

# ESS

Electronic Services System – Coordinating Committee Meeting

## Agenda

### Hybrid Meeting and Web Conference

8711 Windsor Parkway, Suite 2 Johnston, Iowa

February 20, 2025

10:00 A.M. to 2:00 P.M.

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- **Welcome and Introductions**
- **ESS Coordinating Committee Meeting Summaries – Approval**
  - November 14, 2024
  - November 26, 2024
- **ESS Election of Officers – Approval**
- **Financial Reports**
  - 2025 BT Banking Resolution
  - BT 2024 4th Quarter and YTD Reports – Approval
- **CY 2025 Budget Amendment – Approval**
- **Assignment of Credits for E-Submission – Approval**
  - 2024 Metrics Review
- **Contracts and Agreements**
  - Audit Engagement – Denman– Approval
  - Local Service Provider Update - Approval
    - E-Submission API
    - County Upload API
  - ILR Staff Appointment - Approval
  - ILR Staff Compensation – Approval
- **Legislative Update**
- **Policies and Procedures**
  - Terms of Service – Usernames and Inactive Status – Chapter 7
- **Project Updates**
  - POS Update
  - Linux OS Migration
- **Adjourn - Next Regular Meeting May 15, 2025**