

# ESS

Electronic Services System – Standards Subcommittee Meeting

## AGENDA January 23, 2024 Virtual 9:00 A.M. to NOON

### Welcome and Introductions

### October 17, 2023, Meeting Summary – Approval

### Iowa Recording Fee and Business Process Modernization Project

- Project Charter
- Project initiative Concepts
  - BTB Redaction Program Reforms
  - “Normalize” County Location and PIN Information
  - Internalize Redaction Processes
  - Index External Registry References
  - Create an ILR Blockchain
  - Integrate with Local “LookUp” Tables and Establish ILR LookUps
  - Modernize the External Submitter API
  - Create a Fraud Alert Notification System
  - Digitize and Index Historical Surveys and Plats (including unrecorded surveys)
  - Create Multi-Jurisdiction Plat Approval Process
  - Re-establish Integration with Beacon and Integrate with Other GIS systems
  - Other Forward Looking Topics (Document Types: E-Submission and Search
- Document Formatting and Indexing Policies
  - Formatting – Legible, Reproducible, Discernable
  - Stamp Area
  - Recording PII
  - Document Content - Submitter Responsibilities
    - Parsed Location Info, PIN, associated references, instrument dates
  - “Preparers” or “Processors”
  - Responsibility for “legal effects”
  - Cover Sheets
  - Index Legends
  - Document Content – Recorder Responsibilities
    - Parsed Location Info, PIN, associated references, instrument dates
  - Surveyors/Groundwater Hazard
  - Declining Documents
  - Recorder Fee Adjustments
  - Nonconforming Fee Repeal
  - No-Acceptance Repeal
  - Indexing Notary Commission Information
  - Indexing Considerations
- Other Policy Ideas
  - Additional Transactions
  - Standardized Reference Numbers

**Policies and Procedures**

- Associated Reference Update – Chapter 3 – Pending
- Parcel Identification Number Update – Chapter 3 – Pending

**Software Development Update**

- Modifications to “Recently Recorded” Functions  
Search Application Transition Status
- CESAPI Implementation
- County Upload API Development
- ILR Cloud Migration

**Subcommittee Member Topics****2024 Regular Meetings:**

Tuesday, January 23 - (Virtual)

Thursday, April 23 - 10 AM to 2 PM (Virtual)

Tuesday, July 23 - 10 AM to Noon (Possible In-Person)

Thursday, October 17 - 1 to 3 PM (Virtual)