services	1.04
10/02/2023	1081511	Konica Minolta Business Solutions USA Inc	All Covered - October	21100 · BT Credit Card	√	-SPLIT-	731.59
10/03/2023	1463330973	Amazon	Amazon Web Services: 9.1.23-9.30.23	21100 · BT Credit Card	√	64319 · AWS	900.00
10/03/2023	2568985290	Adobe Systems	Creative Cloud Apps: 10.2.23 - 11.2.23	21100 · BT Credit Card	√	61370 · Software & Hosted Services	58.29
10/05/2023	NV22194945	Zoom	Cloud Recording 10.4.23-11.4.23	21100 · BT Credit Card	√	64327 · ZOOM	10.00
10/09/2023	MC15113540	Mailchimp	Email Platform	21100 · BT Credit Card	√	61370 · Software & Hosted Services	527.00
10/11/2023	AT-26950730	Atlassian	Bitbucket 2019 Standard-6 users: 10.11.23 - 11.11.23	21100 · BT Credit Card	√	-SPLIT-	19.26
10/12/2023	423569834	Tenable Network Security, Inc.	Tenable Nessus Professional Subscription-1 year	21100 · BT Credit Card	√	64309 · Nessus	3,575.00
10/13/2023	E0500PG9XE	M crosoft	Online Services: 9.13.23 - 10.12.23	21100 · BT Credit Card	√	64328 · Microsoft	112.50
10/16/2023	Stamps	Postmaster	Stamps purchased	21100 · BT Credit Card	√	60840 · Postage	13.20
10/17/2023	1914656	Amazon	Thank you cards - ILR Annual Conference	21100 · BT Credit Card	√	61310 · ILR Annual Conference	17.63
10/21/2023	P1-8871412	Intuit	Quickbooks Enterprise Solutions Hosting	21100 · BT Credit Card	√	Accounting Software-Services	116.00
10/23/2023	583-341	Atlassian	Jira, Confluence, software: 10.22.23 - 11.22.23	21100 · BT Credit Card	√	64326 · Atlassian	21.40
10/25/2023	NV03326677	Right Networks	Intuit Core: 10.25.23 - 11.24.23	21100 · BT Credit Card	√	Accounting Software-Services	42.00
							<u>6,144.91</u>

Electronic Services System

8711 Windsor Pkwy
Suite 2
IA 50131-2296

Invoice

Date	Invoice #
11/1/2023	Fund255-Nov

Bill To
CLRIS - FUND 255 c/o Office of the State Treasurer Capitol Building Des Moines, IA 50319

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Paychex #04282393 - October Payroll Period Ending 10.14.23	25,921.06	25,921.06
		Total	\$25,921.06



ELECTRONIC SERVICES SYSTEM (24417)

PD24417

Invoices - 04282393 Report

Report generated on 10/20/2023 at 2:47 PM

Invoice Number: 04282393 Batch Number: 202322

Invoice Date: 10/20/2023 Period Ending: 10/14/2023

DESCRIPTION	AMOUNT
GROSS WAGES	\$20,709.89
EMPLOYMENT TAXES	\$1,588.00
WORKERS COMPENSATION	\$68.35
SERVICE FEES	\$461.61
OASIS HEALTH & WELFARE BENEFITS	\$2,379.22
OASIS RETIREMENT	\$585.71
OTHER: DENTAL INSURANCE DELTA DENTAL	\$49.00
OTHER: SHORT TERM DISABILITY SF	\$64.48
OTHER: PROTECTION PLUS	\$14.80
SUB-TOTAL	\$25,921.06
TOTAL INVOICE	\$25,921.06
PAID - REFERENCEXXXXXXXXXX596	\$25,921.06
DO NOT REMIT PAYMENT	
PAYMENT RECORD AS OF 10/20/2023 03:47PM	
REF 231017_BOA_03*0000018	



Last statement: August 31, 2023
 This statement: September 29, 2023
 Total days in statement period: 29

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ELECTRONIC SERVICES SYSTEM
 8711 WINDSOR PKWY SUITE 2
 JOHNSTON IA 50131-2296

Direct inquiries to:
 515-245-2863

Bankers Trust Company
 453 7TH Street
 Des Moines, IA 50309

EFFECTIVE DECEMBER 1, 2023, THE NAME OF THE RETURNED ITEM FEE WILL BE CHANGED TO NONSUFFICIENT FUNDS FEE. THE AMOUNT OF THE FEE AND THE CIRCUMSTANCES IN WHICH IT IS CHARGED ARE NOT CHANGING. ONLY THE NAME TO DESCRIBE THE FEE IS CHANGING.

Commercial Checking-Analysis

Account number	XXXXXX3596	Beginning balance	\$1,173,439.32
		Total additions	2,829,047.29
		Total subtractions	2,817,439.32
		Ending balance	\$1,185,047.29

DEBITS

Date	Description	Subtractions
09-01	' ACH Debit	12,742.40
	POS ESS FUNDS DISB CCD POS ESS	
09-01	' ACH Debit	170,324.80
	IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	
09-05	' ACH Debit	11.05
	BANKCARD MTOT DISC CCD AUDUBON COUNTY REC	
	528414019717149	
09-05	' ACH Debit	19.33
	BANKCARD MTOT DISC CCD ADAMS COUNTY RECOR	
	528414019717115	
09-05	' ACH Debit	20.05
	BANKCARD MTOT DISC CCD VAN BUREN COUNTY R	
	528414019716083	
09-05	' ACH Debit	26.98
	BANKCARD MTOT DISC CCD ALLAMAKEE COUNTY R	
	528414019717131	
09-05	' ACH Debit	33.23
	BANKCARD MTOT DISC CCD ADAIR COUNTY RECOR	
	528414019717107	

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Date	Description	Subtractions
09-05	' ACH Debit BANKCARD MTOT DISC CCD CHEROKEE COUNTY RE 528414019717198	36.78
09-05	' ACH Debit BANKCARD MTOT DISC CCD BUENA VISTA COUNTY 528414019717123	37.74
09-05	' ACH Debit BANKCARD MTOT DISC CCD CHICKASAW COUNTY R 528414019717180	67.94
09-05	' ACH Debit BANKCARD MTOT DISC CCD BENTON COUNTY RECO 528414019717156	96.83
09-05	' ACH Debit BANKCARD MTOT DISC CCD BOONE COUNTY RECOR 528414019717172	102.86
09-05	' ACH Debit BANKCARD MTOT DISC CCD CEDAR COUNTY RECOR 528414019717214	152.20
09-05	' ACH Debit BANKCARD MTOT DISC CCD DALLAS COUNTY RECO 528414019714880	155.50
09-05	' ACH Debit BANKCARD MTOT DISC CCD CERRO GORDO COUNTY 528414019717206	166.51
09-05	' ACH Debit BANKCARD MTOT DISC CCD STORY COUNTY RECOR 528414019714898	273.59
09-05	' ACH Debit BANKCARD MTOT DISC CCD BLACK HAWK COUNTY 528414019717164	305.27
09-05	' ACH Debit BANKCARD MTOT DISC CCD CALHOUN COUNTY REC 528414019717248	23.29
09-05	' ACH Debit BANKCARD MTOT DISC CCD CARROLL COUNTY REC 528414019717230	42.97
09-05	' ACH Debit BANKCARD MTOT DISC CCD CASS COUNTY RECORD 528414019717222	44.09
09-05	' ACH Debit BANKCARD MTOT DISC CCD DAVIS COUNTY RECOR 528414019717313	19.05
09-05	' ACH Debit BANKCARD MTOT DISC CCD FRANKLIN COUNTY RE 528414019717354	24.29

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September 29, 2023

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Date	Description	Subtractions
09-05	' ACH Debit BANKCARD MTOT DISC CCD GUTHRIE COUNTY REC 528414019717370	26.34
09-05	' ACH Debit BANKCARD MTOT DISC CCD EMMET COUNTY REC 528414019717347	27.35
09-05	' ACH Debit BANKCARD MTOT DISC CCD HAMILTON COUNTY RE 528414019717396	27.37
09-05	' ACH Debit BANKCARD MTOT DISC CCD HANCOCK COUNTY REC 528414019717388	33.82
09-05	' ACH Debit BANKCARD MTOT DISC CCD GREENE COUNTY RECO 528414019717362	36.13
09-05	' ACH Debit BANKCARD MTOT DISC CCD CRAWFORD COUNTY RE 528414019717305	37.55
09-05	' ACH Debit BANKCARD MTOT DISC CCD BUTLER COUNTY RECO 528414019717255	41.59
09-05	' ACH Debit BANKCARD MTOT DISC CCD HARRISON COUNTY RE 528414019717412	44.51
09-05	' ACH Debit BANKCARD MTOT DISC CCD CLARKE COUNTY RECO 528414019717263	57.71
09-05	' ACH Debit BANKCARD MTOT DISC CCD CLAYTON COUNTY REC 528414019717289	68.62
09-05	' ACH Debit BANKCARD MTOT DISC CCD CLAY COUNTY RECORD 528414019717271	79.11
09-05	' ACH Debit BANKCARD MTOT DISC CCD DICKINSON COUNTY R 528414019717339	79.91
09-05	' ACH Debit BANKCARD MTOT DISC CCD DELAWARE COUNTY RE 528414019717321	109.68
09-05	' ACH Debit BANKCARD MTOT DISC CCD DES MOINES COUNTY 528414019717404	144.99
09-05	' ACH Debit BANKCARD MTOT DISC CCD CLINTON COUNTY REC 528414019717297	145.52

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Date	Description	Subtractions
09-05	' ACH Debit BANKCARD MTOT DISC CCD GRUNDY COUNTY RECO 528414019717438	18.27
09-05	' ACH Debit BANKCARD MTOT DISC CCD IDA COUNTY RECORDER 528414019717503	41.00
09-05	' ACH Debit BANKCARD MTOT DISC CCD FLOYD COUNTY RECORDER 528414019717479	42.04
09-05	' ACH Debit BANKCARD MTOT DISC CCD FREMONT COUNTY REC 528414019717461	48.76
09-05	' ACH Debit BANKCARD MTOT DISC CCD FAYETTE COUNTY REC 528414019717420	48.89
09-05	' ACH Debit BANKCARD MTOT DISC CCD IOWA COUNTY RECORD 528414019717495	49.23
09-05	' ACH Debit BANKCARD MTOT DISC CCD DUBUQUE COUNTY REC 528414019717446	177.71
09-05	' ACH Debit BANKCARD MTOT DISC CCD HARDIN COUNTY RECO 528414019717453	344.18
09-05	' ACH Debit BANKCARD MTOT DISC CCD MONROE COUNTY RECO 528414019717628	17.40
09-05	' ACH Debit BANKCARD MTOT DISC CCD MITCHELL COUNTY RE 528414019717636	21.74
09-05	' ACH Debit BANKCARD MTOT DISC CCD MONTGOMERY COUNTY 528414019717602	31.51
09-05	' ACH Debit BANKCARD MTOT DISC CCD JEFFERSON COUNTY R 528414019717669	39.94
09-05	' ACH Debit BANKCARD MTOT DISC CCD HENRY COUNTY RECORDER 528414019717511	43.51
09-05	' ACH Debit BANKCARD MTOT DISC CCD MADISON COUNTY REC 528414019717651	43.54
09-05	' ACH Debit BANKCARD MTOT DISC CCD MILLS COUNTY RECORDER 528414019717594	45.84

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Date	Description	Subtractions
09-05	' ACH Debit BANKCARD MTOT DISC CCD HUMBOLDT COUNTY RE 528414019717545	63.16
09-05	' ACH Debit BANKCARD MTOT DISC CCD MARSHALL COUNTY RE 528414019717586	94.40
09-05	' ACH Debit BANKCARD MTOT DISC CCD MAHAKSA COUNTY REC 528414019717644	114.78
09-05	' ACH Debit BANKCARD MTOT DISC CCD MUSCATINE COUNTY R 528414019717610	136.16
09-05	' ACH Debit BANKCARD MTOT DISC CCD POCAHONTAS COUNTY 528414019717834	15.99
09-05	' ACH Debit BANKCARD MTOT DISC CCD LUCAS COUNTY RECOR 528414019717743	25.58
09-05	' ACH Debit BANKCARD MTOT DISC CCD LOUISA COUNTY RECO 528414019717727	31.02
09-05	' ACH Debit BANKCARD MTOT DISC CCD KEOKUK COUNTY RECO 528414019717685	33.81
09-05	' ACH Debit BANKCARD MTOT DISC CCD PALO ALTO COUNTY R 528414019717818	45.12
09-05	' ACH Debit BANKCARD MTOT DISC CCD JONES COUNTY RECOR 528414019717693	52.42
09-05	' ACH Debit BANKCARD MTOT DISC CCD LYON COUNTY RECORD 528414019717719	54.28
09-05	' ACH Debit BANKCARD MTOT DISC CCD PAGE COUNTY RECORD 528414019717800	61.46
09-05	' ACH Debit BANKCARD MTOT DISC CCD KOSSUTH COUNTY REC 528414019717750	75.89
09-05	' ACH Debit BANKCARD MTOT DISC CCD JACKSON COUNTY REC 528414019717776	81.22
09-05	' ACH Debit BANKCARD MTOT DISC CCD JASPER COUNTY RECO 528414019717677	110.07

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Date	Description	Subtractions
09-05	' ACH Debit BANKCARD MTOT DISC CCD LEE COUNTY RECORDE 528414019717735	141.95
09-05	' ACH Debit BANKCARD MTOT DISC CCD PLYMOUTH COUNTY RE 528414019717826	200.53
09-05	' ACH Debit BANKCARD MTOT DISC CCD JOHNSON COUNTY REC 528414019717768	312.00
09-05	' ACH Debit BANKCARD MTOT DISC CCD LINN COUNTY RECORD 528414019717701	569.77
09-05	' ACH Debit BANKCARD MTOT DISC CCD WAYNE COUNTY RECOR 528414019717941	25.68
09-05	' ACH Debit BANKCARD MTOT DISC CCD WRIGHT COUNTY RECO 528414019717842	28.36
09-05	' ACH Debit BANKCARD MTOT DISC CCD WORTH COUNTY RECOR 528414019717859	29.28
09-05	' ACH Debit BANKCARD MTOT DISC CCD WINNEBAGO COUNTY R 528414019717875	41.47
09-05	' ACH Debit BANKCARD MTOT DISC CCD WASHINGTON COUNTY 528414019717909	88.71
09-05	' ACH Debit BANKCARD MTOT DISC CCD WOODBURY COUNTY RE 528414019717867	111.57
09-05	' ACH Debit BANKCARD MTOT DISC CCD WEBSTER COUNTY REC 528414019717883	123.38
09-05	' ACH Debit BANKCARD MTOT DISC CCD WAPELLO COUNTY REC 528414019717933	136.15
09-05	' ACH Debit BANKCARD MTOT DISC CCD WARREN COUNTY RECO 528414019717891	168.24
09-05	' ACH Debit BANKCARD MTOT DISC CCD POWESHIEK COUNTY R 528414019717974	25.79
09-05	' ACH Debit BANKCARD MTOT DISC CCD RINGGOLD COUNTY RE 528414019717958	35.55

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Date	Description	Subtractions
09-05	' ACH Debit BANKCARD MTOT DISC CCD HOWARD COUNTY RECO 528414019730571	36.86
09-05	' ACH Debit BANKCARD MTOT DISC CCD SAC COUNTY RECORDER 528414019717966	38.34
09-05	' ACH Debit BANKCARD MTOT DISC CCD WINNESHIEK COUNTY 528414019718972	39.21
09-05	' ACH Debit BANKCARD MTOT DISC CCD TAMA COUNTY RECORD 528414019718030	42.16
09-05	' ACH Debit BANKCARD MTOT DISC CCD MONONA COUNTY RECO 528414019718923	47.57
09-05	' ACH Debit BANKCARD MTOT DISC CCD UNION COUNTY RECORDER 528414019718022	50.14
09-05	' ACH Debit BANKCARD MTOT DISC CCD SHELBY COUNTY RECO 528414019718006	50.67
09-05	' ACH Debit BANKCARD MTOT DISC CCD MARION COUNTY RECO 528414019725738	68.63
09-05	' ACH Debit BANKCARD MTOT DISC CCD APPANOOSE COUNTY R 528414019735661	69.83
09-05	' ACH Debit BANKCARD MTOT DISC CCD SIOUX COUNTY RECORDER 528414019718014	99.64
09-05	' ACH Debit BANKCARD MTOT DISC CCD POTTAWATTAMIE COUNTY 528414019718048	296.67
09-05	' ACH Debit BANKCARD MTOT DISC CCD SCOTT COUNTY RECORDER 528414019718055	698.93
09-05	' ACH Debit BANKCARD MTOT DISC CCD ELECTRONIC SERVICE 498895199155706	47.90
09-05	' ACH Debit BANKCARD MTOT DISC CCD IOWA LAND RECORDS 498895199157512	4,181.14
09-05	' ACH Debit Verichex INC PURCHASE CCD 3434 Electronic S 105903531	2,878.37
09-05	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	230.20

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Date	Description	Subtractions
09-05	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	35,877.01
09-05	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	128,598.80
09-06	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	41.00
09-06	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	7,999.16
09-06	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	35,929.20
09-07	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,385.32
09-07	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	190,460.80
09-07	' Electronic Bill Pay 7BCC2SNT PHIL DUNSHEE-ENTER2062159	15,712.00
09-07	' Electronic Bill Pay HBCC2SNT CENSUS LO-LIYONG 2062159	32.00
09-07	' Electronic Bill Pay 5BCC2SNT CRAWFORD COUNTY RE2062159	100.00
09-07	' Electronic Bill Pay 8BCC2SNT AVID COMMUNICATION2062159	209.79
09-07	' Electronic Bill Pay FBCC2SNT LISA LONG 2062159	212.18
09-07	' Electronic Bill Pay 4BCC2SNT KONICA MINOLTA BUS2062159	885.28
09-07	' Electronic Bill Pay JBCC2SNT BRICK GENTRY PC 2062159	2,250.00
09-07	' Electronic Bill Pay IBCC2SNT KRISTEN DELANEY CO2062159	12.00
09-07	' Electronic Bill Pay 6BCC2SNT CORRIE STRASSER 2062159	12.00
09-07	' Electronic Bill Pay GBCC2SNT KAY KELLEHER 2062159	12.00
09-08	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04249660	30,257.61
09-08	' ACH Debit LEASE DIRECT WEB PAY CCD Electronic 80622209	335.02
09-08	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	9,399.46
09-08	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	328.00
09-08	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	177,177.40

ELECTRONIC SERVICES SYSTEM
September 29, 2023

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Date	Description	Subtractions
09-08	' Electronic Bill Pay 7BYCKSKQ LIGHTEDGE SOLUTION2062705	6,105.80
09-11	' ACH Debit BANKERS TRUST CO CR CD PMT CCD DUNSHEE 438850XXXXX5199	3,653.46
09-11	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	1,025.00
09-11	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	1,004.50
09-11	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	22,968.47
09-11	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	98,799.40
09-11	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	1,373.50
09-12	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	12,499.70
09-12	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	963.50
09-12	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	127,396.40
09-13	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	15,100.64
09-13	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	963.50
09-13	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	89,201.80
09-14	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	451.00
09-14	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	8,582.38
09-14	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	118,742.20
09-15	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,988.10
09-15	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	533.00
09-15	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	115,635.20
09-18	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	225.50
09-18	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	430.50
09-18	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	26,218.60
09-18	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	594.50

ELECTRONIC SERVICES SYSTEM
September 29, 2023

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Date	Description	Subtractions
09-18	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	142,372.40
09-19	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,888.40
09-19	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	328.00
09-19	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	122,861.20
09-19	' Electronic Bill Pay GB213AH2 KONICA MINOLTA PRE2066531	686.80
09-19	' Electronic Bill Pay 5B213AH2 THE RAFFERTY GROUP2066531	1,000.00
09-19	' Analysis Service Fee NET ACCOUNT ANALYSIS FOR 08/23	406.85
09-20	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	348.50
09-20	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	18,063.55
09-20	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	88,850.20
09-21	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	109,438.60
09-21	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	635.50
09-21	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,646.61
09-22	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04258563	26,946.80
09-22	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	225.50
09-22	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,900.23
09-22	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	111,064.40
09-25	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	17.00
09-25	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	102.50
09-25	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	205.00
09-25	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	28,550.59
09-25	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	83,645.60
09-25	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	184.50

ELECTRONIC SERVICES SYSTEM
September 29, 2023

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Date	Description	Subtractions
09-26	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	266.50
09-26	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	12,636.49
09-26	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	98,919.40
09-27	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	106,004.40
09-27	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	451.00
09-27	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,541.66
09-28	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	246.00
09-28	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,887.89
09-28	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	87,968.40
09-29	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	179,527.00
09-29	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	328.00
09-29	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	14,470.01
09-29	' Electronic Bill Pay YB51CAFG BRICK GENTRY PC 2070914	2,250.00
09-29	' Electronic Bill Pay KB51CAFG TYLER 2070914	5,280.60
09-29	' Electronic Bill Pay LB51CAFG DENMAN & COMPANY L2070914	2,000.00

CREDITS

Date	Description	Additions
09-01	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	117,307.20
09-01	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	13,124.82
09-01	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	6,352.33
09-01	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,425.00

ELECTRONIC SERVICES SYSTEM
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Date	Description	Additions
09-05	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	100,692.80
09-05	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	25,974.24
09-05	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,979.43
09-05	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	10,711.17
09-05	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,276.55
09-05	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,270.00
09-06	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	103,690.20
09-06	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	8,239.33
09-06	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,975.00
09-07	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	127,460.80
09-07	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,727.05
09-07	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,518.45
09-07	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,522.00
09-08	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	161,922.00
09-08	' ACH Credit ST OF IA-E.F.T. E.F.T. PPD IOWA COUNTY RECORD	10,000.00
09-08	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	9,481.54
09-08	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,834.79

ELECTRONIC SERVICES SYSTEM
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Date	Description	Additions
09-08	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,677.00
09-11	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	126,406.60
09-11	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	17,247.78
09-11	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	13,986.22
09-11	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	6,409.99
09-11	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,373.06
09-11	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	3,005.00
09-12	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	31,391.60
09-12	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	12,874.87
09-12	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	3,045.00
09-12	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	1,013.69
09-13	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	189,563.00
09-13	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	15,553.85
09-13	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	6,410.64
09-13	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,557.20
09-14	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	165,332.20
09-14	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	8,840.00

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Date	Description	Additions
09-14	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,622.50
09-14	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,860.00
09-15	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	95,923.00
09-15	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	12,347.90
09-15	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	11,970.07
09-15	' ACH Credit ST OF IA-E.F.T. E.F.T. PPD IOWA COUNTY RECORD	4,430.00
09-15	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	3,652.00
09-18	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	125,266.60
09-18	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	23,021.92
09-18	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	9,663.78
09-18	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	3,983.57
09-18	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,880.73
09-18	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,335.00
09-19	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	77,760.40
09-19	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,305.24
09-19	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,392.40
09-19	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	295.66

ELECTRONIC SERVICES SYSTEM
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Date	Description	Additions
09-20	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	117,042.40
09-20	' ACH Credit ST OF IA-E.F.T. E.F.T. PPD IOWA COUNTY RECORD	32,684.48
09-20	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	18,605.66
09-20	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,383.74
09-20	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,490.00
09-21	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	107,674.80
09-21	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,966.15
09-21	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,567.33
09-21	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,975.20
09-22	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	138,707.80
09-22	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,317.42
09-22	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	5,554.85
09-22	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,634.20
09-25	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	119,991.00
09-25	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	19,158.08
09-25	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	15,622.92
09-25	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,249.24

ELECTRONIC SERVICES SYSTEM
September 29, 2023

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Date	Description	Additions
09-25	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	3,609.48
09-25	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	935.00
09-26	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	85,106.00
09-26	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	13,015.80
09-26	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,480.00
09-26	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	105.59
09-27	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	108,905.80
09-27	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,858.06
09-27	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	4,256.86
09-27	Deposit	2,800.56
09-27	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,182.00
09-28	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	98,008.40
09-28	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	12,244.74
09-28	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	2,599.29
09-28	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,535.00
09-29	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	80,634.80
09-29	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,904.33
09-29	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	8,189.20



ELECTRONIC SERVICES SYSTEM
September 29, 2023

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Date	Description	Additions
09-29	' ACH Credit	8,167.94
	BANKCARD MTOT DEP CCD IOWA LAND RECORDS	
	498895199157512	

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
08-31	1,173,439.32	09-12	1,009,728.51	09-21	1,196,892.40
09-01	1,128,581.47	09-13	1,117,547.26	09-22	1,204,969.74
09-05	1,102,466.49	09-14	1,170,426.38	09-25	1,261,830.27
09-06	1,172,401.66	09-15	1,170,593.05	09-26	1,249,715.27
09-07	1,097,346.59	09-18	1,167,903.15	09-27	1,261,721.49
09-08	1,060,658.63	09-19	1,123,485.60	09-28	1,277,006.63
09-11	1,102,262.95	09-20	1,192,429.63	09-29	1,185,047.29

Thank you for banking with Bankers Trust Company

1:49 PM

10/04/23

Electronic Services System
Reconciliation Summary
DRAWDOWN, Period Ending 09/29/2023

	<u>Sep 29, 23</u>
Beginning Balance	64,388.60
Cleared Transactions	
Charges and Cash Advances - 2 items	-10,724.20
Payments and Credits - 93 items	3,016.60
	<u></u>
Total Cleared Transactions	-7,707.60
	<u></u>
Cleared Balance	72,096.20
	<u></u>
Register Balance as of 09/29/2023	72,096.20
New Transactions	
Charges and Cash Advances - 1 item	-2,445.00
Payments and Credits - 89 items	1,810.00
	<u></u>
Total New Transactions	-635.00
	<u></u>
Ending Balance	72,731.20
	<u></u>

Electronic Services System
Reconciliation Summary
107000 - BT-Settlement, Period Ending 09/29/2023

	<u>Sep 29, 23</u>
Beginning Balance	1,277,006.63
Cleared Transactions	
Checks and Payments - 6 items	-203,855.61
Deposits and Credits - 737 items	111,896.27
	<u></u>
Total Cleared Transactions	-91,959.34
	<u></u>
Cleared Balance	1,185,047.29
	<u></u>
Uncleared Transactions	
Checks and Payments - 8 items	-220.00
Deposits and Credits - 1436 items	485,987.71
	<u></u>
Total Uncleared Transactions	485,767.71
	<u></u>
Register Balance as of 09/29/2023	1,670,815.00
	<u></u>
New Transactions	
Checks and Payments - 7 items	-374,876.75
Deposits and Credits - 612 items	204,107.98
	<u></u>
Total New Transactions	-170,768.77
	<u></u>
Ending Balance	1,500,046.23
	<u></u>

Electronic Services System

Profit & Loss

September 2023

	Sep 23
Ordinary Income/Expense	
Income	
Budgeted Income	
41000 · Event Income	
41100 · ILR Conference Registration	100.00
Total 41000 · Event Income	100.00
42000 · POSSERVICEFEE	9,638.29
42500 · ODSERVICEFEE	322.29
43000 · SERVICEFEE	
43100 · ACH	61,461.00
43200 · CC	7,376.04
43300 · DRAWDOWN	7,011.00
Total 43000 · SERVICEFEE	75,848.04
44000 · MOU Services	
44100 · Policy	1,289.36
44200 · Communications	574.20
Total 44000 · MOU Services	1,863.56
47000 · Fund 255 Reimbursement	32,684.48
Total Budgeted Income	120,456.66
49000 · Revolving Income	
49300 · ERECORDING	
49100 · AUDITORFEE	35,760.00
49200 · TRANSFERTAX	1,728,272.80
49300 · ERECORDING - Other	619,132.00
Total 49300 · ERECORDING	2,383,164.80
49600 · POSPAYMENT	321,140.15
49700 · ODPAYMENT	10,680.45
Total 49000 · Revolving Income	2,714,985.40
Total Income	2,835,442.06
Gross Profit	2,835,442.06
Expense	
Budgeted Expenses	
Administration	
Accounting Software-Services	158.00
60100 · Annual Audit	1,500.00
60300 · Bookkeeping-CPA-990	9,540.84
60500 · Professional Fees	
Project Manager	12,400.00
60510 · Legal	2,250.00
60520 · Government Relations	1,000.00
60530 · Human Resources-Oasis	1,158.48
Total 60500 · Professional Fees	16,808.48
60800 · Office Operations	
60810 · Office Space Lease	3,050.00
60820 · Office Supplies	27.80
60850 · Teleconference	5.32
60865 · Internet	250.00
60870 · Office Tech Support	885.28
60880 · Printing and Copying (Color-BW)	686.80
Total 60800 · Office Operations	4,905.20
Total Administration	32,912.52

Electronic Services System

Profit & Loss

September 2023

	Sep 23
Payment Expenses	
66100 · Bank Account Analysis Fee	406.85
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	8,253.65
66310 · Vericheck OnlineTransactionFees	2,878.37
66320 · POSTransactionsFees	4,181.14
Total 66300 · Gateway Transaction Fees	15,313.16
Total Payment Expenses	15,720.01
61000 · Marketing-Communications	
61200 · Administrative/Marketing Coord	6,893.54
61300 · Education and Outreach	
61310 · ILR Annual Conference	2,730.71
61350 · Conferences & Meetings	292.18
61370 · Software & Hosted Services	585.29
Total 61300 · Education and Outreach	3,608.18
Total 61000 · Marketing-Communications	10,501.72
61600 · Bad Debt Expense	0.00
62000 · Customer Support	
62100 · Account Manager	7,975.47
62130 · Customer Support Coordinator	3,321.28
Total 62000 · Customer Support	11,296.75
63000 · Policy Coordination	
63100 · Policy Coordinator	6,435.61
Total 63000 · Policy Coordination	6,435.61
64000 · ILR System Operations	
Software License-Maintenance	
64319 · AWS	882.77
64326 · Atlassian	221.76
64327 · ZOOM	10.00
64328 · Microsoft	112.50
Total Software License-Maintenance	1,227.03
64100 · Development Team	
64110 · Technical Lead	12,573.39
64120 · Senior Developer	2,340.73
64130 · Technical Support & Development	9,735.07
Total 64100 · Development Team	24,649.19
64200 · External Development & Services	
64210 · FF Redaction Services	5,280.60
64240 · Data Center & Hosting Services	4,637.87
Total 64200 · External Development & Services	9,918.47
Total 64000 · ILR System Operations	35,794.69
Total Budgeted Expenses	112,661.30
70000 · RevolvingExpenses	
ESSPayments	
70100 · COUNTYDISTRIBUTION	2,383,164.80
70200 · POSDISTRIBUTION	309,346.67
70300 · ODDISTRIBUTION	11,254.50
Total ESSPayments	2,703,765.97
Total 70000 · RevolvingExpenses	2,703,765.97
Total Expense	2,816,427.27

Electronic Services System
Profit & Loss
September 2023

	Sep 23
Net Ordinary Income	19,014.79
Net Income	19,014.79

	New File	3rd QT
Income		
BudgetedIncome		
40100 - Bad Payment Fee		
41000 - Event Income		
41100 - ILR Conference Registration	1,000.00	
Total 41000 - Event Income	1,000.00	
42000 - POSSERVICEFEE	11,693.97	
42500 - ODSERVICEFEE	322.29	
43000 - SERVICEFEE		
43100 - ACH	85,119.00	
43200 - CC	9,565.90	
43300 - DRAWDOWN	9,000.00	
43000 - SERVICEFEE Other		
Total 43000 - SERVICEFEE	103,684.90	
44000 - MOU Services		
44100 - Policy	1,289.36	
44200 - Communications	574.20	
Total 44000 - MOU Services	1,863.56	
47000 - Fund 255 Reimbursement	32,684.48	
48200 - Local Serv. Prov. Maint. Acct.		
48100 - Cost Sharing Credit		
48200 - Local Serv. Prov. Maint. Acct. Other		
Total 48200 - Local Serv. Prov. Maint. Acct.		
48900 - Misc. Income		
BudgetedIncome Other		
Total BudgetedIncome	151,249.20	
49000 - RevolvingIncome		
49300 - ERECORDING		
49100 - AUDITORFEE	48,900.00	
49200 - TRANSFERTAX	2,352,020.00	
49300 - ERECORDING Other	846,391.00	
Total 49300 - ERECORDING	3,247,311.00	
49600 - POSPAYMENT	389,640.96	
49700 - ODPAYMENT	10,680.45	
49000 - RevolvingIncome Other		
Total 49000 - RevolvingIncome	3,647,632.41	
Total Income	3,798,881.61	
Gross Profit	3,798,881.61	
Expense		
Budgeted Expenses		
60000 - Administration		
60100 - Annual Audit	1,500.00	
60200 - Accounting Software Services	316.00	
60300 - Bookkeeping CPA 990	9,540.84	
60305 - Accounting Computer Equipment		
60300 - Bookkeeping CPA 990 Other		
Total 60300 - Bookkeeping CPA 990	9,540.84	
60400 - Project Manager	12,400.00	
60500 - Professional Fees		
60510 - Legal	4,500.00	
60520 - Government Relations	1,000.00	
60530 - Human Resources Oasis	1,158.48	
Total 60500 - Professional Fees	19,058.48	
60700 - Ess Meetings	178.23	
60800 - Office Operations		
60810 - Office Space Lease	3,050.00	
60820 - Office Supplies	27.80	
60830 - Official Publication Expense		
60840 - Postage		
60850 - Teleconference	64.03	
60860 - Telephone	209.79	
60865 - Internet	250.00	
60870 - Office Tech Support	885.28	
60880 - Printing and Copying (Color BW)	686.80	
60890 - Miscellaneous		
Total 60800 - Office Operations	5,173.70	
Total Administration	35,767.25	
61000 - Marketing Communications		
61200 - Administrative/Marketing Coord	6,893.54	
61300 - Education and Outreach		
61310 - ILR Annual Conference	2,730.71	
61320 - Tradeshows/Exhibits/Sponsorship		
61340 - Memberships	625.00	
61350 - Conferences & Meetings	1,072.42	
61360 - Campaigns		
61370 - Software & Hosted Services	1,244.77	
Total 61300 - Education and Outreach	5,672.90	
Total 61000 - Marketing Communications	12,566.44	
62000 - Customer Support		

	Old	3rd QT
Income		
BudgetedIncome		
40100 - Bad Payment Fee		
41000 - Event Income		
41100 - ILR Conference Registration	4,300.00	
Total 41000 - Event Income	4,300.00	
42000 - POSSERVICEFEE	18,699.08	
42500 - ODSERVICEFEE	1.54	
43000 - SERVICEFEE		
43100 - ACH	108,396.00	
43200 - CC	14,005.77	
43300 - DRAWDOWN	12,912.00	
43000 - SERVICEFEE Other		
Total 43000 - SERVICEFEE	135,313.77	
44000 - MOU Services		
44100 - Policy	4,197.90	
44200 - Communications	348.00	
Total 44000 - MOU Services	4,545.90	
47000 - Fund 255 Reimbursement	97,258.32	
48200 - Local Serv. Prov. Maint. Acct.		
48100 - Cost Sharing Credit		
48200 - Local Serv. Prov. Maint. Acct. Other	0.03	
Total 48200 - Local Serv. Prov. Maint. Acct.	0.03	
48900 - Misc. Income	350.00	
BudgetedIncome Other		
Total BudgetedIncome	260,468.64	
49000 - RevolvingIncome		
49300 - ERECORDING		
49100 - AUDITORFEE	61,615.00	
49200 - TRANSFERTAX	3,030,236.80	
49300 - ERECORDING Other	1,122,160.00	
Total 49300 - ERECORDING	4,214,011.80	
49600 - POSPAYMENT	622,794.64	
49700 - ODPAYMENT	51.00	
49000 - RevolvingIncome Other	1,112.22	
Total 49000 - RevolvingIncome	4,837,969.66	
Total Income	5,098,438.30	
Gross Profit	5,098,438.30	
Expense		
Budgeted Expenses		
60000 - Administration		
60100 - Annual Audit	850.00	
60200 - Accounting Software Services	158.00	
60300 - Bookkeeping CPA 990		
60305 - Accounting Computer Equipment		
60300 - Bookkeeping CPA 990 Other	13,948.91	
Total 60300 - Bookkeeping CPA 990	13,948.91	
60400 - Project Manager	37,200.00	
60500 - Professional Fees		
60510 - Legal	2,250.00	
60520 - Government Relations	4,000.00	
60530 - Human Resources Oasis	2,102.16	
Total 60500 - Professional Fees	8,352.16	
60600 - Insurance Expense	39,922.00	
60700 - Ess Meetings	1,330.71	
60800 - Office Operations		
60810 - Office Space Lease	9,150.00	
60820 - Office Supplies	200.00	
60830 - Official Publication Expense	21.08	
60840 - Postage		
60850 - Teleconference		
60860 - Telephone	209.79	
60865 - Internet	750.00	
60870 - Office Tech Support	1,639.31	
60880 - Printing and Copying (Color BW)	335.02	
60890 - Miscellaneous	63.96	
Total 60800 - Office Operations	12,369.16	
Total 60000 - Administration	114,130.94	
61000 - Marketing Communications		
61200 - Administrative/Marketing Coord	13,794.27	
61300 - Education and Outreach		
61310 - ILR Annual Conference		
61320 - Tradeshows/Exhibits/Sponsorship		
61340 - Memberships		
61350 - Conferences & Meetings	160.00	
61360 - Campaigns		
61370 - Software & Hosted Services	659.48	
Total 61300 - Education and Outreach	819.48	
Total 61000 - Marketing Communications	14,613.75	
62000 - Customer Support		

	Combined	3rd Qt
Income		
BudgetedIncome		
40100 - Bad Payment Fee		0.00
41000 - Event Income		
41100 - ILR Conference Registration	5,300.00	
Total 41000 - Event Income	5,300.00	
42000 - POSSERVICEFEE	30,393.05	
42500 - ODSERVICEFEE	323.83	
43000 - SERVICEFEE		
43100 - ACH	193,515.00	
43200 - CC	23,571.67	
43300 - DRAWDOWN	21,912.00	
43000 - SERVICEFEE Other	0.00	
Total 43000 - SERVICEFEE	238,998.67	
44000 - MOU Services		
44100 - Policy	5,487.26	
44200 - Communications	922.20	
Total 44000 - MOU Services	6,409.46	
47000 - Fund 255 Reimbursement	129,942.80	
48200 - Local Serv. Prov. Maint. Acct.		
48100 - Cost Sharing Credit	0.00	
48200 - Local Serv. Prov. Maint. Acct. Other	0.03	
Total 48200 - Local Serv. Prov. Maint. Acct.	0.03	
48900 - Misc. Income	350.00	
BudgetedIncome Other	0.00	
Total BudgetedIncome	411,717.84	
49000 - RevolvingIncome		
49300 - ERECORDING		
49100 - AUDITORFEE	110,515.00	
49200 - TRANSFERTAX	5,382,256.80	
49300 - ERECORDING Other	1,968,551.00	
Total 49300 - ERECORDING	7,461,322.80	
49600 - POSPAYMENT	1,012,435.60	
49700 - ODPAYMENT	10,731.45	
49000 - RevolvingIncome Other	1,112.22	
Total 49000 - RevolvingIncome	8,485,602.07	
Total Income	8,897,319.91	
Gross Profit	8,897,319.91	
Expense		
Budgeted Expenses		
60000 - Administration		
60100 - Annual Audit	2,350.00	
60200 - Accounting Software Services	474.00	
60300 - Bookkeeping CPA 990	9,540.84	
60305 - Accounting Computer Equipme	0.00	
60300 - Bookkeeping CPA 990 Other	13,948.91	
Total 60300 - Bookkeeping CPA 990	23,489.75	
60400 - Project Manager	49,600.00	
60500 - Professional Fees		
60510 - Legal	6,750.00	
60520 - Government Relations	5,000.00	
60530 - Human Resources Oasis	3,260.64	
Total 60500 - Professional Fees	27,410.64	
60600 - Insurance Expense	39,922.00	
60700 - Ess Meetings	1,508.94	
60800 - Office Operations		
60810 - Office Space Lease	12,200.00	
60820 - Office Supplies	227.80	
60830 - Official Publication Expense	21.08	
60840 - Postage	0.00	
60850 - Teleconference	64.03	
60860 - Telephone	419.58	
60865 - Internet	1,000.00	
60870 - Office Tech Support	2,524.59	
60880 - Printing and Copying (Color BV	1,021.82	
60890 - Miscellaneous	63.96	
Total 60800 - Office Operations	17,542.86	
Total 60000 - Administration	149,898.19	
61000 - Marketing Communications		
61200 - Administrative/Marketing Coord	20,687.81	
61300 - Education and Outreach		
61310 - ILR Annual Conference		
61320 - Tradeshows/Exhibits/Sponsorship		
61340 - Memberships	625.00	
61350 - Conferences & Meetings	1,232.42	
61360 - Campaigns	0.00	
61370 - Software & Hosted Services	1,904.25	
Total 61300 - Education and Outreach	6,492.38	
Total 61000 - Marketing Communications	27,180.19	
62000 - Customer Support		

New File	3rd QT
62100 - Account Manager	7,975.47
62130 - Customer Support Coordinator	3,321.28
Total 62000 - Customer Support	11,296.75
63000 - Policy Coordination	
63100 - Policy Coordinator	6,435.61
Total 63000 - Policy Coordination	6,435.61
64000 - ILR System Operations	
64100 - Development Team	
64110 - Technical Lead	12,573.39
64120 - Senior Developer	2,340.73
64130 - Technical Support & Development	9,735.07
Total 64100 - Development Team	24,649.19
64200 - External Development & Services	
64210 - FF Redaction Services	5,280.60
64225 - Technical Consulting	
64240 - Data Center & Hosting Services	6,105.80
64250 - Domain Registration	
Total 64200 - External Development & Services	11,386.40
Software License Maintenance	
64305 - Jetbrains	
64307 - DB2	
64310 - Certificates Digicert	
64311 - Browser Stack	
64319 - AWS	1,736.01
64322 - Slack	837.81
64325 - Maytech	
64326 - Atlassian	440.96
64327 - ZOOM	20.00
64328 - Microsoft	225.00
64329 - LoopUp	
Total 64300 - Software License Maintenance	3,259.78
64500 - Computing & Equip (CAP)	
64520 - System Equipment	
Total 64500 - Computing & Equip (CAP)	
Total 64000 - ILR System Operations	39,295.37
65000 - Local Maint. Expense	
66000 - Payment Expenses	
66100 - Bank Account Analysis Fee	406.85
66300 - Gateway Transaction Fees	
66315 ProfSolOnlineTransFees	8,253.65
66310 - Vericheck OnlineTransactionFees	2,878.37
66320 - POSTransactionsFees	4,181.14
Total 66300 - Gateway Transaction Fees	15,313.16
Total 66000 - Payment Expenses	15,720.01
Total Budgeted Expenses	121,081.43
Planned Reserve Expenses	
BF Redaction	
Software Development Consulting	980.00
Software License Expense	
Total Planned Reserve Expenses	980.00
61600 - Bad Debt Expense	
70000 - RevolvingExpenses	
Education and Outreach Rev	
ESSPayments	
70100 - COUNTYDISTRIBUTION	2,843,440.00
70200 - POSDISTRIBUTION	363,748.17
70300 - ODDISTRIBUTION	11,254.50
Total ESSPayments	3,218,442.67
Total 70000 - RevolvingExpenses	3,218,442.67
Total Expense	3,340,504.10
Net Income	458,377.51

Old	3rd QT
62100 - Account Manager	15,952.79
62130 - Customer Support Coordinator	5,063.71
Total 62000 - Customer Support	21,016.50
63000 - Policy Coordination	
63100 - Policy Coordinator	10,861.34
Total 63000 - Policy Coordination	10,861.34
64000 - ILR System Operations	
64100 - Development Team	
64110 - Technical Lead	25,148.63
64120 - Senior Developer	21,564.00
64130 - Technical Support & Developmen	19,133.86
Total 64100 - Development Team	65,846.49
64200 - External Development & Services	
64210 - FF Redaction Services	10,326.86
64225 - Technical Consulting	-
64240 - Data Center & Hosting Services	3,052.90
64250 - Domain Registration	30.03
Total 64200 - External Development & Services	13,409.79
64300 - Software License Maintenance	
64305 - Jetbrains	
64307 - DB2	
64310 - Certificates Digicert	
64311 - Browser Stack	
64319 - AWS	848.40
64322 - Slack	
64325 - Maytech	
64326 - Atlassian	219.20
64327 - ZOOM	10.00
64328 - Microsoft	112.50
64329 - LoopUp	
Total 64300 - Software License Maintenance	1,190.10
64500 - Computing & Equip (CAP)	
64520 - System Equipment	9,750.00
Total 64500 - Computing & Equip (CAP)	9,750.00
Total 64000 - ILR System Operations	90,196.38
65000 - Local Maint. Expense	297,597.29
66000 - Payment Expenses	
66100 - Bank Account Analysis Fee	519.64
66300 - Gateway Transaction Fees	
66315 ProfSolOnlineTransFees	11,722.11
66310 - Vericheck OnlineTransactionFees	5,324.25
66320 - POSTransactionsFees	13,320.51
Total 66300 - Gateway Transaction Fees	30,366.87
Total 66000 - Payment Expenses	30,886.51
Total Budgeted Expenses	579,302.71
Planned Reserve Expenses	
BF Redaction	1,194.90
Software Development Consulting	19,280.00
Software License Expense	
Total Planned Reserve Expenses	20,474.90
61600 - Bad Debt Expense	
70000 - RevolvingExpenses	
Education and Outreach Rev	
ESSPayments	
70100 - COUNTYDISTRIBUTION	4,617,882.80
70200 - POSDISTRIBUTION	650,217.07
70300 - ODDISTRIBUTION	51.00
Total ESSPayments	5,268,150.87
Total 70000 - RevolvingExpenses	5,268,150.87
Total Expense	5,867,928.48
	(769,490.18)

Combined	3rd Qt
62100 - Account Manager	23,928.26
62130 - Customer Support Coordinator	8,384.99
Total 62000 - Customer Support	32,313.25
63000 - Policy Coordination	0.00
63100 - Policy Coordinator	17,296.95
Total 63000 - Policy Coordination	17,296.95
64000 - ILR System Operations	
64100 - Development Team	
64110 - Technical Lead	37,722.02
64120 - Senior Developer	23,904.73
64130 - Technical Support & Developm	28,868.93
Total 64100 - Development Team	90,495.68
64200 - External Development & Services	
64210 - FF Redaction Services	15,607.46
64225 - Technical Consulting	0.00
64240 - Data Center & Hosting Services	9,158.70
64250 - Domain Registration	30.03
Total 64200 - External Development & Services	24,796.19
64300 - Software License Maintenance	
64305 - Jetbrains	0.00
64307 - DB2	0.00
64310 - Certificates Digicert	0.00
64311 - Browser Stack	0.00
64319 - AWS	2,584.41
64322 - Slack	837.81
64325 - Maytech	0.00
64326 - Atlassian	660.16
64327 - ZOOM	30.00
64328 - Microsoft	337.50
64329 - LoopUp	0.00
Total 64300 - Software License Maintenance	4,449.88
64500 - Computing & Equip (CAP)	
64520 - System Equipment	9,750.00
Total 64500 - Computing & Equip (CAP)	9,750.00
Total 64000 - ILR System Operations	129,491.75
65000 - Local Maint. Expense	297,597.29
66000 - Payment Expenses	
66100 - Bank Account Analysis Fee	926.49
66300 - Gateway Transaction Fees	
66315 ProfSolOnlineTransFees	19,975.76
66310 - Vericheck OnlineTransactionFees	8,202.62
66320 - POSTransactionsFees	17,501.65
Total 66300 - Gateway Transaction Fees	45,680.03
Total 66000 - Payment Expenses	46,606.52
Total Budgeted Expenses	700,384.14
Planned Reserve Expenses	
BF Redaction	1,194.90
Software Development Consulting	20,260.00
Software License Expense	
Total Planned Reserve Expenses	21,454.90
61600 - Bad Debt Expense	
70000 - RevolvingExpenses	
Education and Outreach Rev	
ESSPayments	
70100 - COUNTYDISTRIBUTION	7,461,322.80
70200 - POSDISTRIBUTION	1,013,965.24
70300 - ODDISTRIBUTION	11,305.50
Total ESSPayments	8,486,593.54
Total 70000 - RevolvingExpenses	8,486,593.54
Total Expense	9,208,432.58
	-311,112.67

Electronic Services System
Profit Loss

New File		YTD
Income		
BudgetedIncome		
40100 - Bad Payment Fee		
41000 - Event Income		
41100 - ILR Conference Registration	1,000.00	
Total 41000 - Event Income	1,000.00	
42000 - POSSERVICEFEE	11,693.97	
42500 - ODSERVICEFEE	322.29	
43000 - SERVICEFEE		
43100 - ACH	85,119.00	
43200 - CC	9,565.90	
43300 - DRAWDOWN	9,000.00	
43000 - SERVICEFEE Other		
Total 43000 - SERVICEFEE	103,684.90	
44000 - MOU Services		
44100 - Policy	1,289.36	
44200 - Communications	574.20	
Total 44000 - MOU Services	1,863.56	
47000 - Fund 255 Reimbursement	32,684.48	
48200 - Local Serv. Prov. Maint. Acct.		
48100 - Cost Sharing Credit		
48200 - Local Serv. Prov. Maint. Acct. Other		
Total 48200 - Local Serv. Prov. Maint. Acct.		
48900 - Misc. Income		
BudgetedIncome Other		
Total BudgetedIncome	151,249.20	
49000 - RevolvingIncome		
49300 - ERECORDING		
49100 - AUDITORFEE	48,900.00	
49200 - TRANSFERTAX	2,352,020.00	
49300 - ERECORDING Other	846,391.00	
Total 49300 - ERECORDING	3,247,311.00	
49600 - POSPAYMENT	389,640.96	
49700 - ODPAYMENT	10,680.45	
49000 - RevolvingIncome Other		
Total 49000 - RevolvingIncome	3,647,632.41	
Total Income	3,798,881.61	
Gross Profit	3,798,881.61	
Expense		
Budgeted Expenses		
60000 - Administration		
60100 - Annual Audit	1,500.00	
60200 - Accounting Software Services	316.00	
60300 - Bookkeeping CPA 990	9,540.84	
60305 - Accounting Computer Equipment		
60300 - Bookkeeping CPA 990 Other		
Total 60300 - Bookkeeping CPA 990	9,540.84	
60400 - Project Manager	12,400.00	
60500 - Professional Fees		
60510 - Legal	4,500.00	
60520 - Government Relations	1,000.00	
60530 - Human Resources Oasis	1,158.48	
Total 60500 - Professional Fees	19,058.48	
60700 - Ess Meetings	178.23	
60800 - Office Operations		
60810 - Office Space Lease	3,050.00	
60820 - Office Supplies	27.80	
60830 - Official Publication Expense		
60840 - Postage		
60850 - Teleconference	64.03	
60860 - Telephone	209.79	
60865 - Internet	250.00	
60870 - Office Tech Support	885.28	
60880 - Printing and Copying (Color BW)	686.80	
60890 - Miscellaneous		
Total 60800 - Office Operations	5,173.70	
Total Administration	35,767.25	
61000 - Marketing Communications		
61200 - Administrative/Marketing Coord	6,893.54	
61300 - Education and Outreach		
61310 - ILR Annual Conference	2,730.71	
61320 - Tradeshows/Exhibits/Sponsorship		
61340 - Memberships	625.00	
61350 - Conferences & Meetings	1,072.42	
61360 - Campaigns		
61370 - Software & Hosted Services	1,244.77	
Total 61300 - Education and Outreach	5,672.90	
Total 61000 - Marketing Communications	12,566.44	
62000 - Customer Support		

Old	YTD- September 2023
Income	
BudgetedIncome	
40100 - Bad Payment Fee	50.00
41000 - Event Income	
41100 - ILR Conference Registration	5,800.00
Total 41000 - Event Income	5,800.00
42000 - POSSERVICEFEE	76,980.63
42500 - ODSERVICEFEE	1.54
43000 - SERVICEFEE	
43100 - ACH	465,462.00
43200 - CC	65,650.48
43300 - DRAWDOWN	49,224.00
43000 - SERVICEFEE Other	6.00
Total 43000 - SERVICEFEE	580,342.48
44000 - MOU Services	
44100 - Policy	19,370.31
44200 - Communications	1,183.20
Total 44000 - MOU Services	20,553.51
47000 - Fund 255 Reimbursement	433,126.78
48200 - Local Serv. Prov. Maint. Acct.	
48100 - Cost Sharing Credit	(168,940.86)
48200 - Local Serv. Prov. Maint. Acct. Other	302,319.59
Total 48200 - Local Serv. Prov. Maint. Acct.	133,378.73
48900 - Misc. Income	1,150.01
BudgetedIncome Other	99.00
Total BudgetedIncome	1,251,482.68
49000 - RevolvingIncome	
49300 - ERECORDING	
49100 - AUDITORFEE	262,330.00
49200 - TRANSFERTAX	12,893,520.40
49300 - ERECORDING Other	4,677,881.00
Total 49300 - ERECORDING	17,833,731.40
49600 - POSPAYMENT	2,565,230.93
49700 - ODPAYMENT	51.00
49000 - RevolvingIncome Other	1,113.22
Total 49000 - RevolvingIncome	20,400,126.55
Total Income	21,651,609.23
Gross Profit	21,651,609.23
Expense	
Budgeted Expenses	
60000 - Administration	
60100 - Annual Audit	6,850.00
60200 - Accounting Software Services	5,325.14
60300 - Bookkeeping CPA 990	
60305 - Accounting Computer Equipment	7,173.88
60300 - Bookkeeping CPA 990 Other	56,058.85
Total 60300 - Bookkeeping CPA 990	63,232.73
60400 - Project Manager	98,700.00
60500 - Professional Fees	
60510 - Legal	15,750.00
60520 - Government Relations	15,000.00
60530 - Human Resources Oasis	8,543.70
Total 60500 - Professional Fees	39,293.70
60600 - Insurance Expense	45,802.00
60700 - Ess Meetings	3,310.03
60800 - Office Operations	
60810 - Office Space Lease	24,300.00
60820 - Office Supplies	466.08
60830 - Official Publication Expense	262.57
60840 - Postage	9.31
60850 - Teleconference	300.78
60860 - Telephone	2,763.68
60865 - Internet	1,750.00
60870 - Office Tech Support	6,980.17
60880 - Printing and Copying (Color BW)	2,772.01
60890 - Miscellaneous	198.46
Total 60800 - Office Operations	39,803.06
Total 60000 - Administration	302,316.66
61000 - Marketing Communications	
61200 - Administrative/Marketing Coord	53,111.97
61300 - Education and Outreach	
61310 - ILR Annual Conference	210.00
61320 - Tradeshows/Exhibits/Sponsorship	100.54
61340 - Memberships	200.00
61350 - Conferences & Meetings	3,913.63
61360 - Campaigns	62.63
61370 - Software & Hosted Services	4,815.99
Total 61300 - Education and Outreach	9,302.79
Total 61000 - Marketing Communications	62,414.76
62000 - Customer Support	

Combined	YTD
Income	
BudgetedIncome	
40100 - Bad Payment Fee	50.00
41000 - Event Income	
41100 - ILR Conference Registration	6,800.00
Total 41000 - Event Income	6,800.00
42000 - POSSERVICEFEE	88,674.60
42500 - ODSERVICEFEE	323.83
43000 - SERVICEFEE	
43100 - ACH	550,581.00
43200 - CC	75,216.38
43300 - DRAWDOWN	58,224.00
43000 - SERVICEFEE Other	6.00
Total 43000 - SERVICEFEE	684,027.38
44000 - MOU Services	
44100 - Policy	20,659.67
44200 - Communications	1,757.40
Total 44000 - MOU Services	22,417.07
47000 - Fund 255 Reimbursement	465,811.26
48200 - Local Serv. Prov. Maint. Acct.	
48100 - Cost Sharing Credit	-168,940.86
48200 - Local Serv. Prov. Maint. Acct. Other	302,319.59
Total 48200 - Local Serv. Prov. Maint. Acct.	133,378.73
48900 - Misc. Income	1,150.01
BudgetedIncome Other	99.00
Total BudgetedIncome	1,402,731.88
49000 - RevolvingIncome	
49300 - ERECORDING	
49100 - AUDITORFEE	311,230.00
49200 - TRANSFERTAX	15,245,540.40
49300 - ERECORDING Other	5,524,272.00
Total 49300 - ERECORDING	21,081,042.40
49600 - POSPAYMENT	2,954,871.89
49700 - ODPAYMENT	10,731.45
49000 - RevolvingIncome Other	1,113.22
Total 49000 - RevolvingIncome	24,047,758.96
Total Income	25,450,490.84
Gross Profit	25,450,490.84
Expense	
Budgeted Expenses	
60000 - Administration	
60100 - Annual Audit	8,350.00
60200 - Accounting Software Services	5,641.14
60300 - Bookkeeping CPA 990	9,540.84
60305 - Accounting Computer Equipme	7,173.88
60300 - Bookkeeping CPA 990 Other	56,058.85
Total 60300 - Bookkeeping CPA 990	72,773.57
60400 - Project Manager	111,100.00
60500 - Professional Fees	
60510 - Legal	20,250.00
60520 - Government Relations	16,000.00
60530 - Human Resources Oasis	9,702.18
Total 60500 - Professional Fees	58,352.18
60600 - Insurance Expense	45,802.00
60700 - Ess Meetings	3,488.26
60800 - Office Operations	
60810 - Office Space Lease	27,350.00
60820 - Office Supplies	493.88
60830 - Official Publication Expense	262.57
60840 - Postage	9.31
60850 - Teleconference	364.81
60860 - Telephone	2,973.47
60865 - Internet	2,000.00
60870 - Office Tech Support	7,865.45
60880 - Printing and Copying (Color BV	3,458.81
60890 - Miscellaneous	198.46
Total 60800 - Office Operations	44,976.76
Total 60000 - Administration	338,083.91
61000 - Marketing Communications	
61200 - Administrative/Marketing Coord	60,005.51
61300 - Education and Outreach	
61310 - ILR Annual Conference	
61320 - Tradeshows/Exhibits/Sponsorship	
61340 - Memberships	825.00
61350 - Conferences & Meetings	4,986.05
61360 - Campaigns	62.63
61370 - Software & Hosted Services	6,060.76
Total 61300 - Education and Outreach	14,975.69
Total 61000 - Marketing Communications	74,981.20
62000 - Customer Support	

Electronic Services System

Profit Loss

YTD- September 2023

New File	YTD
62100 · Account Manager	7,975.47
62130 · Customer Support Coordinator	3,321.28
Total 62000 · Customer Support	11,296.75
63000 · Policy Coordination	
63100 · Policy Coordinator	6,435.61
Total 63000 · Policy Coordination	6,435.61
64000 · ILR System Operations	
64100 · Development Team	
64110 · Technical Lead	12,573.39
64120 · Senior Developer	2,340.73
64130 · Technical Support & Development	9,735.07
Total 64100 · Development Team	24,649.19
64200 · External Development & Services	
64210 · FF Redaction Services	5,280.60
64225 · Technical Consulting	
64240 · Data Center & Hosting Services	6,105.80
64250 · Domain Registration	
Total 64200 · External Development & Services	11,386.40
Software License Maintenance	
64305 · Jetbrains	
64307 · DB2	
64310 · Certificates Digicert	
64311 · Browser Stack	
64319 · AWS	1,736.01
64322 · Slack	837.81
64325 · Maytech	
64326 · Atlassian	440.96
64327 · ZOOM	20.00
64328 · Microsoft	225.00
64329 · LoopUp	
Total 64300 · Software License Maintenance	3,259.78
64500 · Computing & Equip (CAP)	
64520 · System Equipment	
Total 64500 · Computing & Equip (CAP)	
Total 64000 · ILR System Operations	39,295.37
65000 · Local Maint. Expense	
66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	406.85
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	8,253.65
66310 · Vericheck OnlineTransactionFees	2,878.37
66320 · POSTransactionsFees	4,181.14
Total 66300 · Gateway Transaction Fees	15,313.16
Total 66000 · Payment Expenses	15,720.01
Total Budgeted Expenses	121,081.43
Planned Reserve Expenses	
BF Redaction	
Software Development Consulting	980.00
Software License Expense	
Total Planned Reserve Expenses	980.00
61600 · Bad Debt Expense	
70000 · RevolvingExpenses	
Education and Outreach Rev	
ESSPayments	
70100 · COUNTYDISTRIBUTION	2,843,440.00
70200 · POSDISTRIBUTION	363,748.17
70300 · ODDISTRIBUTION	11,254.50
Total ESSPayments	3,218,442.67
Total 70000 · RevolvingExpenses	3,218,442.67
Total Expense	3,340,504.10
Net Income	458,377.51

Old	YTD- September 2023
62100 · Account Manager	67,804.24
62130 · Customer Support Coordinator	24,359.45
Total 62000 · Customer Support	92,163.69
63000 · Policy Coordination	
63100 · Policy Coordinator	52,243.70
Total 63000 · Policy Coordination	52,243.70
64000 · ILR System Operations	
64100 · Development Team	
64110 · Technical Lead	106,367.57
64120 · Senior Developer	91,137.22
64130 · Technical Support & Development	80,450.45
Total 64100 · Development Team	277,955.24
64200 · External Development & Services	
64210 · FF Redaction Services	35,225.83
64225 · Technical Consulting	-
64240 · Data Center & Hosting Services	21,370.30
64250 · Domain Registration	71.90
Total 64200 · External Development & Services	56,668.03
64300 · Software License Maintenance	
64305 · Jetbrains	1,868.00
64307 · DB2	9,484.42
64310 · Certificates Digicert	297.00
64311 · Browser Stack	372.36
64319 · AWS	5,352.29
64322 · Slack	13.84
64325 · Maytech	1,123.12
64326 · Atlassian	1,466.40
64327 · ZOOM	70.00
64328 · Microsoft	753.22
64329 · LoopUp	61.51
Total 64300 · Software License Maintenance	20,862.16
64500 · Computing & Equip (CAP)	
64520 · System Equipment	21,965.17
Total 64500 · Computing & Equip (CAP)	21,965.17
Total 64000 · ILR System Operations	377,450.60
65000 · Local Maint. Expense	297,597.29
66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	5,242.75
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	35,846.05
66310 · Vericheck OnlineTransactionFees	20,478.08
66320 · POSTransactionsFees	61,136.18
Total 66300 · Gateway Transaction Fees	117,460.31
Total 66000 · Payment Expenses	122,703.06
Total Budgeted Expenses	1,306,889.76
Planned Reserve Expenses	
BF Redaction	7,098.21
Software Development Consulting	270,590.00
Software License Expense	21,000.00
Total Planned Reserve Expenses	298,688.21
61600 · Bad Debt Expense	16.00
70000 · RevolvingExpenses	
Education and Outreach Rev	737.84
ESSPayments	
70100 · COUNTYDISTRIBUTION	18,237,610.40
70200 · POSDISTRIBUTION	2,566,869.25
70300 · ODDISTRIBUTION	51.00
Total ESSPayments	20,804,530.65
Total 70000 · RevolvingExpenses	20,805,268.49
Total Expense	22,410,862.46
	(759,253.23)

Combined	YTD
62100 · Account Manager	75,779.71
62130 · Customer Support Coordinator	27,680.73
Total 62000 · Customer Support	103,460.44
63000 · Policy Coordination	0.00
63100 · Policy Coordinator	58,679.31
Total 63000 · Policy Coordination	58,679.31
64000 · ILR System Operations	
64100 · Development Team	
64110 · Technical Lead	118,940.96
64120 · Senior Developer	93,477.95
64130 · Technical Support & Development	90,185.52
Total 64100 · Development Team	302,604.43
64200 · External Development & Services	
64210 · FF Redaction Services	40,506.43
64225 · Technical Consulting	0.00
64240 · Data Center & Hosting Services	27,476.10
64250 · Domain Registration	71.90
Total 64200 · External Development & Services	68,054.43
64300 · Software License Maintenance	
64305 · Jetbrains	1,868.00
64307 · DB2	9,484.42
64310 · Certificates Digicert	297.00
64311 · Browser Stack	372.36
64319 · AWS	7,088.30
64322 · Slack	851.65
64325 · Maytech	1,123.12
64326 · Atlassian	1,907.36
64327 · ZOOM	90.00
64328 · Microsoft	978.22
64329 · LoopUp	61.51
Total 64300 · Software License Maintenance	24,121.94
64500 · Computing & Equip (CAP)	
64520 · System Equipment	21,965.17
Total 64500 · Computing & Equip (CAP)	21,965.17
Total 64000 · ILR System Operations	416,745.97
65000 · Local Maint. Expense	297,597.29
66000 · Payment Expenses	
66100 · Bank Account Analysis Fee	5,649.60
66300 · Gateway Transaction Fees	
66315 · ProfSolOnlineTransFees	44,099.70
66310 · Vericheck OnlineTransactionFees	23,356.45
66320 · POSTransactionsFees	65,317.32
Total 66300 · Gateway Transaction Fees	132,773.47
Total 66000 · Payment Expenses	138,423.07
Total Budgeted Expenses	1,427,971.19
Planned Reserve Expenses	0.00
BF Redaction	7,098.21
Software Development Consulting	271,570.00
Software License Expense	21,000.00
Total Planned Reserve Expenses	299,668.21
61600 · Bad Debt Expense	16.00
70000 · RevolvingExpenses	0.00
Education and Outreach Rev	737.84
ESSPayments	
70100 · COUNTYDISTRIBUTION	21,081,050.40
70200 · POSDISTRIBUTION	2,930,617.42
70300 · ODDISTRIBUTION	11,305.50
Total ESSPayments	24,022,973.32
Total 70000 · RevolvingExpenses	24,023,711.16
Total Expense	25,751,366.56
	-300,875.72

Electronic Services System

Balance Sheet

As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Checking/Savings	
107000 · BT-Settlement	
107100 · Unrestricted Reserve Account	38,399.40
107200 · Software Dev & Equip Maint Rsrv	410,870.52
107300 · Redaction Reserve	53,875.79
107400 · Restricted Operating Reserve	100,000.00
107000 · BT-Settlement - Other	1,069,356.09
Total 107000 · BT-Settlement	1,672,501.80
10800 · BOA-Settlement	-41.32
Total Checking/Savings	1,672,460.48
Accounts Receivable	
12000 · Accounts Receivable	320.00
Total Accounts Receivable	320.00
Other Current Assets	
13000 · Due from State	103,446.16
14000 · Prepaid Expenses	155,817.97
Total Other Current Assets	259,264.13
Total Current Assets	1,932,044.61
Fixed Assets	
Computer Equipment	718,246.95
17001 · Developed Software	633,302.00
17900 · Asset in Process	200,910.01
18000 · Accumulated Depreciation	-1,072,079.02
Total Fixed Assets	480,379.94
TOTAL ASSETS	2,412,424.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	4,221.78
Total Accounts Payable	4,221.78
Credit Cards	
21100 · BT Credit Card	5,953.10
Total Credit Cards	5,953.10
Other Current Liabilities	
DRAWDOWN	72,096.20
22000 · Accrued Compensation	35,257.21
22500 · Deferred Revenues	138,702.28
Total Other Current Liabilities	246,055.69
Total Current Liabilities	256,230.57
Total Liabilities	256,230.57
Equity	
30000 · Opening Balance Equity	1,697,816.47
Net Income	458,377.51
Total Equity	2,156,193.98
TOTAL LIABILITIES & EQUITY	2,412,424.55



PHIL DUNSHEE
ELECTRONIC SERVICES SYS
Account Number:
Page 1 of 3



Account Summary

Billing Cycle		09/29/2023
Days In Billing Cycle		29
Previous Balance		\$3,653.46
Purchases	+	\$5,947.45
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$3,653.46
Other Charges	+	\$0.00
Finance Charges	+	\$0.33

NEW BALANCE **\$5,947.78**

Credit Summary

Total Credit Line	\$35,000.00
Available Credit Line	\$29,052.22
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 10/09/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$5947.78

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/30	09/01	PPLN10	24692163243109735272002	MARRIOTT OMAHA DOWNTOWN OMAHA NE	\$41.00
08/31	09/03	PPLN10	24692163244103572102732	MARRIOTT OMAHA DOWNTOWN OMAHA NE	\$25.00
08/31	09/03	PPLN10	24692163244103572107889	MARRIOTT DOWNTOWN AT T OMAHA NE	\$357.12
08/31	09/03	PPLN10	24692163244103572107897	MARRIOTT DOWNTOWN AT T OMAHA NE	\$357.12
09/02	09/03	PPLN10	24692163245101814593133	Amazon web services aws.amazon.co WA	\$882.77
09/03	09/04	PPLN10	24492153246715037150231	ADOBE *CREATIVE CLOUD 408-536-6000 CA	\$58.29
09/05	09/06	PPLN10	24011343248003042262207	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$10.00
09/05	09/06	PPLN10	24692163248101120426728	IN *WINCOMMUNICATIONS 515-2771127 IA	\$380.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANKERS TRUST COMPANY
PO BOX 1991
DES MOINES IA 50305-1991



Account Number

Check box to indicate
name/address change
on back of this coupon

☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

09/29/23

New Balance

\$5,947.78

Total Minimum
Payment Due

\$0.00

Payment Due Date

10/26/23

\$

ESS Finance Page 37

PHIL DUNSHEE
ELECTRONIC SERVICES SYS
3744 MINNAPOLIS PARKWAY
DES MOINES IA 50312-1000

MAKE CHECK PAYABLE TO:

PHIL DUNSHEE
ELECTRONIC SERVICES SYS
Account Number:
Page 3 of 3

Cardholder Account Summary Continued						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
09/06	09/07	PPLN10	74143253249000001949832	AHASLIDES SINGAPORE	\$32.95	
09/07	09/07	PPLN10	24692163250102091479519	AMZN Mktp US*TR3VCCZ2 Amzn.com/bill WA	\$65.88	
09/07	09/07	PPLN10	24692163250102095451134	AMZN Mktp US*TLQH3B81 Amzn.com/bill WA	\$10.69	
09/06	09/07	PPLN10	74143253249000001949832	INTERNATIONAL TRANS FEE	\$0.33	
09/10	09/10		743888132511111111111111	AUTO PMT FROM ACCT 2347313596	\$3,653.46-	
09/11	09/12	PPLN10	24011343254000016364428	ATLASSIAN HTTPSWWW.ATLA CA	\$19.26	
09/13	09/14	PPLN10	24906413256182674940561	MSFT * E0500P1WAQ msbill.info WA	\$112.50	
09/18	09/19	PPLN10	24492153261743665365872	LCOPLP 203-617-3173 CA	\$21.13	
09/19	09/20	PPLN10	24492153262745726262020	LCOPLP LLC 186-692-7008 CA	\$37.58	
09/21	09/22	PPLN10	24692163264103478171335	INTUIT *QuickBooks CL.INTUIT.COM CA	\$116.00	
09/23	09/24	PPLN10	24011343266000016952343	ATLASSIAN HTTPSWWW.ATLA CA	\$202.50	
09/23	09/24	PPLN10	24692163266105541710716	MAILCHIMP *MISC MAILCHIMP.COM GA	\$527.00	
09/25	09/26	PPLN10	24692163268107137723234	AMZN Mktp US*T19ZSOXX0 Amzn.com/bill WA	\$16.75	
09/26	09/27	PPLN10	24055233269207677003889	RIGHT NETWORKS 603-324-0400 NH	\$42.00	
09/27	09/28	PPLN10	24055233270083337688246	WALMART.COM 800-966-6546 AR	\$113.44	
09/27	09/28	PPLN10	24692163270108548566390	WALMART.COM 800-966-6546 AR	\$7.68	
09/27	09/28	PPLN10	24269793271000953988894	TAVERN PIZZA & PASTA GRIL WDM IA	\$265.07	
09/28	09/29	PPLN10	24011343271000052777771	IN THE BAG LLC WWW.INTHEBAG IA	\$1,169.51	
09/28	09/29	PPLN10	24011343271000053090638	IN THE BAG LLC WWW.INTHEBAG IA	\$1,076.21	

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN10 001	PURCHASE	G	\$0.00	1.24166%(M)	14.9000%	\$0.00	\$0.00	0.0000%	\$5,947.78
Cash									
CPLN06 001	CASH	A	\$0.00	1.49166%(M)	17.9000%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 29		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

Electronic Services System
Reconciliation Summary
21100 - BT Credit Card, Period Ending 09/29/2023

	Sep 29, 23
Beginning Balance	3,653.46
Cleared Transactions	
Charges and Cash Advances - 22 ite...	-5,947.78
Payments and Credits - 1 item	3,653.46
Total Cleared Transactions	-2,294.32
Cleared Balance	5,947.78
Register Balance as of 09/29/2023	5,947.78
Ending Balance	5,947.78

Local Government Electronic Transaction Fund (0255)				
09/01/2023-09/30/2023				
Beginning Balance			\$	143,261.92
Plus Receipts			\$	40,500.48
Less Disbursements			\$	(32,684.48)
Ending Balance			\$	<u>151,077.92</u>
RECEIPTS				
Recorder Fees Received				40,083.63
Interest September				<u>416.85</u>
Total Receipts				40,500.48
DISBURSEMENTS				
Iowa County Recorders	Invoice #	Date Paid	Amt Paid	
	8022034	9/1/2023	32,684.48	
Total Disbursements				<u>(32,684.48)</u>

3:33 PM

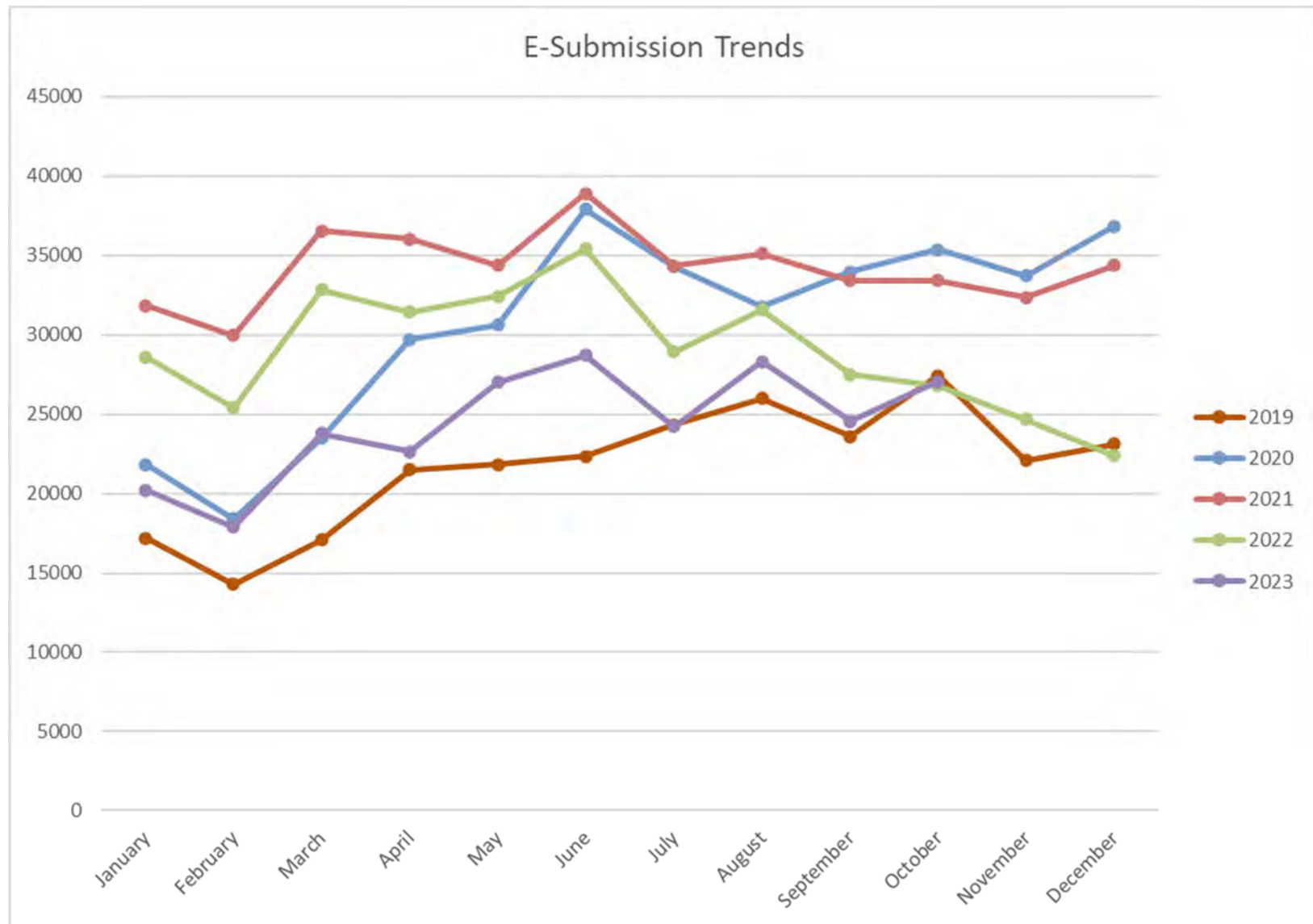
10/25/23

Iowa Land Records - Fund 255
Reconciliation Summary
State Treasurer, Period Ending 09/30/2023

	<u>Sep 30, 23</u>
Beginning Balance	143,261.92
Cleared Transactions	
Checks and Payments - 1 item	-32,684.48
Deposits and Credits - 1 item	40,500.48
	<u>7,816.00</u>
Total Cleared Transactions	
Cleared Balance	<u>151,077.92</u>
Register Balance as of 09/30/2023	151,077.92
Ending Balance	151,077.92

Iowa Land Records - Fund 255
Balance Sheet
As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Checking/Savings	
State Treasurer	151,077.92
Total Checking/Savings	151,077.92
Total Current Assets	151,077.92
TOTAL ASSETS	151,077.92
LIABILITIES & EQUITY	
Equity	
Retained Earnings	114,806.70
Net Income	36,271.22
Total Equity	151,077.92
TOTAL LIABILITIES & EQUITY	151,077.92



Total October Deeds – 6122 (Deed-1661; QCD-1165; WD-3296) Total October Mortgage Docs – 13422 (Mortgages-6905 ; Satisfactions-6517)

Total October Electronically Recorded Documents: 27054

November 6, 2023

To: ESS Finance Subcommittee
ESS Coordinating Committee

From: Phil Dunshee, ILR Project Manager

Re: Background – Recommended Budget Actions

You have been presented with a draft budget amendment for the remainder of 2023 and a proposed budget for 2024. This memo is intended to provide an overview of the proposed budget actions and rationale beginning with the 2024 budget.

CY 2024

Projected overall revenue for 2024 is \$1,764,095.08. For comparison revenue projections for 2023, as represented in a budget amendment adopted back in February 2023 were \$1,832,256.13. The 2023 budget amendment before you estimates 2023 income to be \$1,753,649.11. The decline in revenue can primarily be attributed to changes in the economy and a general decline in recording activity.

You will note in the draft 2024 budget that the E-Submission and point-of-sale service fees would vary from month to month – reflecting typical patterns of activity. Revenue associated with MOU services are based on the proposed amendment to the MOU (included in the action agenda for the November ESS meeting). Income from Fund 255 is estimated to be an average of \$42,500.00 per month.

All expense line items have been reviewed and reflect either known monthly costs or estimates based on experience. Most discretionary Education and Outreach budget items have been reduced or removed. Software subscriptions for core communications activities such as Mailchimp, Zoom, Survey Monkey and Adobe Creative Cloud have been retained.

There is one new recurring expense associated with the ESS/ILR firewall. We will be moving to a managed firewall service provided by our data center host, Lightedge. This is a strategic change that is likely to begin a journey to transition ESS/ILR systems from owned equipment to the “cloud”.

There are four primary actions being taken to achieve a balanced budget in 2024. These are as follows.

1. The amount of cost sharing credits for local maintenance expenses is reduced from \$170,000.00 (2023 credit amount) to \$115,000.00. This is a \$55,000.00 reduction. This is intended to be a temporary action. When the economy recovers and revenue increases, funds could be allocated to provide more cost sharing credits.
2. Several technology expenses (software licenses or support contract renewals) would be paid from reserve funds. The expenditure of \$57,000.00 in reserve funds is intended to be a temporary action. When the economy recovers and revenue increases, funds could be allocated to pay for these expenses and possibly to replenish the reserve funds.
3. A temporary wage freeze for ESS personnel with one exception. The exception is a wage adjustment for one developer position to ensure that the compensation level is competitive in the market. Compensation could be reviewed later in 2024 if conditions allow.
4. One staff position will be restructured to become part-time. All staff positions have been reviewed. This restructuring approach will ensure that essential functions for the operation of ESS will be sustained.

In addition to these actions the ESS administrative team is reviewing other costs to determine if savings can be achieved. The topics being reviewed are as follows.

- A request for information (RFI) has been distributed seeking alternative office space options. Several commercial office brokers have been contacted, and Kay Kelleher and Lisa Long have been reviewing available options.
- A request for information (RFI) has been distributed seeking alternative office technology providers. ESS is currently served by All Covered (AC) which has been notified that the current support agreement will not be automatically renewed. An office IT provider would primarily provide support for PC devices and the Microsoft Office 365 tenant/licenses.
- An internal review of payment gateway service fees has been initiated. The purpose of this is to review and verify that fees paid by ESS are accurate and to ultimately explore whether alternate service providers should be considered. This is not being explored out of concern, but rather as an appropriate due diligence process.
- An internal review of redaction services to explore options that could potentially reduce costs.

These activities may not be completed in time to have any effect on the initial CY 2024 budget, but they could provide options that can be considered during the budget year.

CY 2023 Amendment

As in prior years the effect of a budget action in November is to adjust the budget to reflect actual experience. The budget amendment presented to you reflects the actual income and expenses for January through September 2023. A close approximation of income and expenses is also provided for the month of October, although the reconciliation of the October financials is still in progress.

The November and December income figures are based in part on known invoices and estimates of monthly E-Submission (\$75,000.00) and point-of-sale (\$8,000.00) income. Similarly, November and December expenses are based on known bills and other expense estimates. Action has been taken to reduce expenses by discontinuing several software subscriptions that do not provide a high return on investment, at this time.

As we proceed through the remaining weeks of 2023, we will continue to explore cost saving measures, and hope that certain revenue categories will exceed projections. That said, there is a reasonable likelihood that we will end the year with a small deficit, and this is reflected in the budget amendment.

I hope you find this summary to be helpful. We look forward to the discussion in the meetings this week.

Best regards.

pd

From: Phil Dunshee
Sent: Monday, October 30, 2023 3:41 PM
To:

Subject: ESS Budget Background

To: ESS Coordinating Committee and
ESS Finance Subcommittee

From: Phil Dunshee, ESS/ILR Project Manager

Re: ESS Budget Status and recommendations

As we prepare for the upcoming governance meetings, we need to share with you some background information about the preparation of a final 2023 ESS/ILR budget amendment and a proposed 2024 ESS/ILR budget. In recent governance meetings we have reported that the 2023 budget is “tight” and that we also expected the 2024 budget to be “challenging”. In various discussions we have also indicated that there may be some difficult decisions to be made. The budget recommendations we will be presenting to you later this week affirm these statements.

2023 has been a challenging journey. In November 2022, a budget for CY 2023 was approved by the ESS Finance and Coordinating committees. Revenues were projected to be \$1,905,975.00, and expenses were projected to be \$1,858,474.90. Estimated net income would be \$47,500.10. Typical ESS practice called for the budget to be reviewed and amended in May and November 2023. The changes in the economy and in E-Submission activity at the beginning of the year suggested that waiting until May would be too late to make an adjustment. In February 2023 the budget was amended to reduce projected monthly E-Submission income from \$85,000.00 to \$80,000.00. Revenue projections were reduced from \$1,905,975.00 to \$1,832,256.13, a \$73,000.00 adjustment. This was believed to be based on conservative estimates of income and expenses. The 2023 budget was amended again in May following the usual pattern, but income and expenses were not significantly adjusted given the changes that had already been made in February.

During the ensuing months, May through October, inflation eased, and mortgage rates climbed. The average number of E-Submissions for the period of January through September declined from 30,453 in 2022 to 24,143 in 2023 – a 20.7% decline. As of this writing, a 2023 budget amendment has been prepared which will reduce projected income from \$1,850,625.27 to \$1,739,235.09 with corresponding adjustments in expenses. Overall average monthly E-Submission income for 2023 has declined to approximately \$75,000. It appears likely that net income for 2023 will be slightly in the negative although steps will be taken in the remaining two months of the fiscal year to further reduce expenses.

In preparing for the 2024 calendar year budget, it is generally being assumed that income will be comparable to the final averages for 2023. We don’t foresee things as getting much worse, and we don’t have much optimism that things will improve in 2024. Because we are looking at depressed numbers for the entirety of the calendar year, budget preparations are even more challenging. We just don’t expect to have as many “positive” months in 2024 to balance out the “negative” ones. Again, as of this writing we are projecting average monthly E-Submission income to be \$76,000.00, and average monthly income from Fund 255 to be \$42,500.00. We expect various expenses to continue to increase as vendors work to compensate for higher inflation levels in the last two years. Without further action, ESS would experience a substantive budget deficit.

The 2024 budget we will be presenting to you will have undergone cost-cutting in multiple areas. Every line item has been reviewed or is under review. The Education and Outreach budget has been significantly reduced save for a few core areas of activity (electronic newsletters, for example). Essential activities such as core software development, customer service and accounting activities are retained. The policy activity under the Memorandum of Understanding, with a substantive financial contribution from the Iowa County Recorders Association, would be retained. To maintain these activities and provide for a balanced budget, the following actions are proposed.

- Reduce county cost-sharing credits by a substantive amount (these are the credits granted to counties for annual maintenance expenses based on E-Submission activities)
- Fund larger ticket technology costs from the Software and Equipment reserve funds (this same action helped ease the budget constraints in 2023 – the intent is to replenish these funds when the economy improves)
- An across-the-board wage freeze (with one exception – this will be explained when the budget is presented)
- A substantive adjustment to one position on the table of organization

Additional cost saving measures will continue to be explored.

As has been our practice, we will thoroughly review the 2023 budget amendment and the 2024 budget in our upcoming meetings. We hope to have the full meeting packets ready for distribution on Wednesday of this week.

Please let me know if you have any questions, and I welcome your comments in advance of the meetings.

Best regards,

pd

October, 2023

To: Office Technology Support Providers
From: Phil Dunshee, Owner
Re: Office Technology Support – Request for Information

Hello! Enterprise Iowa is a small business located in Johnston, Iowa. There are eight office units, and we are co-located with a client organization. We are seeking a local office technology support service.

Here is a general overview of our **current state**.

Lumen Internet Service
Fortigate Firewall (Fortigate, 60E)
FortiAP Wireless Access Point
Six Dell Laptops (Windows 10)
An Office 365 subscription for each position. There are two separate O365 tenants (one for the client)
Virus protection using Proofpoint
Managed files currently are located in Sharepoint and Dropbox accounts.
Connectivity with a Konica multi-function device for printing, copying and scanning.

Subscription software includes Quickbooks Enterprise (hosted), Adobe Creative Cloud, Mailchimp, Survey Monkey, Slack, JIRA, Confluence, Zoom, and Adobe Connect.

Some members of the team use Macbooks for software development, and the devices have been under an Applecare support agreement. Support for Macbooks is not a requirement.

Here is a general overview of our **desired state**.

1. Maintain our current configuration of Internet access through a firewall – but without a local area network.
2. Service provider support for PC devices, including configuration, patching and repair, coupled with manufacturer device support as applicable
3. Service provider support for the wireless access device and firewall
4. Service provider support for the acquisition of replacement devices
5. Service provider technical assistance with office 365 and sharepoint administration
6. A combination of on-site and remote service support is desired
7. Macbooks will continue to have Applecare support, but some assistance and coordination with a technology service provider is desired as needed, even if they may not be certified Apple technicians.
8. A service provider well versed in the management of email systems including support and do not reply systems is desired

Do these needs fit with your service offering? If this is of interest, please contact me and we can arrange a conversation. Thanks for your consideration.

Phil Dunshee
pdunshee@enterpriseiowa.com
515.491.8939

Iowa Solutions IT Support – sent follow up email on 10/30 – Awaiting a Proposal

Des Moines

1620 NW 114th St

Clive, IA 50325

515.309.5000

<https://www.iowasolutions.com/contact.html>

form – no email

Dymin Systems – Meeting Held October 31

4601 NW Urbandale

DR Suite 126

Urbandale , IA 50322

(515) 276-7447

<https://www.dyminsystems.com/contact/>

Access Systems – Meeting Held October 30

<https://www.accesssystems.com/>

955 SE Olson Dr, Waukee, IA 50263

515-987-6227

info@accesssystems.com

Computer net Services – sent follow up email on 10/30, replied and awaiting response

309 Court Ave.

Suite 801

Des Moines , IA , 50309

US

Phone: 515-223-9300

Email: bill@computernetpro.com

Grimes Computer – sent follow up email on 10/30

They withdrew on October 31 indicating they were too small to serve us.

<https://www.grimescomputeria.com/>

7650 Hickman Rd

Windsor Heights, IA 50324

515-259-1056

kevin.grimes@grimescomputeria.com

Little Dog Tech – Meeting Held November 1

5946 Ashworth Rd.

West Des Moines, IA 50266

515-422-1995

support@littledogtech.com

<https://www.littledogtech.com/contact/>

Iowa PC Services – sent follow up email on 10/30

2520 Mansfield Dr. Des Moines, IA 50317

515-299-4555

<https://www.iowapcservices.com/>

form – no email

*ACS – Teams Meeting Held October 27 – Exchanging Information

<https://www.acsltd.com/services/managed-it-services/>

11122 Aurora Ave. Building 13,

Urbandale, IA 50322

855-723-3628

contact@acsltd.com

* ITQ by the State of Iowa

October 16, 2023

To: Commercial Office Brokers
From: Phil Dunshee, ILR Project Manager
Re: Office Space RFI

On behalf of the Electronic Services System (ESS) and Iowa Land Records, we are gathering information about a possible relocation of office space. If you are aware of office space which meets the criteria described in this memo, please contact us. A relocation is not imminent but could occur sometime in 2024.

Contact: Kay Kelleher at (515) 331-2246 or support@clris.com. Alternatively, you can contact me at phil@enterpriseiowa.com or (515) 491-8939. We look forward to hearing from you!

Needs

- Four to six office units – private offices would be preferred - an open space concept (space for cubicles) would be considered.
- Space for four “itinerant” office units – cubicles situated in an open area - to be used by staff who primarily work remotely but may be “in-office” a portion of the work week.
- Access to fiber Internet service capable of a minimum bilateral speed of 100 MBPS – infrastructure suitable for connecting with various Internet service providers.
- Access to a conference room/meeting space seating up to 16 people with seating on the periphery for additional staff and guests (estimated 6 spaces). This could be a meeting space shared by other tenants and managed by reservation, or it could be space dedicated to ESS.
- Access to two restrooms (configured as either M/W or 2 Unisex), or additional facilities if needed to accommodate other tenants.
- Either a small kitchen area with space for a refrigerator, sink and microwave, or alternatively a larger kitchen space which would be shared with other tenants.
- Located within a five-mile radius of the West mixmaster (80/35/235) in the greater Des Moines area.
- Parking for all staff (up to 9 if all are present) and sufficient parking to accommodate meetings with up to 10 guests.

Wants

- For the primary office units, private offices with doors would be desirable (at least 3 of the 4-6)
- Substantial natural light for the general office and conference space

Information Requested

- Location/Address
- Square Feet of office units/conference space
- Lease rate and Terms
- Average Monthly Utility Cost for the leased space
- Estimated common area expenses
- Any other relevant information unique to the property

Offices at Windsor
8711 Windsor Parkway, Suite 2
Expense Analysis
2023

Expense	Annual Cost
Office Mortgage	\$16,790
Utilities	\$1,910
Office Cleaning	\$1,926
Property Taxes	\$8,230
Building Association Dues	\$7,000
HVAC Standard Maintenance	\$365
Property Insurance	\$1,600
Kitchen/Bath Supplies	\$675
Excludes Internet and Repairs	\$0
Total	\$38,496
Monthly Average	\$3,208

BUDGETED INCOME AND EXPENSES
CY 2023
Proposed Amendment

		2023	January	February	March	April	May	June	July	August	September	October	November	December	Proposed November Amendment	2023 Adopted May Amendment	Difference
Income	BudgetedIncome																
	Bad Payment Fee		50.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	50.00	50 00	0.00
	Misc. Income		0.00	0.00	899.00	0 00	0.01	0.00	350.00	0.00	0 00	0.00	0.00	0.00	1249.01	1449 00	-199.99
	Event Income	ILR Conferences Registration	0.00	0.00	0.00	0 00	1500.00	0.00	3000.00	2200.00	100 00	0.00	0.00	0.00	6800.00	7000 00	-200.00
		Sponsorships	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00
	ODSERVICEFEE		0.00	0.00	0.00	0 00	0.00	0.00	0.00	1.54	322 29	140.87	125.00	125.00	714.70	0 00	714.70
	POSSERVICEFEE		8989.33	6424.09	8547.92	9889.25	12173.46	12257.50	10483.73	10271.03	9638.29	8515.95	8000.00	8000.00	113190.55	98214.69	14975.86
	ERECORDING SERVICEFEE																
		ACH															
		CC															
		DRAWDOWN															
	Total SERVICEFEE		66452.36	56947.69	74985.96	70845.32	85572.54	0224.84	76178.94	86971.69	75848.04	83137.20	75000.00	75000.00	917164.58	915734.35	1430.23
	MOU Services																
		Policy	1219.39	1979.01	3198.40	3578 21	3358	1839.08	2158.92	2038.98	1289 36	1879.06	860.76	2500.00	25899.49	26633 33	-733.84
		Communications	0.00	417.60	139.20	87 00	.60	121.80	87.00	261.00	574 20	139.20	0.00	0.00	1896.60	3713.40	-1816.80
		Events	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	3000 00	-3000.00
	Expense Reimbursement - 255		73298.50	55003.16	56347.76	58221 22	61129.97	3 85	32524.23	32049.61	32684.48	30257.61	25921.06	64000.00	553305.45	661000.61	-107695.16
	Local Service Provider Maint.	Cost Sharing Credit	0.00	0.00	0.00	0 0	-168940.86		0.00	0.00	0 00	0.00	0.00	0.00	-168940.86	-170170.11	1229.25
		Local Maintenance Share	0.00	0.00	0.00	0	302319.56	0 0	0.00	0.03	0.00	0.00	0.00	0.00	302319.59	304000 00	-1680.41
	Total BudgetedIncome		150009.58	120771.55	144118.24	2621.00	29 2.60	136311.07	124782.82	133793.88	120456.66	124069.89	109906.82	149625.00	1753649.11	1850625.27	-96976.16
Expense	Budgeted Expenses																
	Administration																
		Annual Audits	0.00	0.00	0.00	0 00	0.00	0.00	0.00	850.00	1500.00	0.00	0.00	0.00	8350.00	8350 00	0.00
		Accounting Software-Services	4389.18	151.98	51.98		158.00	158.00	158.00	158.00	158 00	158.00	158.00	158.00	6115.14	6115.14	0.00
		Bookkeeping-CPA-990	4900.00	6804.00	6 0.00	2768 85	11734.70	9602.39	6900.38	7048.53	9540.84	7017.17	7100.00	7100.00	86816.86	100772 85	-13955.99
			0.00	0.00	0	6605.13	568.75	0.00	0.00	0.00	0 00	0.00	0.00	0.00	7173.88	7173.88	0.00
		Professional Fees															
		Legal Fees	2250	2250 0	2250	2250.00	2250.00	2250.00	2250.00	2250.00	2250.00	2250.00	2250.00	2250.00	27000.00	27000 00	0.00
		Government Relations	1 0.00	2000 0	2000.0	2000.00	2000.00	2000.00	2000.00	2000.00	1000.00	1000.00	1000.00	1000.00	19000.00	17000.00	2000.00
		Human Resources-Oasis	47.99	7 .11	1013.22	978.45	1043.45	1680.32	1043.68	1058.48	1158.48	1139.81	1565.52	1043.68	13451.19	13110 89	340.30
		Project Manager	11 00	00.00	0	0 00	12400.00	12400.00	12400.00	24800.00	12400.00	10975.00	12400.00	12400.00	146875.00	148300.00	-1425.00
		Insurance	0	0.00	0.00	0 00	0.00	5880.00	-15.00	39,937.00	0 00	0.00	0.00	0.00	45802.00	70100 00	-24298.00
		ESS Meetings	0.00	0.00	405.02	1377 80	196.50	0.00	697.59	811.35	0 00	0.00	0.00	850.00	4338.26	3282 82	1055.44
		Office Operations															
		Office Space Lease	2 00	0.00	3050.00	0.00	3050.00	3050.00	3050.00	6100.00	3050.00	3050.00	3050.00	3050.00	36500.00	36500 00	0.00
		Office Supplies	0	23 .14	0.00	0 00	29.94	0.00	200.00	0.00	27 80	0.00	0.00	75.00	568.88	461.14	107.74
		Official Publication Expense	57	16.56	0.00	41 02	105.57	20.47	21.08	0.00	54 03	77.25	45.00	45.00	483.85	511 09	-27.24
		Postage	0	0.00	7.09	0 00	2.22	0.00	0.00	0.00	0 00	13.20	0.00	63.00	85.51	196 09	-110.58
		Teleconference	75	118.73	75.69	30 97	0.00	0.00	0.00	58.71	5 32	0.00	125.00	125.00	614.81	1294 81	-680.00
		Telephone	15 4	210.45	210.45	209.75	209.75	209.75	209.79	209.79	0 00	421.33	209.75	209.75	3814.30	3934.39	-120.09
		Internet	0.00	250.00	250.00	0 00	250.00	250.00	250.00	500.00	250.00	250.00	250.00	250.00	2750.00	2750 00	0.00
		Office Tech Support	2484.02	600.00	-110.02	0 00	2015.08	351.78	929.03	710.28	885 28	1441.87	750.00	750.00	10807.32	8934 28	1873.04
		Printing and Copying (Color-BW)	350.00	0.00	230.00	1016 22	0.00	840.77	0.00	335.02	686 80	335.02	340.00	340.00	4473.83	4316 22	157.61
		Miscellaneous Expenses	0.00	59.50	75.00	0 00	0.00	0.00	63.96	0.00	0 00	0.00	0.00	100.00	298.46	434 50	-136.04
	Total Administration																
	Marketing-Communications																
		Marketing Director	3583.95	5430.20	6900.39	6900 39	6900.38	9602.39	6900.39	6893.88	6893 54	5568.37	5575.00	4500.00	75648.88	85414 93	-9766.05
		Administrative/Marketing Support	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00
		Computing Equipment	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00
		Education & Outreach															
		ILR Conferences	0.00	210.00	0.00	0 00	0.00	0.00	0.00	0.00	2730.71	1192.63	1661.79	0.00	5795.13	7210 00	-1414.87
		Tradeshows/Exhibits/Sponsorshi	0.00	48.14	52.40	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	100.54	400 54	-300.00
		Seminars & Workshops	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	275.00	275.00	550 00	-275.00
		Memberships	200.00	0.00	0.00	0 00	0.00	0.00	0.00	625.00	0 00	0.00	0.00	0.00	825.00	1200 00	-375.00
		Conferences and Meetings	50.00	1311.63	907.00	0 00	300.00	1185.00	150.00	790.24	292.18	0.00	0.00	0.00	4986.05	9178.63	-4192.58
		Campaigns	0.00	0.00	62.63	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	62.63	962.63	-900.00
		Software, Equipment and Hosted	1033.54	675.17	1059.96	111 28	638.28	638.28	659.48	659.48	585.29	586.33	1600.00	1600.00	9847.09	15149 95	-5302.86
		Marketing Supplies	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00
	Total Marketing-Communications	Promotional Expenses	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00

BUDGETED INCOME AND EXPENSES
CY 2023
Proposed Amendment

		2023 January	February	March	April	May	June	July	August	September	October	November	December	Proposed November Amendment	2023 Adopted May Amendment	Difference
Customer Support	Account Manager	8174.15	7988.83	8230.40	7983.26	8199.50	11275.31	7977.32	7975.47	7975.47	8206.21	11418.34	8215.22	103619.48	104079.52	-460.04
	Coordinator	2970.67	2864.72	2911.43	3165.05	2954.28	4429.59	2251.77	2811.94	3321.28	2970.01	5058.15	3372.10	39080.99	37521.04	1559.95
	Computing Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Customer Support																
Policy Coordination	Policy Coordinator	6304.32	6277.10	6269.70	6442.80	6442.80	9645.64	6026.85	4834.49	6435.61	6287.45	8854.16	5966.74	79787.66	77793.92	1993.74
	Computing Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2661.00	-2661.00
	Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Policy Coordination																
ILR System Operations																
Development Team	Technical Lead	12627.50	12585.50	12585.50	12580.59	12585.50	18264.39	12575.24	12573.39	12573.39	11408.18	16953.90	11418.54	158721.58	162627.80	-3906.22
	Senior Developer	10833.55	10791.56	10791.56	10791.56	10791.56	580.55	10782.92	10781.08	2340.73	1.85	10747.15	11064.78	115291.73	146858.27	-31566.54
	Technical Support & Developer	9561.03	9631.74	9519.02	9519.02	9517.55	19511.50	9511.50	9622.36	9735.07	10114.06	14181.15	10124.42	124605.15	122298.36	2306.79
	Developer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3300.00	-3300.00
External Development & Services	FF Redaction Services	4169.88	3901.88	3241.18	4462.75	318.00	5010.10	5494.83	4832.03	5280.60	4558.95	5000.00	5000.00	55065.38	57775.69	-2710.31
	BF Redaction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Software Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Technical Consulting	3176.25	0.00	-3176.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Data Center & Hosting Services	3052.90	3052.90	3052.90	3052.90	3052.90	3052.90	3052.90	1467.93	4637.87	3052.90	3100.00	3660.00	37289.00	37011.60	277.40
	Domain Registration	10.99	0.00	0.00	0.00	0.00	0.00	30.03	0.00	0.00	0.00	0.00	0.00	71.90	81.87	-9.97
Software-License-Maintenance	Accusoft-PRIZM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	AWS	680.65	707.37	9.37	766.21	792.63	817.66	848.40	853.24	882.77	900.00	950.00	1000.00	9938.30	8893.60	1044.70
	Browser Stack	372.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	372.36	372.36	0.00
	Certificates - Digicert	0.00	0.00	0.00	0.00	198.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	797.00	5099.00	-4302.00
	Cisco URL/Malware	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	City-State-Zip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00
	DB2	0.00	0.00	0.00	0.00	0.00	9484.42	0.00	0.00	0.00	0.00	0.00	0.00	9484.42	0.00	9484.42
	Duo-Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00
	FTP	0.00	0.00	0.00	0.00	0.00	1123.12	0.00	0.00	0.00	0.00	0.00	0.00	1123.12	1200.00	-76.88
	GEO-IP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	-350.00
	JetBrains	0.00	868.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1868.00	1868.00	0.00
	JIRA	20.00	9.20	219.20	219.20	219.20	219.20	219.20	219.20	221.76	40.66	41.00	41.00	2030.02	1136.80	893.22
	Nessus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3575.00	0.00	0.00	3575.00	3600.00	-25.00
	Security Monitor (formerly Ali	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Server Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2800.00	0.00	2800.00	0.00	2800.00
	Slack	0.00	0.00	0.00	0.00	13.84	0.00	0.00	837.81	0.00	0.00	0.00	0.00	851.65	800.00	51.65
	SmartNet - firewall	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	VMWare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	VPN (Anyconnect)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Zoom	10.00	10.00	10.00	0.00	10.00	20.00	10.00	10.00	10.00	10.00	10.00	1000.00	1110.00	1530.00	-420.00
	Microsoft	100.00	100.00	100.00	115.72	112.50	112.50	112.50	112.50	112.50	112.50	112.50	112.50	1315.72	415.72	900.00
	LoopUp	61.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.51	61.51	0.00
Computing and Equipment (Cap.)	Developer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00
	System Equipment	57.75	132.00	12025.42	0.00	0.00	0.00	9750.00	0.00	0.00	0.00	0.00	0.00	21965.17	12215.17	9750.00
	Local CC Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2000.00	-2000.00
Total ILR System Operations																

BUDGETED INCOME AND EXPENSES
CY 2023
Proposed Amendment

														Proposed November Amendment	2023 Adopted May Amendment	Difference
2023		January	February	March	April	May	June	July	August	September	October	November	December			
Local Maint. Expense		0.00	0.00	0.00	0 00	0.00	0.00	175506.10	122091.19	0 00	0.00	0.00	0.00	297597.29	304000 00	-6402.71
Payment Expenses																
Bank Account Analysis Fee		1238.03	1231.40	1264.99	418.65	378.84	191.20	304.42	215.22	406.85	453.84	500.00	500.00	7103.44	12153 07	-5049.63
Bank Service Charges		0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0 00	0.00
Gateway Transaction Fees																
OnlineTransactionFees - PS		8349.70	4517.66	3106.91	4026.39	4123.28	0.00	0.00	11722.11	8253.65	4374.59	4900.00	4900.00	58274.29	59200.66	-926.37
OnlineTransactionFees - Verichec		2480.44	2630.64	2136.71	2424 07	2425.79	3056.18	2840.56	2483.69	2878.37	2502.18	2600.00	2600.00	31058.63	30471 86	586.77
POSTransactionsFees		7816.90	7511.26	5309.51	6675 37	7357.23	13145.40	13727.60	-407.09	4181.14	7554.45	5500.00	5500.00	83871.77	71313 04	12558.73
Total Gateway Transaction Fees																
Total Payment Expenses																
Total Budgeted Expenses		119875.46	112721.37	115659.24	97091.40	123124.04	159115.54	298890.52	288832.32	112715.33	101598.81	131306.41	110659.73	1771590.17	1850544.64	-78954.47
Net Budgeted Income		30134.12	8050.18	28459.00	45529.60	174058	-22804.47	-174107.70	-155038.44	7741 33	22471.08	-21399.59	38965.27	-17941.06	80.63	-18021.69

DRAFT

BUDGETED INCOME AND EXPENSES
CY 2024
Proposed

		2024	January	February	March	April	May	June	July	August	September	October	November	December	Proposed
Income	BudgetedIncome														
	Bad Payment Fee		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Misc. Income		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Event Income	ILR Conferences Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7000.00	0.00	0.00	0.00	0.00	7000.00
		Sponsorships	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	ODSERVICEFEE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	150.00	150.00	150.00	750.00
	POSSERVICEFEE		9000.00	6500.00	8500.00	9500.00	10000.00	10000.00	10000.00	12000.00	10000.00	7500.00	7000.00	9500.00	109500.00
	ERECORDING SERVICEFEE														
	ACH														
	CC														
	DRAWDOWN														
	Total SERVICEFEE		67000.00	57000.00	75000.00	71000.00	86000.00	91000.00	76500.00	87000.00	76000.00	72500.00	72500.00	72500.00	904000.00
	MOU Services														
	Policy		4500.00	4500.00	4500.00	4500.00	5000.00	2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	38000.00
	Communications		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Events		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Reimbursement - 255		40500.00	42500.00	42500.00	42500.00	42500.00	42500.00	42500.00	42500.00	42500.00	42500.00	42500.00	42500.00	508000.00
	Local Service Provider Maint.	Cost Sharing Credit	0.00	0.00	0.00	0.00	-115000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-115000.00
		Local Maintenance Share	0.00	0.00	0.00	0.00	311845.05	0.00	0.00	0.03	0.00	0.00	0.00	0.00	311845.08
	Total BudgetedIncome		121000.00	110500.00	130500.00	127500.00	337845.05	146000.00	131500.00	151000.03	131300.00	125150.00	124650.00	127150.00	1764095.08
Expense	Budgeted Expenses														
	Administration														
	Annual Audits		0.00	0.00	0.00	0.00	9000.00	0.00	0.00	850.00	0.00	0.00	0.00	0.00	9850.00
	Accounting Software-Services		4500.00	166.00	166.00	166.00	166.00	166.00	166.00	166.00	166.00	166.00	166.00	166.00	6326.00
	Bookkeeping-CPA-990		7024.48	7024.48	7024.48	7024.48	7024.48	7024.48	7024.48	7024.48	7024.48	7024.48	7024.48	7024.48	89697.76
		Acct Computer Equip.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Professional Fees														
	Legal Fees		2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	2500.00	30000.00
	Government Relations		1000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	2000.00	23000.00
	Human Resources-Oasis		120.00	1120.00	1120.00	1120.00	1680.00	1120.00	1120.00	1120.00	1120.00	1120.00	1680.00	1120.00	14560.00
	Project Manager		12400.00	12400.00	12400.00	12400.00	12400.00	12400.00	12400.00	12400.00	12400.00	12400.00	12400.00	12400.00	148800.00
	Insurance		0.00	0.00	0.00	0.00	0.00	7500.00	0.00	45,000.00	0.00	0.00	0.00	0.00	52500.00
	ESS Meetings		0.00	0.00	850.00	0.00	0.00	850.00	0.00	850.00	850.00	0.00	0.00	850.00	4250.00
	Office Operations														
	Office Space		3050.00	3050.00	3050.00	3050.00	3050.00	3050.00	3050.00	3050.00	3050.00	3050.00	3050.00	3050.00	36600.00
	Office Supplies		0.00	0.00	75.00	0.00	0.00	75.00	0.00	0.00	75.00	0.00	0.00	75.00	300.00
	Official Publication		5.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	540.00
	Postage		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Teleconference		50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
	Telephone		220.00	220.00	220.00	220.00	220.00	220.00	220.00	220.00	220.00	220.00	220.00	220.00	2640.00
	Internet		250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3000.00
	Office Tech Support		650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7800.00
	Printing and Copying (Color-BW)		340.00	340.00	340.00	340.00	340.00	340.00	340.00	340.00	340.00	340.00	340.00	340.00	4080.00
	Miscellaneous Expenses		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
	Total Administration														
	Marketing-Communications														
	Communications Coordinator		2699.50	2699.50	2699.50	2699.50	4049.25	2699.50	2699.50	2699.50	2699.50	2699.50	4049.25	2699.50	35093.50
	Administrative/Marketing Support		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Computing Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Education & Outreach														
	ILR Conferences		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7000.00	0.00	0.00	7000.00
	Tradeshows/Exhibits/Sponsorship		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Seminars & Workshops		0.00	275.00	0.00	275.00	0.00	0.00	275.00	0.00	275.00	275.00	0.00	0.00	1375.00
	Memberships		200.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00	0.00	0.00	0.00	0.00	825.00
	Conferences and Meetings		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Campaigns		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGETED INCOME AND EXPENSES
CY 2024
Proposed

		2024	January	February	March	April	May	June	July	August	September	October	November	December	Proposed
Total Marketing-Communications	Software, Equipment and Hosted Services		585.29	585.29	585.29	585.29	585.29	585.29	585.29	585.29	585.29	585.29	1600.00	585.29	8038.19
	Marketing Supplies		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Promotional Expenses		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Support															
Total Customer Support	Account Manager		8215.22	8215.22	8215.22	8215.22	11418.34	8215.22	8215.22	8215.22	8215.22	8215.22	11418.34	8215.22	104988.88
	Coordinator		3372.10	3372.10	3372.10	3372.10	5058.15	3372.10	3372.10	3372.10	3372.10	3372.10	5058.15	3372.10	43837.30
	Computing Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Professional Development		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Policy Coordination															
Total Policy Coordination	Policy Coordinator		5966.74	5966.74	5966.74	5966.74	8854.16	5966.74	5966.74	5966.74	5966.74	5966.74	8854.16	5966.74	77375.72
	Computing Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Professional Development		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ILR System Operations															
Development Team	Technical Lead		11418.54	11418.54	11418.54	11418.54	16953.90	11418.54	11418.54	11418.54	11418.54	11418.54	16953.90	11418.54	148093.20
	Senior Developer		11064.78	11064.78	11064.78	11064.78	15732.17	11064.78	11064.78	11064.78	11064.78	11064.78	15732.17	11064.78	142112.14
	Technical Support & Development		10630.64	10630.64	10630.64	10630.64	14890.21	10630.64	10630.64	10630.64	10630.64	10630.64	14890.21	10630.64	136086.82
	Developer		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Professional Development		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
External Development & Services															
Software-License-Maintenance	FF Redaction Services		4600.00	4600.00	4600.00	4600.00	4600.00	4600.00	4600.00	4600.00	4600.00	4600.00	4600.00	4600.00	55200.00
	BF Redaction Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Software Development Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Technical Consulting		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Data Center & Hosting Services		3100.00	3100.00	3100.00	3100.00	3100.00	3100.00	3100.00	3100.00	3100.00	3100.00	3100.00	3100.00	37200.00
Computing and Equipment (Cap.)	Domain Registration		15.00	0.00	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	85.00
	Accusoft-PRIZM		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	AWS		0.00	100.00	0.00	1300.00	1400.00	1500.00	1600.00	1700.00	1800.00	1900.00	2000.00	2100.00	18600.00
	Browser Stack		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Certificates - Digicert		0.00	0.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	675.00
	Lightedge Firewall		650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7800.00
	City-State-Zip		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DB2		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Duo-Security		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	FTP		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GEO-IP		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	JetBrains		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	JIRA		1.00	41.00	41.00	41.00	220.00	220.00	41.00	41.00	41.00	41.00	41.00	41.00	850.00
	Nessus		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4100.00	0.00	0.00	4100.00
	Security Monitoring (for City of Albany)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Server Support		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3000.00	0.00	3000.00
	Slack		0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	0.00	0.00	0.00	0.00	900.00
	SmartNet - firewall		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SUSE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	VMWare		0.00	0.00	0.00	1976.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1976.00
	VPN (Anyconnect)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Zoom		10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	1000.00	1110.00
	Microsoft		112.50	112.50	112.50	112.50	112.50	112.50	112.50	112.50	112.50	112.50	112.50	112.50	1350.00
	LoopUp		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total ILR System Operations	Developer Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
	System Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	5000.00	0.00	0.00	0.00	0.00	5000.00
	Local CC Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGETED INCOME AND EXPENSES
CY 2024
Proposed

		2024	January	February	March	April	May	June	July	August	September	October	November	December	Proposed
Local Maint. Expense			0.00	0.00	0.00	0.00	0.00	0.00	311845.05	0.00	0.00	0.00	0.00	0.00	311845.05
Payment Expenses	Bank Account Analysis Fee		500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6000.00
	Bank Service Charges		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Gateway Transaction Fees														
	OnlineTransactionFees - PS		4900.00	4900.00	4900.00	4900.00	4900.00	4900.00	4900.00	4900.00	4900.00	4900.00	4900.00	4900.00	58800.00
	OnlineTransactionFees - Verichek		2480.44	2630.64	2136.71	2424.07	2425.79	3056.18	2840.56	2483.69	2878.37	2600.00	2600.00	2600.00	31156.45
Total Gateway Transaction Fees			6500.00	6500.00	6500.00	6500.00	6500.00	6500.00	6500.00	6500.00	6500.00	6500.00	6500.00	6500.00	78000.00
Total Payment Expenses															
Total Budgeted Expenses			111211.23	108312.43	108478.50	110156.86	144287.24	117341.97	420777.40	161590.48	110060.16	120056.79	139947.16	111496.79	1763717.01
Net Budgeted Income			9788.77	2187.57	22021.50	17343.14	57.81	28658.03	-289277.40	-10590.45	21239.84	5093.21	-15297.16	15653.21	378.07

ESS Coordinating Committee

Thursday, February 15

Tuesday, May 14

Tuesday, August 13

Tuesday, November 12

Finance Subcommittee

Thursday, January 11

Thursday, February 8

Thursday, March 7

Thursday, April 11

Thursday, May 9

Thursday, June 6

Thursday, July 11

Thursday, August 8

Thursday, September 12

Thursday, October 10

Thursday, November 7

Thursday, December 5

Standards Subcommittee

Tuesday, January 23

Tuesday, April 23

Tuesday, July 23

Thursday, October 17