

**ESS Coordination Meeting  
Special Web Conference Meeting  
April 10, 2024**

**Attendance**

**Participants**

Julie Haggerty, Polk County Recorder  
Jolynn Goodchild, Plymouth County Recorder  
Lindsay Laufersweiler, Webster County Recorder  
Natalie Steffener, Des Moines County Recorder  
Lisa Kent, Wapello County Recorder

Eric Sloan, IT Boone County  
Denise Baker, Wright County Recorder  
Melissa Bahnsen, Cedar County Recorder  
Jamie Stargell, Adams County Recorder  
Dillon Malone, Iowa Title Guaranty

**Other Participants**

Stacie Herridge, Story County Recorder  
Nancy Booten, Lee County Recorder  
Travis Case, Grundy County Recorder  
Jayne Schultz, Winneshiek County Recorder

Erin Canfield, Boone County Recorder  
Sheri Jones, Jones County Recorder  
Sherry Pope, Iowa County Recorder  
Jan Gemar, ILTA

Lisa Long, Iowa Land Records  
Census Lo-liyong, Iowa Land Records  
Kelly Wallace, Iowa Land Records

Phil Dunshee, Iowa Land Records  
Kristen Delany-Cole, Iowa Land Records

**Welcome**

A special meeting of the ESS Coordinating Committee was held via web conference.

**Contracts and Agreements**

The position of Accounting Coordinator was advertised on Indeed and more than 50 candidates applied for the position. Following introductory Zoom interviews with eight candidates. Two were selected for face-to-face interviews. Samantha McMahon was the candidate recommended for appointment to the position. Julie Haggerty moved to approve the appointment of Samantha McMahon. Natalie Steffener seconded, and the motion was approved.

**ILR Cloud Migration and Firewall**

Kelly Wallace, ILR Technical Lead, provided an update on the migration of ILR systems and data to the managed services through LightEdge. Initiated in stages, the migration process first addressed parts of the development and staging environments before proceeding to transfer the production systems and ESS data to the cloud. A notable hurdle encountered was the migration of the large image repository. In the concluding stage of the cloud transition, the focus is on final configuration and securing the backup systems. Existing equipment is being decommissioned.

**Next meeting**

The meeting was adjourned. The next regular meeting will be **May 16, 2024**.