

# ESS

Electronic Services System – Finance Subcommittee Meeting

## **Agenda**

### **Web Conference**

### **December 7, 2023**

### **9:00 A.M. to 10:00 A.M.**

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- **Welcome**
- **November 7, 2023 – Summary of Subcommittee Action – Approval**
- **Financial Reports**
  - **Accounts Receivable Update**
  - **December Summary of ESS Payments – Approval**
  - **December Fund 255 Reimbursement Invoice – Approval**
  - **October 2023 Financial Reports – Approval**
- **ESS Financial & Strategic Review – Discussion**
  - **November Metrics and Budget Status Review**
  - **Operating Cost Reviews**
    - **System Cloud Migration**
    - **Office and IT Services**
  - **Recording Fees and Modernization**
- **Subcommittee Terms of Office – Discussion**

**Next Meeting – January 11, 2024 – 9:00 AM**

**ESS Finance Subcommittee  
Teleconference Meeting  
November 7, 2023**

**Members Present:** Stacie Herridge, Sheri Jones, Amy Assink, Kelly Spees, GERALYN Greer, Laura McKeever, and Lisa Kent

**Other Participants:** Nancy Booten, Erin Canfield, Phil Dunshee, Census Lo-Liyong, Kay Kelleher, Lisa Long and Kristen Delany-Cole

The meeting was called to order at 8:30 AM.

**Meeting Summary**

The Finance Subcommittee reviewed the October 10, 2023, meeting summary. A motion was made by GERALYN Greer and seconded by Amy Assink to approve the summary. The motion was approved.

**ESS Finance Subcommittee Members**

The Subcommittee members were informed about the need to nominate new Subcommittee members as terms expire. There are four member positions with terms ending December 31, 2023. Members were asked to communicate with their respective districts.

**Accounts Receivable Update**

The Account Manager updated the Subcommittee on the accounts receivable report. ESS recently received payments for Bishop Engineering, Collins, and Iowa Falls State Bank. A credit card refund associated with Muscatine County was cleared.

**November Summary of ESS Payments**

The monthly payment reports were presented. Notable AP report items included the rental payment to West 48th for the Deputies Conference. Other transactions represented normal expenses.

Notable credit card expenses were expenses associated with the Deputies Conference. AWS (Amazon Web Services) costs are increasing month-to-month as the volume of back-up storage increases (\$900.00 in October). A payment of \$ 3,575.00 was made for the annual subscription to Tenable software, a security software used to identify vulnerabilities. Additional payments covered various expenses, including monthly expenditures for service providers and software companies such as Adobe Creative Cloud, Mailchimp, Zoom, Microsoft 365, Intuit, JIRA, and Slack.

A motion was made by Amy Assink and seconded by GERALYN Greer to approve the November summary of ESS payments. The motion was approved.

**November Fund 255 Reimbursement Invoice**

The Subcommittee reviewed the Fund 255 reimbursement invoice for November 2023, which included a bill totaling \$25,921.06 for payroll expenses. In December, ESS will be seeking reimbursements for two out of three November payroll invoices from Fund 255.

ESS will be seeking a meeting with the State Treasurer's office to review reimbursement procedures, which in the future may be primarily associated with monthly income. Other changes may be discussed, because it has been nearly two decades since the original procedures were established in the Iowa Code.

Sheri Jones made a motion to approve the November reimbursement invoice, which was seconded by Stacie Herridge. The motion was approved.

### **September, Third Quarter and YTD Financial Reports**

The Project Manager provided an overview of the financial reports. The Bankers Trust statement showed a beginning balance of \$1,173,439.32 and an ending balance of \$1,185,047.29. The reconciled reports highlighted several key financial figures, including budgeted income of \$120,456.66 and total income of \$2,835,442.06. On the expense side, budgeted expenses totaled \$112,661.30 and total expenses of \$2,816,427.27. Total net income was \$19,014.79 for the month.

The September credit card statement had a beginning balance of \$3,653.46 and an ending balance of \$5,947.78. Expenses included costs associated with participation in the Omaha PRIA Conference and the Deputies Conference.

Fund 255 had a beginning balance of \$143,261.92 and dispersed \$32,684.48 for the monthly reimbursement expense, resulting in an ending balance of \$151,077.92. The credit card and Fund 255 balances were successfully reconciled.

### **3<sup>rd</sup> Quarter Report**

The quarterly report had a budgeted income of \$411,717.64 and budgeted expenses of \$700,384.14 with net income of -\$288,666.50. This was primarily associated with the payment of local maintenance expenses of \$297,597.29 in the period. Income for those expenses was received in the 2<sup>nd</sup> quarter.

Total income for the period was \$8,897,319.91 and total expenses were \$9,208,432.58 with a net income of -\$311,112.67. Maintenance expenses paid in the period, and the use of \$21,000 from reserve funds for software development caused this result.

### **YTD Report**

The year-to-date budgeted income was \$1,402,731.88, and budgeted expenses were \$1,427,971.19. Net budgeted income was -\$25,239.31. Total YTD income as \$25,450,490.84 and total expenses were 25,751,366.56. Net Total Income was -\$300,875.72. This was associated with the planned use of \$271,570.00 in reserve funds for software development including updates to the Iowa Land Records search and administrative applications. Reserve funds were also used for back file redaction and a software license.

Total assets in the bank account stood at \$1,672,501.80 (accrual basis) while overall total assets amounted to \$2,412,424.55.

A motion was called to accept and approve the September, 3<sup>rd</sup> quarter, and year-to-date financial reports. Geralyn Greer moved to approve the financial reports. Laura McKeever seconded, and the motion was approved.

## **ESS Financial and Strategic Review**

### **October Metrics**

The latest E-submission trends report reflects current economic trends. E-submission activity in October, 2023 was similar to the activity in 2019 and 2022 and behind the levels of 2020 and 2021. The lower number of E-submissions as we approach the end of 2023 will impact end of year finances. While there was an uptick in e-submissions in December 2020 and 2021, that did not happen in 2022. It is uncertain if there will be a rebound this December.

Economic trends also include inflationary pressure on costs such as software licenses and general business expenses.

Given the uncertainty, it is important to plan the budget conservatively based on the lower E-submission trends seen in recent months and at the end of 2022.

### **Operating Cost Review**

The Subcommittee received information about pending reviews of various expenses and options for reducing expenses. This included the review of office space options, office technology support, payment gateway service fees, and redaction services.

In addition to reviews of all line-item expenses in the budget, four main steps were proposed.

1. Temporarily reduce maintenance credits by \$55,000.
2. Temporarily use \$57,000 from reserve funds for software/tech expenses.
3. Implement a temporary wage freeze.
4. Shift the communications position to part-time.

### **ILR Budget Review and Action**

#### **CY 2023 Final Budget Amendment**

A budget amendment for calendar year 2023 was presented for consideration. It reflected efforts to review all line items for potential cost savings. Generally, the amendment adjusted previously estimated income and expenses to actual costs for the first nine months of 2023. While most of the revenue and expenses for October were known, the accounts for that period were not yet fully reconciled. Best estimates of actual revenue and expenses were included in the budget amendment. Monthly income from E-Submission was held at \$75,000.00 and monthly income derived from the point-of-sale system was also held at \$8,000.00. Income through the end of the year was projected to be \$1,753,000.00. This is below the \$1,850,000.00 originally budgeted. Cost-saving efforts would be ongoing, but it was noted that there would likely be a small budget deficit when the year ends.

#### **CY 2024 Budget**

A budget recommendation for calendar year 2024 was based on 2023 trends. Expenditure adjustments were made to various line items including reducing expenses on education and outreach activities. It also reflected the recommended changes to temporarily reduce maintenance credits by \$55,000, temporarily use \$57,000 from reserve funds for software/tech expenses, implement a temporary wage freeze, and change the communications position to part-time.

Income for 2024 was projected to be \$1,764,095.08. Expenses were projected to be \$1,763,717.01.

A request for approval of the CY 2023 final Budget Amendment and the proposed CY 2024 Budget was made. Sheri Jones made a motion to approve the CY 2023 budget amendment and the CY 2024 budget. The motion was seconded by Geralyn Greer, and it was approved."

#### **2024 Meeting Calendar**

A proposed 2024 meeting calendar was presented to Subcommittee members for consideration. After discussion, the proposed calendar was accepted, with a standard start time of 9:00 AM.

The meeting was adjourned. The next meeting of the Finance Subcommittee is a web conference scheduled for December 7th, 2023.

8:28 AM

12/05/23

**Electronic Services System**  
**A/R Aging Summary**  
As of November 30, 2023

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	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Hirsch Law Firm	0.00	61.06	0.00	0.00	0.00	61.06
Simplifile, LC	0.00	800.40	0.00	0.00	0.00	800.40
<b>TOTAL</b>	<b>0.00</b>	<b>861.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>861.46</b>

**Electronic Services System  
Transaction List by Date  
November 2023**

T...	Date	Num	Name	Memo	Account	Credit
<b>Nov 23</b>						
Bill	11/01/2023	209246	Avid Communications	Telephone Services - Nov 2023	20000 • Acc...	209.79
Bill	11/01/2023	INV00084...	Lightedge Solutions, Inc	Hosting Services:12.1.23 - 12.31.23	20000 • Acc...	3,052.90
Bill	11/01/2023	INV00084...	Lightedge Solutions, Inc	Implementation Services (Migration) Fee	20000 • Acc...	4,000.00
Bill	11/02/2023	1841	The Rafferty Group	Government Relations Services - October 2023	20000 • Acc...	1,000.00
Bill	11/03/2023	1505	Enterprise Iowa	Office space & Internet: Oct 2023	20000 • Acc...	3,300.00
Bill	11/03/2023	1506	Enterprise Iowa	Project Manager - October 2023	20000 • Acc...	12,400.00
Bill	11/03/2023	04295030	Oasis HR	Period Ending 11.04.23	20000 • Acc...	26,336.39
Bill	11/06/2023	Speaker F...	Brenda Clark Hamilton, Inc	ILR Annual Conference - Speaker's Fee	20000 • Acc...	1,661.79
Bill	11/08/2023	Refund: P...	Jones County Recorder Office	Refund of miscalculated POS Fee	20000 • Acc...	12.80
Bill	11/11/2023	81354338	Konica Minolta Premier Finance	Contract #500-50429080: Printer Lease Novembe...	20000 • Acc...	335.02
Bill	11/13/2023	Mileage: 1...	Nancy Booten	Mileage to attend 11.09.23 ESS Meeting in Des M...	20000 • Acc...	270.51
Bill	11/13/2023	Mileage: 0...	Melissa Bahnsen	Mileage to attend 11.09.23 ESS Meeting in Des M...	20000 • Acc...	218.77
Bill	11/13/2023	Mileage: 1...	Lindsay Laufersweiler	Mileage to attend 11.09.23 ESS Meeting in Des M...	20000 • Acc...	102.57
Bill	11/13/2023	Mileage: 1...	Jolynn Goodchild	Mileage to attend 11.09.23 ESS Meeting in Des M...	20000 • Acc...	292.13
Bill	11/14/2023	Processin...	Dallas County Recorder Office	To correct processing error during provider chang...	20000 • Acc...	791.40
Bill	11/17/2023	04308024	Oasis HR	Period Ending 11.17.23	20000 • Acc...	34,278.07
Bill	11/25/2023	410335	Brick Gentry P.C.	Retainer - Legal Services Nov 2023	20000 • Acc...	2,250.00
<b>Nov 23</b>						

8:53 AM

12/05/23

Accrual Basis

# Electronic Services System Custom Transaction Detail Report

November 2023

	Date	Num	Name	Memo	Account	Clr	Debit	Credit
Nov 23								
	11/01/2023	1063920	Konica Minolta Business Soulti...	All Covered - IT Support: November	21100 • BT Credit Card	X		731.59
	11/03/2023	2594818777	Adobe Systems	Creative Cloud Apps: 11.3.23 - 12.2.23	21100 • BT Credit Card	X		58.29
	11/03/2023	1490318853	Amazon	Amazon Web Services: 10.1.23-10.31.23	21100 • BT Credit Card	X		881.84
	11/05/2023	10.30.23-1	Bankers Trust - V	Credit Card -October 2023	21100 • BT Credit Card	X	5,144.91	
	11/05/2023	INV22610..	Zoom	Cloud Recording 11.5.23 - 12.4.23	21100 • BT Credit Card	X		10.00
	11/06/2023	25712	Ankeny Area Chamber of Com..	Registration- Joint Legislative Luncheon	21100 • BT Credit Card	X		36.40
	11/08/2023	ESS Meeti..	Dunkin Donuts	Donuts for ESS Coordinator Meeting in Of...	21100 • BT Credit Card	X		14.97
	11/08/2023	377880	Palmer's Deli	Lunch - Executive Committee	21100 • BT Credit Card	X		230.26
	11/11/2023	AT-27610..	Atlassian	Bitbucket 2019 Standard-6 users: 11.11.2..	21100 • BT Credit Card	X		19.26
	11/13/2023	E0500PU..	Microsoft	Online Services: 10.13.23 - 11.12.23	21100 • BT Credit Card	X		112.50
	11/14/2023	12011538..	Great Des Moines Partnership	Census Registration to State Legislative L..	21100 • BT Credit Card	X		35.00
	11/21/2023	P1-89661..	Intuit	Quickbooks Enterprise Solutions Hosting	21100 • BT Credit Card	X		116.00
	11/23/2023	668-103	Atlassian	Jira, Confluence, software: 11.22.23 - 12..	21100 • BT Credit Card	X		21.40
	11/23/2023	MC15418..	Mailchimp	Email Platform	21100 • BT Credit Card	X		527.00
	11/25/2023	INV03362..	Right Networks	Intuit Core: 11.25.23 - 12.24.23	21100 • BT Credit Card	X		42.00
	11/28/2023	45031746	Survey Monkey	Team Advantage Annual Plan - 3 seats	21100 • BT Credit Card	X		954.00
Nov 23							5,144.91	3,790.51

# Invoice

Date	Invoice #
12/1/2023	Fund255-Dec

Bill To
CLRIS - FUND 255 c/o Office of the State Treasurer Capitol Building Des Moines, IA 50319

P.O. No.	Terms	Project

[illegible]





ELECTRONIC SERVICES SYSTEM (24417)

PD24417

Invoices - 04295030 Report

Report generated on 11/04/2023 at 2:38 PM

Invoice Number: 04295030 Batch Number: 202323

Invoice Date: 11/03/2023 Period Ending: 10/28/2023

DESCRIPTION		AMOUNT
GROSS WAGES		\$20,893.76
EMPLOYMENT TAXES		\$1,753.98
WORKERS COMPENSATION		\$68.96
SERVICE FEES		\$522.42
OASIS HEALTH & WELFARE BENEFITS		\$2,443.70
OASIS RETIREMENT		\$589.77
OTHER: DENTAL INSURANCE DELTA DENTAL		\$49.00
OTHER: PROTECTION PLUS		\$14.80
SUB-TOTAL		\$26,336.39
TOTAL INVOICE		\$26,336.39
PAID - REFERENCE	XXXXXXXXXXXX596	\$26,336.39
DO NOT REMIT PAYMENT		
PAYMENT RECORD AS OF 11/04/2023 03:38PM		
REF 231101_BOA_01*0000013		



ELECTRONIC SERVICES SYSTEM (24417)

PD24417

Invoices - 04308024 Report

Report generated on 11/20/2023 at 4:22 PM

Invoice Number: 04308024 Batch Number: 202324

Invoice Date: 11/17/2023 Period Ending: 11/11/2023

DESCRIPTION	AMOUNT
GROSS WAGES	\$25,370.06
EMPLOYMENT TAXES	\$2,248.05
WORKERS COMPENSATION	\$83.73
SERVICE FEES	\$522.42
OASIS HEALTH & WELFARE BENEFITS	\$2,443.70
OASIS RETIREMENT	\$724.29
OTHER: DENTAL INSURANCE DELTA DENTAL	\$49.00
OTHER: PROTECTION PLUS	\$14.80
OTHER: COBRA (OASIS DEG)	\$2,822.02
SEP '23 COBRA MED DEN EMP 1151.51 DK7426 AGARWAL M	
OCT '23 COBRA MED DEN EMP 1670.51 DK7426 AGARWAL M	
SUB-TOTAL	\$34,278.07
TOTAL INVOICE	\$34,278.07
PAID - REFERENCE	\$34,278.07
DO NOT REMIT PAYMENT	

PAYMENT RECORD AS OF 11/20/2023 05:22PM



Last statement: September 29, 2023  
 This statement: October 31, 2023  
 Total days in statement period: 32

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ELECTRONIC SERVICES SYSTEM  
 8711 WINDSOR PKWY SUITE 2  
 JOHNSTON IA 50131-2296

Direct inquiries to:  
 515-245-2863

Bankers Trust Company  
 453 7TH Street  
 Des Moines, IA 50309

## Commercial Checking-Analysis

Account number	Beginning balance	\$1,185,047.29
	Total additions	2,849,635.37
	Total subtractions	2,784,459.62
	Ending balance	\$1,250,223.04

### DEBITS

Date	Description	Subtractions
10-02	' ACH Debit BANKCARD MTOT DISC CCD DALLAS COUNTY RECO 528414019714880	166.73
10-02	' ACH Debit BANKCARD MTOT DISC CCD ADAIR COUNTY RECOR 528414019717107	13.03
10-02	' ACH Debit BANKCARD MTOT DISC CCD CLARKE COUNTY RECO 528414019717263	19.08
10-02	' ACH Debit BANKCARD MTOT DISC CCD AUDUBON COUNTY REC 528414019717149	20.32
10-02	' ACH Debit BANKCARD MTOT DISC CCD ADAMS COUNTY RECOR 528414019717115	21.94
10-02	' ACH Debit BANKCARD MTOT DISC CCD VAN BUREN COUNTY R 528414019716083	30.86
10-02	' ACH Debit BANKCARD MTOT DISC CCD ALLAMAKEE COUNTY R 528414019717131	31.83
10-02	' ACH Debit BANKCARD MTOT DISC CCD CALHOUN COUNTY REC 528414019717248	36.72

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<b>Date</b>	<b>Description</b>	<b>Subtractions</b>
10-02	' ACH Debit BANKCARD MTOT DISC CCD CHICKASAW COUNTY R 528414019717180	37.20
10-02	' ACH Debit BANKCARD MTOT DISC CCD BUTLER COUNTY RECO 528414019717255	42.14
10-02	' ACH Debit BANKCARD MTOT DISC CCD CLAYTON COUNTY REC 528414019717289	49.45
10-02	' ACH Debit BANKCARD MTOT DISC CCD CARROLL COUNTY REC 528414019717230	49.52
10-02	' ACH Debit BANKCARD MTOT DISC CCD BUENA VISTA COUNTY 528414019717123	52.98
10-02	' ACH Debit BANKCARD MTOT DISC CCD CASS COUNTY RECORD 528414019717222	61.01
10-02	' ACH Debit BANKCARD MTOT DISC CCD BENTON COUNTY RECO 528414019717156	66.08
10-02	' ACH Debit BANKCARD MTOT DISC CCD CLAY COUNTY RECORD 528414019717271	69.82
10-02	' ACH Debit BANKCARD MTOT DISC CCD CHEROKEE COUNTY RE 528414019717198	72.36
10-02	' ACH Debit BANKCARD MTOT DISC CCD CERRO GORDO COUNTY 528414019717206	74.62
10-02	' ACH Debit BANKCARD MTOT DISC CCD BOONE COUNTY RECOR 528414019717172	88.38
10-02	' ACH Debit BANKCARD MTOT DISC CCD CEDAR COUNTY RECOR 528414019717214	120.62
10-02	' ACH Debit BANKCARD MTOT DISC CCD STORY COUNTY RECOR 528414019714898	226.30
10-02	' ACH Debit BANKCARD MTOT DISC CCD BLACK HAWK COUNTY 528414019717164	313.84
10-02	' ACH Debit BANKCARD MTOT DISC CCD FRANKLIN COUNTY RE 528414019717354	14.74

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Date	Description	Subtractions
10-02	' ACH Debit BANKCARD MTOT DISC CCD GUTHRIE COUNTY REC 528414019717370	29.21
10-02	' ACH Debit BANKCARD MTOT DISC CCD HANCOCK COUNTY REC 528414019717388	30.21
10-02	' ACH Debit BANKCARD MTOT DISC CCD CRAWFORD COUNTY RE 528414019717305	32.39
10-02	' ACH Debit BANKCARD MTOT DISC CCD GREENE COUNTY RECO 528414019717362	33.79
10-02	' ACH Debit BANKCARD MTOT DISC CCD DAVIS COUNTY RECOR 528414019717313	38.70
10-02	' ACH Debit BANKCARD MTOT DISC CCD EMMET COUNTY RECOR 528414019717347	41.57
10-02	' ACH Debit BANKCARD MTOT DISC CCD DELAWARE COUNTY RE 528414019717321	52.16
10-02	' ACH Debit BANKCARD MTOT DISC CCD CLINTON COUNTY REC 528414019717297	101.76
10-02	' ACH Debit BANKCARD MTOT DISC CCD DICKINSON COUNTY R 528414019717339	160.20
10-02	' ACH Debit BANKCARD MTOT DISC CCD HARRISON COUNTY RE 528414019717412	22.06
10-02	' ACH Debit BANKCARD MTOT DISC CCD MILLS COUNTY RECOR 528414019717594	32.25
10-02	' ACH Debit BANKCARD MTOT DISC CCD IDA COUNTY RECORDE 528414019717503	33.76
10-02	' ACH Debit BANKCARD MTOT DISC CCD MONTGOMERY COUNTY 528414019717602	40.70
10-02	' ACH Debit BANKCARD MTOT DISC CCD IOWA COUNTY RECORD 528414019717495	41.18
10-02	' ACH Debit BANKCARD MTOT DISC CCD GRUNDY COUNTY RECO 528414019717438	43.53

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Date	Description	Subtractions
10-02	' ACH Debit BANKCARD MTOT DISC CCD HUMBOLDT COUNTY RE 528414019717545	44.84
10-02	' ACH Debit BANKCARD MTOT DISC CCD HENRY COUNTY RECOR 528414019717511	47.64
10-02	' ACH Debit BANKCARD MTOT DISC CCD FLOYD COUNTY RECOR 528414019717479	49.13
10-02	' ACH Debit BANKCARD MTOT DISC CCD HAMILTON COUNTY RE 528414019717396	49.46
10-02	' ACH Debit BANKCARD MTOT DISC CCD HARDIN COUNTY RECO 528414019717453	56.63
10-02	' ACH Debit BANKCARD MTOT DISC CCD FREMONT COUNTY REC 528414019717461	57.42
10-02	' ACH Debit BANKCARD MTOT DISC CCD FAYETTE COUNTY REC 528414019717420	64.69
10-02	' ACH Debit BANKCARD MTOT DISC CCD MARSHALL COUNTY RE 528414019717586	85.04
10-02	' ACH Debit BANKCARD MTOT DISC CCD DES MOINES COUNTY 528414019717404	147.57
10-02	' ACH Debit BANKCARD MTOT DISC CCD DUBUQUE COUNTY REC 528414019717446	152.39
10-02	' ACH Debit BANKCARD MTOT DISC CCD POCAHONTAS COUNTY 528414019717834	21.64
10-02	' ACH Debit BANKCARD MTOT DISC CCD MITCHELL COUNTY RE 528414019717636	21.96
10-02	' ACH Debit BANKCARD MTOT DISC CCD MONROE COUNTY RECO 528414019717628	35.32
10-02	' ACH Debit BANKCARD MTOT DISC CCD WRIGHT COUNTY RECO 528414019717842	35.50
10-02	' ACH Debit BANKCARD MTOT DISC CCD PAGE COUNTY RECORD 528414019717800	36.80

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Date	Description	Subtractions
10-02	' ACH Debit BANKCARD MTOT DISC CCD PALO ALTO COUNTY R 528414019717818	37.65
10-02	' ACH Debit BANKCARD MTOT DISC CCD JONES COUNTY RECOR 528414019717693	40.37
10-02	' ACH Debit BANKCARD MTOT DISC CCD JACKSON COUNTY REC 528414019717776	41.36
10-02	' ACH Debit BANKCARD MTOT DISC CCD LYON COUNTY RECORD 528414019717719	42.68
10-02	' ACH Debit BANKCARD MTOT DISC CCD WORTH COUNTY RECOR 528414019717859	43.98
10-02	' ACH Debit BANKCARD MTOT DISC CCD JEFFERSON COUNTY R 528414019717669	48.43
10-02	' ACH Debit BANKCARD MTOT DISC CCD LUCAS COUNTY RECOR 528414019717743	49.47
10-02	' ACH Debit BANKCARD MTOT DISC CCD WINNEBAGO COUNTY R 528414019717875	54.17
10-02	' ACH Debit BANKCARD MTOT DISC CCD LOUISA COUNTY RECO 528414019717727	54.19
10-02	' ACH Debit BANKCARD MTOT DISC CCD KEOKUK COUNTY RECO 528414019717685	54.83
10-02	' ACH Debit BANKCARD MTOT DISC CCD KOSSUTH COUNTY REC 528414019717750	58.83
10-02	' ACH Debit BANKCARD MTOT DISC CCD MADISON COUNTY REC 528414019717651	61.34
10-02	' ACH Debit BANKCARD MTOT DISC CCD LEE COUNTY RECORDE 528414019717735	81.67
10-02	' ACH Debit BANKCARD MTOT DISC CCD MUSCATINE COUNTY R 528414019717610	82.24
10-02	' ACH Debit BANKCARD MTOT DISC CCD WOODBURY COUNTY RE 528414019717867	101.95

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<b>Date</b>	<b>Description</b>	<b>Subtractions</b>
10-02	' ACH Debit BANKCARD MTOT DISC CCD JASPER COUNTY RECO 528414019717677	109.30
10-02	' ACH Debit BANKCARD MTOT DISC CCD MAHAKSA COUNTY REC 528414019717644	147.15
10-02	' ACH Debit BANKCARD MTOT DISC CCD PLYMOUTH COUNTY RE 528414019717826	170.49
10-02	' ACH Debit BANKCARD MTOT DISC CCD JOHNSON COUNTY REC 528414019717768	348.13
10-02	' ACH Debit BANKCARD MTOT DISC CCD LINN COUNTY RECORD 528414019717701	560.03
10-02	' ACH Debit BANKCARD MTOT DISC CCD WASHINGTON COUNTY 528414019717909	76.96
10-02	' ACH Debit BANKCARD MTOT DISC CCD WEBSTER COUNTY REC 528414019717883	105.37
10-02	' ACH Debit BANKCARD MTOT DISC CCD WARREN COUNTY RECO 528414019717891	153.77
10-02	' ACH Debit BANKCARD MTOT DISC CCD WAYNE COUNTY RECOR 528414019717941	27.67
10-02	' ACH Debit BANKCARD MTOT DISC CCD APPANOOSE COUNTY R 528414019735661	30.49
10-02	' ACH Debit BANKCARD MTOT DISC CCD HOWARD COUNTY RECO 528414019730571	33.59
10-02	' ACH Debit BANKCARD MTOT DISC CCD SAC COUNTY RECORDE 528414019717966	38.28
10-02	' ACH Debit BANKCARD MTOT DISC CCD UNION COUNTY RECOR 528414019718022	39.46
10-02	' ACH Debit BANKCARD MTOT DISC CCD TAMA COUNTY RECORD 528414019718030	40.79
10-02	' ACH Debit BANKCARD MTOT DISC CCD WINNESHIEK COUNTY 528414019718972	43.03



ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Subtractions
10-02	' ACH Debit BANKCARD MTOT DISC CCD MONONA COUNTY RECO 528414019718923	43.96
10-02	' ACH Debit BANKCARD MTOT DISC CCD SHELBY COUNTY RECO 528414019718006	44.03
10-02	' ACH Debit BANKCARD MTOT DISC CCD ELECTRONIC SERVICE 498895199155706	47.90
10-02	' ACH Debit BANKCARD MTOT DISC CCD RINGGOLD COUNTY RE 528414019717958	49.66
10-02	' ACH Debit BANKCARD MTOT DISC CCD POWESHIEK COUNTY R 528414019717974	54.19
10-02	' ACH Debit BANKCARD MTOT DISC CCD SIOUX COUNTY RECOR 528414019718014	54.73
10-02	' ACH Debit BANKCARD MTOT DISC CCD MARION COUNTY RECO 528414019725738	57.47
10-02	' ACH Debit BANKCARD MTOT DISC CCD WAPELLO COUNTY REC 528414019717933	112.18
10-02	' ACH Debit BANKCARD MTOT DISC CCD POTTAWATTAMIE COUN 528414019718048	340.98
10-02	' ACH Debit BANKCARD MTOT DISC CCD SCOTT COUNTY RECOR 528414019718055	652.61
10-02	' ACH Debit BANKCARD MTOT DISC CCD IOWA LAND RECORDS 498895199157512	4,374.59
10-02	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	123.00
10-02	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	164.00
10-02	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	25,056.14
10-02	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	188,066.40
10-02	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	430.50
10-02	' Electronic Bill Pay NB51FAHH AVID COMMUNICATION2071456	421.33

ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Subtractions
10-03	' ACH Debit Vericheck INC PURCHASE CCD 3434 Electronic S 107135949	2,502.18
10-03	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	307.50
10-03	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,942.00
10-03	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	143,725.60
10-03	' Electronic Bill Pay FBE15AK7 PHIL DUNSHEE-ENTER2071998	14,275.00
10-04	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	96,712.60
10-04	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	123.00
10-04	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,583.18
10-05	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	348.50
10-05	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,608.23
10-05	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	120,772.80
10-06	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04271592	26,792.05
10-06	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	102.50
10-06	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,298.58
10-06	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	109,094.20
10-10	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	70,168.00
10-10	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	82.00
10-10	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	143.50
10-10	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	184.50
10-10	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	16,824.34
10-10	' ACH Debit BANKERS TRUST CO CR CD PMT CCD DUNSHEE 438850XXXXX5199	5,947.78
10-10	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	123.00

ELECTRONIC SERVICES SYSTEM  
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Date	Description	Subtractions
10-10	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	9,236.75
10-10	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	97,804.60
10-11	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	102.50
10-11	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,190.77
10-11	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	94,120.20
10-12	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	307.50
10-12	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	13,051.94
10-12	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	88,064.80
10-12	' Electronic Bill Pay AB61CA5Y LIGHTEDGE SOLUTION2075265	3,052.90
10-12	' Electronic Bill Pay SBG1CA5Y THE RAFFERTY GROUP2075265	1,000.00
10-12	' Electronic Bill Pay QBG1CA5Y BLUE COMPASS WEST 2075265	1,175.00
10-12	' Electronic Bill Pay CB61CA5Y DENMAN & COMPANY L2075265	2,270.00
10-12	' Electronic Bill Pay 9B61CA5Y KONICA MINOLTA BUS2075265	710.28
10-13	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	97,827.80
10-13	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	205.00
10-13	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,265.80
10-16	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	102.50
10-16	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	225.50
10-16	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	6,031.57
10-16	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	123.00
10-16	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	105,481.80
10-17	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	10,554.06
10-17	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	82.00

ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Subtractions
10-17	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	163,542.20
10-17	' Analysis Service Fee NET ACCOUNT ANALYSIS FOR 09/23	453.84
10-18	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,960.82
10-18	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	205.00
10-18	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	106,584.40
10-19	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	102.50
10-19	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	12,945.59
10-19	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	92,775.60
10-20	' ACH Debit OASISINVBATCH INVOICE CCD ELECTRONIC SERVICE 24417H04282393	25,921.06
10-20	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	143.50
10-20	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	11,660.38
10-20	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	114,115.80
10-23	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	41.00
10-23	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	21,083.14
10-23	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	113,064.80
10-23	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	20.50
10-24	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	20.50
10-24	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	4,567.19
10-24	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	92,075.00
10-25	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	9,935.95
10-25	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	82.00
10-25	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	91,634.00
10-26	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	143.50

ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Subtractions
10-26	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	9,120.23
10-26	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	94,121.20
10-27	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	16,229.88
10-27	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	20.50
10-27	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	114,213.40
10-30	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	61.50
10-30	' ACH Debit POS ESS FUNDS DISB CCD POS ESS	14,469.62
10-30	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	41.00
10-30	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	20.50
10-30	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	22.00
10-30	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	117,677.40
10-31	' ACH Debit OD ESS FUNDS DISB CCD OD ESS	82.00
10-31	' ACH Debit IOWA COUNTY RECO FUNDS DISB CCD IOWA COUNTY RECO	109,464.40

## CREDITS

Date	Description	Additions
10-02	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	97,025.20
10-02	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	20,307.74
10-02	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	7,665.05
10-02	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	6,063.03
10-02	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	5,500.40
10-02	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,445.00

ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Additions
10-03	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	93,658.80
10-03	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,270.38
10-03	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,724.20
10-03	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	401.24
10-04	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	80,721.20
10-04	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,900.76
10-04	' ACH Credit BANKCARD MTOT DEP CCD IOWA LAND RECORDS 498895199157512	7,545.09
10-04	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,625.00
10-05	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	174,619.20
10-05	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,016.66
10-05	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	8,241.61
10-05	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,975.80
10-06	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	183,730.40
10-06	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	13,697.75
10-06	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	4,323.09
10-06	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,520.00
10-10	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	138,403.00

ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Additions
10-10	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	17,329.28
10-10	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	9,513.94
10-10	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	7,090.77
10-10	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	3,961.61
10-10	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	3,459.05
10-10	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,000.00
10-10	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,430.00
10-10	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	105.59
10-11	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	93,844.40
10-11	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,496.63
10-11	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	3,486.09
10-11	Deposit	2,338.26
10-11	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,170.00
10-12	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	115,849.80
10-12	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	9,482.09
10-12	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	2,316.34
10-12	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	1,500.00

ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Additions
10-13	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	108,004.00
10-13	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	11,603.93
10-13	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	5,647.92
10-13	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,235.00
10-16	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	164,569.00
10-16	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	6,212.63
10-16	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	4,819.98
10-16	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	3,309.88
10-16	' ACH Credit CSC CSC CREDIT PPD IOWA PORTAL RF	2,375.00
10-16	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	932.33
10-17	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	89,488.20
10-17	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	9,938.56
10-17	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	2,220.00
10-17	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	105.58
10-18	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	84,379.60
10-18	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	12,319.85



ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Additions
10-18	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	4,660.75
10-18	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	2,255.00
10-19	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	96,344.60
10-19	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	13,334.11
10-19	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	3,649.92
10-19	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	2,160.00
10-20	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	102,648.00
10-20	' ACH Credit ST OF IA-E.F.T. E.F.T. PPD IOWA COUNTY RECORD	30,257.61
10-20	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	12,010.38
10-20	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	2,971.72
10-20	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	2,090.00
10-20	Deposit	2,000.00
10-23	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	161,676.80
10-23	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	17,497.98
10-23	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	12,091.77
10-23	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	4,217.91
10-23	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	4,158.82
10-23	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	2,405.00

ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Additions
10-24	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	105,205.00
10-24	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	4,704.32
10-24	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	2,140.00
10-25	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	89,568.60
10-25	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	10,234.20
10-25	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	7,357.30
10-25	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	2,027.00
10-26	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	103,556.80
10-26	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	9,394.00
10-26	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	5,214.95
10-26	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	3,436.20
10-27	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	107,185.20
10-27	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	16,717.06
10-27	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	7,060.74
10-27	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	1,840.00
10-30	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	86,231.80
10-30	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	14,903.91

ELECTRONIC SERVICES SYSTEM  
October 31, 2023

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Date	Description	Additions
10-30	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 528414019714906	7,442.68
10-30	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	6,956.74
10-30	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	3,266.82
10-30	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	1,785.00
10-31	' ACH Credit VCI Clear Settlement CCD Electronic Service 3434B0324	86,055.00
10-31	' ACH Credit BANKCARD BTOT DEP CCD ELECTRONIC SERVICE 528414019714906	6,638.53
10-31	' ACH Credit CSC CSC Credit PPD Iowa Portal RF	1,325.00
10-31	' ACH Credit BANKCARD MTOT DEP CCD ELECTRONIC SERVICE 498895199157512	42.24

#### DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
09-29	1,185,047.29	10-12	1,155,863.05	10-24	1,249,322.35
10-02	1,097,863.30	10-13	1,174,055.30	10-25	1,256,857.50
10-03	1,034,165.64	10-16	1,244,309.75	10-26	1,275,074.52
10-04	1,027,538.91	10-17	1,171,429.99	10-27	1,277,413.74
10-05	1,091,662.65	10-18	1,156,294.97	10-30	1,265,708.67
10-06	1,146,646.56	10-19	1,165,959.91	10-31	1,250,223.04
10-10	1,129,425.33	10-20	1,166,096.88		
10-11	1,136,347.24	10-23	1,233,935.72		

*Thank you for banking with Bankers Trust Company*

9:16 AM

11/03/23

**Electronic Services System**  
**Reconciliation Summary**  
DRAWDOWN, Period Ending 10/31/2023

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	Oct 31, 23
Beginning Balance	66,892.40
Cleared Transactions	
Charges and Cash Advances - 2 items	-3,110.00
Payments and Credits - 107 items	2,192.00
Total Cleared Transactions	-918.00
Cleared Balance	<b>67,810.40</b>
Register Balance as of 10/31/2023	67,810.40
New Transactions	
Charges and Cash Advances - 1 item	-2,830.00
Total New Transactions	-2,830.00
Ending Balance	<b>70,640.40</b>

**Electronic Services System**  
**Reconciliation Summary**  
**107000 - BT-Settlement, Period Ending 10/31/2023**

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	<u>Oct 31, 23</u>
<b>Beginning Balance</b>	1,265,708.67
<b>Cleared Transactions</b>	
Checks and Payments - 2 items	-109,546.40
Deposits and Credits - 446 items	94,060.77
<b>Total Cleared Transactions</b>	<u>-15,485.63</u>
<b>Cleared Balance</b>	<u><u>1,250,223.04</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 1 item	-15.00
Deposits and Credits - 1231 ite...	443,392.39
<b>Total Uncleared Transactions</b>	<u>443,377.39</u>
<b>Register Balance as of 10/31/2023</b>	<u><u>1,693,600.43</u></u>
<b>New Transactions</b>	
Checks and Payments - 12 items	-228,479.06
Deposits and Credits - 1 item	2,830.00
<b>Total New Transactions</b>	<u>-225,649.06</u>
<b>Ending Balance</b>	<u><u>1,467,951.37</u></u>

## Electronic Services System

## Profit &amp; Loss

October 2023

	Oct 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Budgeted Income</b>	
42000 · POSSERVICEFEE	8,013.74
42500 · ODSERVICEFEE	145.83
43000 · SERVICEFEE	
43100 · ACH	66,609.00
43200 · CC	8,784.70
43300 · DRAWDOWN	7,740.00
43000 · SERVICEFEE - Other	3.50
<b>Total 43000 · SERVICEFEE</b>	<b>83,137.20</b>
44000 · MOU Services	
44100 · Policy	1,879.06
44200 · Communications	139.20
<b>Total 44000 · MOU Services</b>	<b>2,018.26</b>
47000 · Fund 255 Reimbursement	30,257.61
<b>Total Budgeted Income</b>	<b>123,572.64</b>
<b>49000 · Revolving Income</b>	
49300 · ERECORDING	
49100 · AUDITORFEE	38,610.00
49200 · TRANSFERTAX	1,711,752.00
49300 · ERECORDING - Other	670,767.00
<b>Total 49300 · ERECORDING</b>	<b>2,421,129.00</b>
49600 · POSPAYMENT	252,282.52
49700 · ODPAYMENT	4,838.00
49000 · Revolving Income - Other	14,513.38
<b>Total 49000 · Revolving Income</b>	<b>2,692,762.90</b>
<b>Total Income</b>	<b>2,816,335.54</b>
<b>Gross Profit</b>	<b>2,816,335.54</b>
<b>Expense</b>	
<b>Budgeted Expenses</b>	
<b>Administration</b>	
Accounting Software-Services	158.00
60300 · Bookkeeping-CPA-990	7,017.17
60500 · Professional Fees	
Project Manager	10,975.00
60510 · Legal	2,250.00
60520 · Government Relations	1,000.00
60530 · Human Resources-Oasis	1,139.81
<b>Total 60500 · Professional Fees</b>	<b>15,364.81</b>
60800 · Office Operations	
60810 · Office Space Lease	3,050.00
60830 · Official Publication Expense	77.25
60840 · Postage	13.20
60860 · Telephone	421.33
60865 · Internet	250.00
60870 · Office Tech Support	1,441.87
60880 · Printing and Copying (Color-BW)	335.02
<b>Total 60800 · Office Operations</b>	<b>5,588.67</b>
<b>Total Administration</b>	<b>28,128.65</b>
<b>Payment Expenses</b>	
66100 · Bank Account Analysis Fee	453.84
66300 · Gateway Transaction Fees	

## Electronic Services System

## Profit &amp; Loss

October 2023

	Oct 23
66315 - ProfSolOnlineTransFees	4,374.59
66310 - Vericheck OnlineTransactionFees	2,502.18
66320 - POSTransactionsFees	7,554.45
<b>Total 66300 - Gateway Transaction Fees</b>	<b>14,431.22</b>
<b>Total Payment Expenses</b>	<b>14,885.06</b>
61000 - Marketing-Communications	
61200 - Administrative/Marketing Coord	5,568.37
61300 - Education and Outreach	
61310 - ILR Annual Conference	1,192.63
61370 - Software & Hosted Services	586.33
<b>Total 61300 - Education and Outreach</b>	<b>1,778.96</b>
<b>Total 61000 - Marketing-Communications</b>	<b>7,347.33</b>
62000 - Customer Support	
62100 - Account Manager	8,206.21
62130 - Customer Support Coordinator	2,970.01
<b>Total 62000 - Customer Support</b>	<b>11,176.22</b>
63000 - Policy Coordination	
63100 - Policy Coordinator	6,287.45
<b>Total 63000 - Policy Coordination</b>	<b>6,287.45</b>
64000 - ILR System Operations	
Software License-Maintenance	
64309 - Nessus	3,575.00
64319 - AWS	900.00
64326 - Atlassian	40.66
64327 - ZOOM	10.00
64328 - Microsoft	112.50
<b>Total Software License-Maintenance</b>	<b>4,638.16</b>
64100 - Development Team	
64110 - Technical Lead	11,408.18
64120 - Senior Developer	1.85
64130 - Technical Support & Development	10,114.06
<b>Total 64100 - Development Team</b>	<b>21,524.09</b>
64200 - External Development & Services	
64210 - FF Redaction Services	10,851.35
64240 - Data Center & Hosting Services	3,052.90
<b>Total 64200 - External Development &amp; Servi...</b>	<b>13,904.25</b>
<b>Total 64000 - ILR System Operations</b>	<b>40,066.50</b>
<b>Total Budgeted Expenses</b>	<b>107,891.21</b>
70000 - RevolvingExpenses	
ESSPayments	
70100 - COUNTYDISTRIBUTION	2,421,129.00
70200 - POSDISTRIBUTION	262,616.16
70300 - ODDISTRIBUTION	4,264.00
<b>Total ESSPayments</b>	<b>2,688,009.16</b>
<b>Total 70000 - RevolvingExpenses</b>	<b>2,688,009.16</b>
<b>Total Expense</b>	<b>2,795,900.37</b>
<b>Net Ordinary Income</b>	<b>20,435.17</b>
<b>Net Income</b>	<b>20,435.17</b>

## Electronic Services System

## Balance Sheet

As of October 31, 2023

	Oct 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
107000 · BT-Settlement	
107100 · Unrestricted Reserve Account	38,399.40
107200 · Software Dev & Equip Maint R...	410,870.52
107300 · Redaction Reserve	53,875.79
107400 · Restricted Operating Reserve	100,000.00
107000 · BT-Settlement - Other	1,113,944.76
Total 107000 · BT-Settlement	1,717,090.47
10800 · BOA-Settlement	-41.32
Total Checking/Savings	1,717,049.15
Accounts Receivable	
12000 · Accounts Receivable	617.80
Total Accounts Receivable	617.80
Other Current Assets	
13000 · Due from State	103,446.16
14000 · Prepaid Expenses	155,817.97
Total Other Current Assets	259,264.13
Total Current Assets	1,976,931.08
Fixed Assets	
Computer Equipment	718,246.95
17001 · Developed Software	633,302.00
17900 · Asset in Process	200,910.01
18000 · Accumulated Depreciation	-1,072,079.02
Total Fixed Assets	480,379.94
<b>TOTAL ASSETS</b>	<b>2,457,311.02</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	13,701.35
Total Accounts Payable	13,701.35
Credit Cards	
21100 · BT Credit Card	6,281.51
Total Credit Cards	6,281.51
Other Current Liabilities	
DRAWDOWN	67,810.40
22000 · Accrued Compensation	35,257.21
22500 · Deferred Revenues	138,702.28
Total Other Current Liabilities	241,769.89
Total Current Liabilities	261,752.75
Total Liabilities	261,752.75
Equity	
30000 · Opening Balance Equity	1,697,816.47
Net Income	497,741.80
Total Equity	2,195,558.27
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,457,311.02</b>



### Account Summary


Billing Cycle		10/31/2023
Days In Billing Cycle		32
Previous Balance		\$5,947.78
Purchases	+	\$6,144.91
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$5,947.78
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE** **\$6,144.91**


### Credit Summary

Total Credit Line	\$35,000.00
Available Credit Line	\$28,855.09
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

### Account Inquiries

 Call us at: (800) 221-5920  
Lost or Stolen Card: (866) 839-3485

 Go to [www.ezcardinfo.com](http://www.ezcardinfo.com)

 Write us at PO BOX 1991, DES MOINES, IA 50305-1991

### Payment Summary

**NEW BALANCE** **\$6,144.91**

**MINIMUM PAYMENT** **\$1,537.00**

**PAYMENT DUE DATE** **11/26/2023**

**NOTE:** Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

### Important Information About Your Account

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 11/10/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$6144.91

### Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/02	10/02	PPLN10	24011343275000012286489	SINCH MAILGUN WWW.MAILGUN.C TX	\$1.04
10/03	10/03	PPLN10	24692163276102990194912	Amazon web services aws.amazon.co WA	\$900.00
10/03	10/04	PPLN10	24492153276743137682948	ADOBE *CREATIVE CLOUD 408-536-6000 CA	\$58.29
10/05	10/06	PPLN10	24011343278000049151307	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$10.00
10/09	10/09		7438691328111111111111	AUTO PMT FROM ACCT 2347313596	\$5,947.78
10/11	10/11	PPLN10	24011343284000012893408	ATLASSIAN HTTPS/WWW.ATLA CA	\$19.26
10/12	10/13	PPLN10	24692163285100862288779	CBIT*TENABLE 800-799-9570 IL	\$3,575.00
10/13	10/15	PPLN10	24430993286400811167710	MSFT * E0500PG9XE MSBILL.INFO WA	\$112.50

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANKERS TRUST COMPANY  
PO BOX 1991  
DES MOINES IA 50305-1991



Account Number

Check box to indicate  
name/address change ☐  
on back of this coupon

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
10/31/23	\$6,144.91	\$1,537.00	11/26/23

AMOUNT OF PAYMENT ENCLOSED

\$

PHIL DUNSHEE  
ELECTRONIC SERVICES SYS  
8711 WINDSOR PARKWAY  
SUITE 2  
JOHNSTON IA 50131

MAKE CHECK PAYABLE TO:

BANKERS TRUST COMPANY  
PO BOX 1991  
DES MOINES IA 50305-1991

Cardholder Account Summary Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/16	10/17	PPLN10	24692163289104305385370	KMBS US COLLECTIONS 201-825-4000 NJ	\$731.59
10/16	10/17	PPLN10	24137463290001293962638	USPS PO 1824230013 URBANDALE IA	\$13.20
10/17	10/18	PPLN10	24692163290104741408130	AMZN Mktp U.S.*TP7QQ6191 Amzn.com/bill WA	\$17.63
10/21	10/22	PPLN10	24692163294108116740593	INTUIT *QuickBooks CL.INTUIT.COM CA	\$116.00
10/23	10/23	PPLN10	24011343296000011250226	ATLASSIAN HTTPSWWW.ATLA CA	\$21.40
10/23	10/24	PPLN10	24692163296100136832896	MAILCHIMP *MISC MAILCHIMP.COM GA	\$527.00
10/26	10/27	PPLN10	24055233299207677403083	RIGHT NETWORKS 603-324-0400 NH	\$42.00

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM <sup>†</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
FPLN10 001	PURCHASE	G	\$0.00	1.24166%(M)	14.9000%	\$0.00	\$0.00	0.0000%	\$6,144.91
Cash									
CPLN06 001	CASH	A	\$0.00	1.49166%(M)	17.9000%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 32		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
† FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

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11/01/23

**Electronic Services System**  
**Reconciliation Summary**  
21100 - BT Credit Card, Period Ending 10/30/2023

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	<u>Oct 30, 23</u>
Beginning Balance	5,947.78
Cleared Transactions	
Charges and Cash Advances - 14 Items	-6,144.91
Payments and Credits - 1 item	<u>5,947.78</u>
Total Cleared Transactions	<u>-197.13</u>
Cleared Balance	<u><u>6,144.91</u></u>
Uncleared Transactions	
Charges and Cash Advances - 1 item	<u>-5.32</u>
Total Uncleared Transactions	<u>-5.32</u>
Register Balance as of 10/30/2023	<u><u>6,150.23</u></u>
Ending Balance	6,150.23

Local Government Electronic Transaction Fund (0255)

10/01/2023-10/31/2023

Beginning Balance	\$ 151,077.92
Plus Receipts	\$ 42,153.97
Less Disbursements	\$ (30,257.61)
Ending Balance	<u>\$ 162,974.28</u>

RECEIPTS

Recorder Fees Received	41,661.68
Interest September	<u>492.29</u>

Total Receipts	42,153.97
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DISBURSEMENTS

	Invoice #	Date Paid	Amt Paid
Iowa County Recorders	Fund 1001	10/17/2023	30,257.61

Total Disbursements	<u>(30,257.61)</u>
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11/21/23

**Iowa Land Records - Fund 255**  
**Reconciliation Summary**  
State Treasurer, Period Ending 10/31/2023

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	<u>Oct 31, 23</u>
Beginning Balance	151,077.92
Cleared Transactions	
Checks and Payments - 1 It...	-30,257.61
Deposits and Credits - 1 Item	42,153.97
	<u>11,896.36</u>
Total Cleared Transactions	11,896.36
Cleared Balance	<u><b>162,974.28</b></u>
Register Balance as of 10/31/2023	162,974.28
Ending Balance	162,974.28

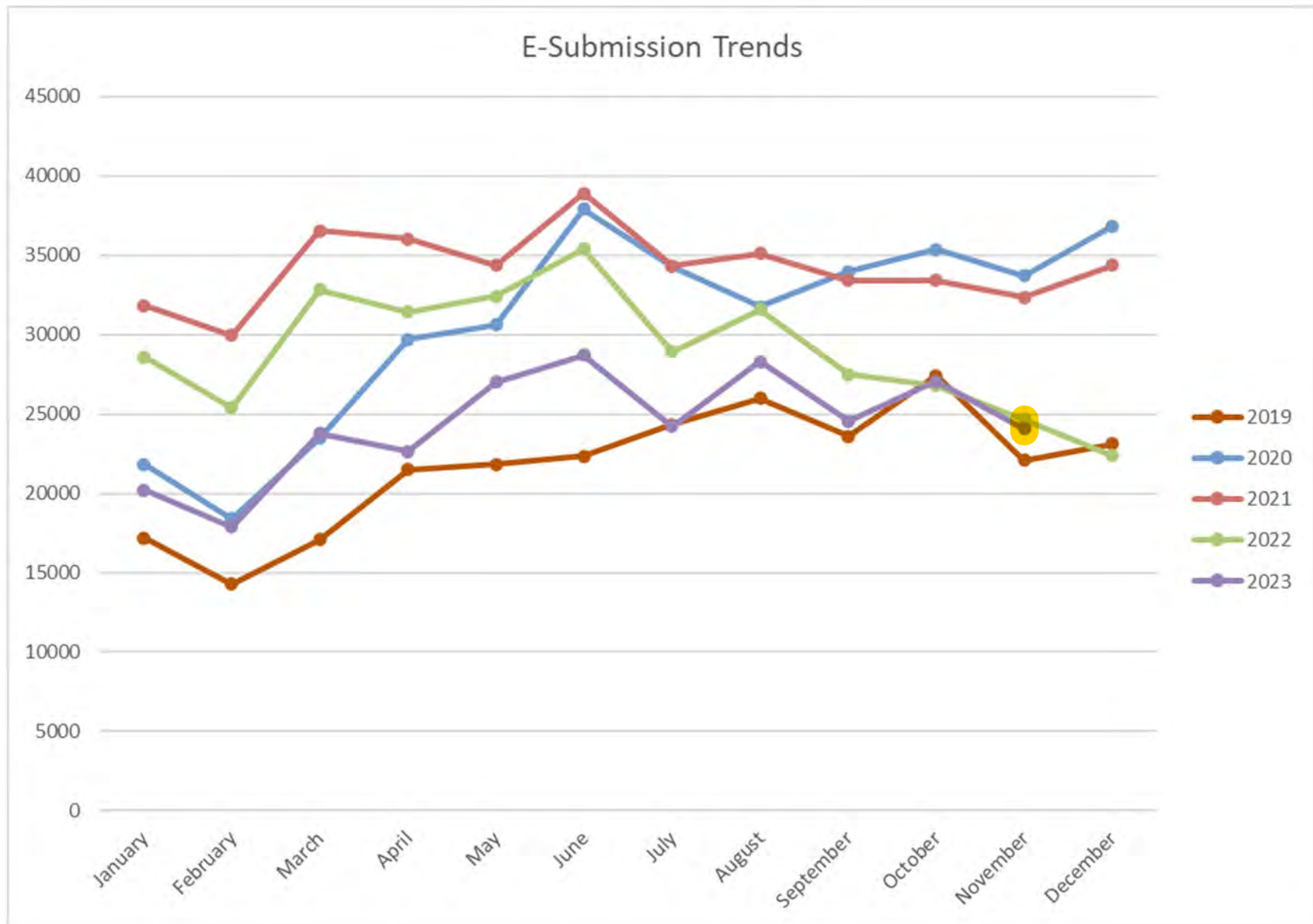
Iowa Land Records - Fund 255  
**Balance Sheet**  
As of October 31, 2023

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	Oct 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
State Treasurer	162,974.28
Total Checking/Savings	162,974.28
Total Current Assets	162,974.28
<b>TOTAL ASSETS</b>	<b>162,974.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings	114,806.70
Net Income	48,167.58
Total Equity	162,974.28
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>162,974.28</b>

Iowa Land Records - Fund 255  
**Profit & Loss**  
October 2023

	Oct 23
Ordinary Income/Expense	
Income	
E-Recording Fee	41,661.68
Interest	492.29
Total Income	42,153.97
Expense	
ESS Expense Reimbursement	30,257.61
Total Expense	30,257.61
Net Ordinary Income	11,896.36
Net Income	11,896.36



November Submissions - 24055